



ROTARY CLUB OF TACOMA #8
BOARD MEETING MINUTES
Monday January 24, 2022, at 4:00 P.M.
President Maria Harlow, Presiding

Board Member	Office	Present	Excused
Maria Harlow	President	X	
Kathryn Nelson	Immediate Past President	X	
Chris Serface	Vice President - elect	X	
Greg Rolsma	Vice-President	X	
Cindy Grady	Secretary 2019-2021		X
DeAnne Hamilton	Treasurer 2021-2023	X	
Seth Kaplowitz	Board Member 2021-2024 Term	X	
Emily Mendez-Bryant	Board Member 2021-2024 Term	X	
Tim Daly	Board Member 2021-2024 Term	X	
Diane Tilstra	Board Member 2021-2024 Term	X	
Diane Kelleher	Board Member 2019-2022 Term	X	
Christina Turner	Board Member 2019-2022 Term		X
John Schneider	Board Member 2019-2022 Term	X	
Gil Quante	Board Member 2019-2022 Term	X	
Sherri Stanton	Board Member 2020-2023 Term	X	
Jeremy Simler	Board Member 2020-2023 Term		X
Clay Zhang	Board Member 2020-2023 Term		X
Troy Christensen	Board member unfilled term 2021-2023		x
	Guests		
Miriam Barnett	Incoming Board Member 2022-2025 Term	X	
Whitney Grisaffi	Incoming Board Member 2022-2025 Term	X	
Corey Hjalseth	Incoming Board Member 2022-2025 Term	X	
Kathi Willis	Club Administrator	X	
Linda Vaught Disney	Incoming Club Administrator	X	

Meeting called to order at 4:00 PM. A quorum was present.

CONSENT AGENDA: Diane Tilstra moved, and Gil Quante seconded to approve the minutes of December 13, 2021, board meeting and Executive Committee minutes from November 11 and December 14, 2021. **All in favor, motion carried.**

TREASURER'S REPORT: DeAnne provided a report on the second quarter included in Board packet. The Foundation's portfolio is just over \$2 million, higher than reported last quarter. Operations are also doing well with dues up, pre-paid meal plans doing well and meeting sponsorships coming in. Expenses are higher at this point vs. last year due to in-person activities but are still within budget. Greater Good Annual giving to the Foundation is on track to meet goal of \$16,000. Memberships of two club members were terminated for non-payment of dues as reported in the Board packet.

ADMINISTRATIVE WORK

Administration: Maria introduced and welcomed Linda Vaught Disney as the new Club Administrator and encouraged board members to be more self-sufficient and rely on the Club Administrator position less.

Membership Report: Greg reported that there are no members currently in the pipeline, but there are three ready to be introduced (Susan Adams, Julie Carpenter, Kevin Kyser). Several board members shared that they were currently recruiting new members: (Gil is recruiting John Winskill, Diane Tilstra is recruiting Deena Cogin, Sherri is recruiting L. Denise Randle.) There have been 19 new members joining this year.

Policies and Procedures: Maria shared that she is reviewing policies and procedures around fundraising and how to request funds to create a clearer process. Findings and recommendations will be shared with the Executive Committee for discussion first and then brought to the full board. There was discussion around fundraising and some areas were recommended for further examination and inclusion in the Executive Committee review.

Vaccinations for meetings: Maria reminded the Board of the vaccination policy – all members attending in person meetings are asked to be fully vaccinated and masked. This will be a running agenda item to highlight importance and support compliance. Maria shared that the club is about to sign another quarterly lease agreement with La Quinta to support in-person meetings.

Goals and Action Plans: Goals and Action Plans were reviewed. Maria encouraged all board members to support the Leadership Development goal by taking a class in the My Rotary Learning Center and emailing the certificate of completion to the Club Administrator. Attending the District Conference in May will also support the club's goal.

COMMITTEE REQUESTS AND LIAISON REPORTS (as needed):

Grants: Miriam reported out for the committee. Grant amounts this year have been raised from \$5,000 to \$8,000, and there are only two rounds. The number of applicants for the first round was light. Maria recommended the Grants Committee make an announcement about the upcoming grant deadline and opportunity at the next club meeting. The grant committee recommended three organizations be funded in the first round: YWCA children's program at \$8,000, YMCA Homeless Hygiene program at \$8,000, and Tacoma Boatbuilders program for children in partnership with Tacoma Rescue Mission at \$5,000. Seth moved that the board approve the three grants and Diane Tilstra seconded. **All in favor, motion carried.**

International Services: Seth shared that the club has participated in 10 grants this year. There is nothing additional to bring before the board at this time.

Projects: John shared that Projects Committee is primarily working with 3 different organizations currently: Red Cross, EFN and Saint Vincent de Paul. There are EFN repacks coming up as well as a sort at St. Vinnies. Gil arranged an emergency EFN project to meet an urgent need. Maria shared that EFN has reached out to the club and is in dire need of volunteers. She encouraged members to reach out if they can help.

DEAI: Diane Tilstra and Maria shared in reporting out. Committee meeting is being rescheduled. There are funds available for training and committee will be exploring training opportunities and making a recommendation to the board.

Auction: Miriam reported that the kick off meeting took place via Zoom. While the committee is leaning towards a virtual event, they will continue to review conditions and build excitement about the event at meetings. Theme is "It Takes a Chorus" and event date is April 9. Procurement items and sponsorships are needed. Maria encouraged board members to solicit both. All committees will be putting together an item for the auction. Experiences are the most desired and best-selling items.

Classification: Gil shared there was nothing to bring before the board at this time.

Engagement: Greg reported that anniversary calls, orientations and assigned table activities are all moving forward.

Fellowship: Gil reported that outreach to new members is happening and socials are paused for now. Board members were reminded to introduce themselves and reach out to new members

Finance and Foundations/PGG: DeAnne reported that the committee has reviewed the 2nd quarter financials and has been working on and operating reserve policy that will be shared with the Executive Committee. The PGG Committee has reached their revenue goal of \$100,000 but they are still working on meeting their donor goal of 166 donors. They have received gifts from 131 donors currently. Additionally 34 members are eligible for Art Wickens award.

Interact: Diane Kelleher shared she has not been able to connect with Jace. Maria shared that the committee was working on selecting students for RYLA.

Literacy: Sherri reported that a build party for four little libraries was scheduled for February and announced at the last meeting. 2 locations have been confirmed: Tacoma Rescue Mission's Adams Street Family Shelter and the Salvation Army. Literacy will partner with Projects for installation this spring. A ribbon cutting ceremony for the little library installed at Jim Whitacre's house was held on January 15th.

Major Project: Jackie Flowers and Shon Silvia have taken the lead on researching existing project needs in the community that already have some traction. Jim Whitacre is the chair and Jackie and Shon are doing the lead work on ideas for a project.

Military: Tim reported that there were no current updates to share with the board

Programs: Diane Tilstra reported that the program schedule has been filled and a google doc has been created for capturing program ideas and facilitating collaboration. She also shared that she'd like to explore a budget for the committee and could use additional committee members.

Scholarships: Chris reported that the groundwork for the committee's scholarship work is underway.

Vocational Service: Diane K and Kathryn shared that a committee goal is to have a vocational speaker each quarter. Meeting sponsors have also been picking up and the committee is exploring Business Expo options and a broader definition of meeting sponsorship that could include the opportunity for someone to just introduce themselves personally.

Welcome: Emily shared that the committee has recruited over 10 Ambassadors and is working on ways to engage new members who joined during COVID including welcome cards, swag bags, and personal meet and greets.

Good of the Order:

Diane Tilstra offered to share the Google list of program ideas if anyone would like to review. Gil acknowledged Kathi's service to the club, and Maria shared that Kathi has agreed to serve the club in an advisory role to the President.

Meeting adjourned 5:41 pm

Next Board meeting: Date Monday, February 28, 2022, 4:00 – 5:30 pm, Rotary Office

Recorded by: Sherri Stanton, Board Member