



**ROTARY CLUB OF TACOMA #8
BOARD MEETING MINUTES
Monday January 22, 2018 at 4:00 P.M.
President Mark Anderson, Presiding**

Board Member	Office	Present	Excused
Mark B. Anderson	President 2017-2018	X	
Linda Kaye Briggs	President Elect 2017-2018	X	
Becky Fontaine	Immediate Past President	X	
Jim Henderson	Secretary 2016-2018	X	
Jeremy Fogelquist	Treasurer 2017-2019		X
Jeff Albers	Board Member 2015-2018 Term	X	
Maria Harlow	Board Member 2015-2018 Term	X	
Tracy Peacock	Board Member 2015-2018 Term	X	
Elliot Stockstad	Board Member 2015-2018 Term	X	
Marsha Burns	Board Member 2016-2019 Term		X
Ali Criss	Board Member 2016-2019 Term		X
Stacey Ogle	Board Member 2016-2019 Term	X	
Greg Rolsma	Board Member 2016-2019 Term	X	
Jan Brazzell	Board Member 2017-2020 Term	X	
Carol Duris	Board Member 2017-2020 Term	X	
Bryan Flint	Board Member 2017-2020 Term	X	
Harrison Laird	Board Member 2017-2020 Term	X	
	Other Attendees		
Kathi Willis	Club Administrator	X	
Joy Vivar-Beeks	Club Bookkeeper	X	
Daryl Hembry	Incoming Board	X	
Cindy Niemi	Incoming Secretary	X	
Carol Webster	Incoming Board	X	

Meeting called to order at 4:01 PM. A quorum was present.

A. CONSENT AGENDA

President Mark moved, and Jan Brazzell seconded, that the Consent Agenda be approved as presented.
Motion Carried.

Note: The Consent Agenda will be approved in one motion, with discussion only on those items where there are questions or changes. Otherwise, we will vote to accept the material as noted.

- Minutes of the December 18, 2017 Board of Directors Meeting
- Executive Committee Minutes – January 9, 2018

TREASURER’S REPORT

The Treasurer report was presented by Club Bookkeeper Joy Vivar-Beeks. The investment account at Union Bank continues to perform well. All expenses in the Operating Budget are keeping pace with projections with the exception of three areas: **#5306** – Employee Paid Payroll Taxes which at the current rate could easily exceed budget projections by \$2,500; **#6312** – Weekly Meeting, which at the current rate, we could easily exceed budget projections by \$9,000; **#6590** – Off-site visits, won’t continue at current rate, however we have exceeded budget by \$2,796. Treasurer’s recommendations: “we are still falling short of our budgeted amount of new members for the year. However, we have added a new member since last month. Adding new members will help the budgeted line items 4010 and 6312. The result of increased rates has increased this expense. I have noted the difference and I’ll adjust the budgeted amount for next year accordingly. Offsite visit expense has exceeded budgeted amounts,

however, utilizing all off site visits decreases line item 6312. My recommendation is to utilize all off site meetings that are available to us. “

The Treasurer has “reached out to all Committee Chairs and Co-Chairs who have line items in the Fundraising budget (6201 – 6851), to gauge how their spending and projected spending for the year will ensue. The committees that I have heard responses from have assured me that they will spend their allotted budgets during the year, however, I am still waiting to hear from a number of committees and should have a full report next month.” Jeff Albers moved, and Linda Kaye Briggs seconded to accept the Treasurer’s Report as presented. **Motion carried.**

MEMBERSHIP REPORT

Greg Rolsma reported on membership activities. Two new Membership Proposals were approved: Tony Belot, Schnitzer Steel, Government and Public Affairs Manager, and former member, Sharon Jaffee, from Narrows Glen. Jan Brazzell moved, and Maria Harlow seconded, that the membership proposals and report be accepted as presented. **Motion carried.**

PILLAR CHAIR REPORTS

President Mark then went around the room and asked the Pillar Chairs to give a brief report on the committees they are responsible for. The following Pillar Chairs provided updates: **Jeff Albers** for **Classifications** stressed the need to confidentiality and privacy on proposed new members. **Stacey Ogle** for **World Community Services**. **Harrison Laird** for **RYE** - needs more committee members and recruiting host families and perhaps hire an outside individual or firm to do administrative work of the committee. Becky Fontaine said chair succession is needed for the RYE and asked the Board to help identify people for that role and wondered if we could incentivize that person for doing it.

Becky Fontaine reported on **Literacy** and **Vocational Services**. **Literacy** will be co-chaired by Susan Barbeau and Sherri Stanton. **Vocational Services** want to get list of speakers earlier so they can match members as meeting sponsors. Planning is continuing for the Business Expo and perhaps do speed tables. **Maria Harlow** for **Fellowships** said Socials are being selected, and winter firesides are coming up. **Projects** are working on EFN food repacks, Hunger Walk, and project at the upcoming District Conference. **Scholarships** have sent out requests and the school counsellors have been notified. **Bryan Flint** mentioned PGG and Programs. **Elliot Stockstad** had nothing to report from **Grants**.

CLUB AND BOARD INFO

Auction. Will be held on April 28 and President Mark said he wants more attention to be given to it. This is a partnership with Rotary and Habitat for Humanity. Major dollars will be raised from ‘raise the paddle’ and volunteer hours for time and effort. Elliot is working with the Auction Team to tell the story of the raise the paddle and asking for volunteers. Mark said it will take \$75K to build a house. He wants more promotion of the Auction on external communication, press releases, and Facebook posts, and a focus on the Auction from the podium. Stacey Ogle said she wants to be involved in that as well as Becky Fontaine said she would. Maybe make a video promoting it showing a family who has benefitted from a Habitat Home, and that we should have a handout at the auction. Carol Duris, Chair, said they currently have over \$57K in sponsorship and are working on getting the word out about why the funds are raised at the auction and what they go for.

District Conference & Training. May 4-5 at the Hotel Murano. There will not be a regular club meeting on May 3 because of a District food-repacking project being held on May 3.

Large Club Conference. President Elect Linda Kaye and Club Admin Kathi both attended the Rotary Large Club Conference in Little Rock, Arkansas. 75 clubs within the United States who have more than 200 members were represented. They asked those attending some specific questions: what is their theme, about classifications, attendance, and how often they met. Some use the RI theme each year. Most clubs assign a classification to members. Many clubs use pre-paid meal plan and automate the

attendance function. Most clubs reach out to members who have poor attendance. Some clubs have one meeting a month in the evening at different businesses and have a speaker. Some speakers can more easily meet at night.

Board Replacements. The Exec Committee will make some recommendations for Board approval on replacements to current board positions which will have some unexpired terms coming up.

Landmark Room Temperature. President Mark sent a letter to the Landmark Building Owner about the lack of a reasonable room temperature for our meetings in the Temple Theatre, but has not received a response.

Venue selection. Barry Benson, chair of the Venue Selection Team has sent out a schedule for the process of making a recommendation on a future meeting location. The desire is to make the selection six months in advance of the date that the current meeting contract expires.

Meeting Logistics. Several members have stepped up to help with audio visual – Jeff Rounce and Maria Harlow.

President Mark said we need to write down how we do things and document it. What we do and how we do it and lessons learned.

The meeting was adjourned at 5:32pm.

Next Board meeting is scheduled for Monday, February 26, 4:00-5:30pm, Doric Room (4th Floor)