



ROTARY CLUB OF TACOMA #8
BOARD MEETING MINUTES
Monday July 24, at 4:00 P.M.
President Greg Rolsma, Presiding

Board Member	Office	Present	Excused
Greg Rolsma	President	X	
Maria Harlow	Immediate Past President	X	
Chris Serface	President-Elect	X	
Whitney Grisaffi	Vice President	X	
Sherri Stanton	Secretary 2022-2024	X	
Dan Bogart	Treasurer 2023-2025		X
Emily Mendez-Bryant	Board Member 2021-2024 Term		X
Tim Daly	Board Member 2021-2024 Term		X
Diane Tilstra	Board Member 2021-2024 Term		X
Doug Hedger	Board Member 2022-2024 Term	X	
Miriam Barnett	Board Member 2022-2025 Term		X
Corey Hjalseth	Board Member 2022-2025Term	X	
Randy Kinnamon	Board Member 2022-2025 Term	X	
Stephen Deal	Board Member 2022-2025 Term		X
Sharon Benson	Board Member 2023-2026 Term	X	
Barbara Wyatt	Board Member 2023-2026 Term	X	
John Bailey	Board Member 2023-2026 Term	X	
Joy Vivar Beeks	Board Member 2023–2026 Term		X
Kathi Willis	Club Administrator	X	

Meeting called to order at 4:00 PM.

Greg welcomed board members.

CONSENT AGENDA: The consent agenda, including board meeting minutes from June 26, 2023 and executive committee minutes from July 11, 2023, was approved and accepted by all.

TREASURER’S REPORT:

In the Treasurer’s absence, Greg reported that Dan would review the report in detail next month. Greg shared that the Operating Budget ended the fiscal year with a deficit of approximately \$11,000, largely the result of declining membership and increased salary costs. Greg also shared that new member, Troy Sapp, had joined the Finance Committee.

ADMINISTRATIVE WORK:

Lunch Locations

Chris reported that he has received several venue suggestions and has letters prepared to send to potential locations, a list of 12 local organizations, to see if they can accommodate the club’s weekly meeting needs. Specifically, the club would like to keep the lunch costs for members close to the current price point. Chris has received offers of help from some Rotarians and is seeking additional interested volunteers to join the ad hoc committee.

Club Administrator Search

Greg is sending the position notification to other Rotary clubs. Maria volunteered to set up the Linked In account and post the job description there as well as through AFP (Association of Fundraising Professionals). Chris volunteered to post the position on Indeed as a free listing. Kathi will load the position into Club Runner and Maria

will share via Facebook once it's on the website. Maria will also help with posting it through the District channels. It is currently posted in the weekly Gearshift newsletter.

Personnel Policy

Michael Holloway has agreed to assist in reviewing the policy at no cost. Greg will follow up with him to ensure he has everything he needs.

Membership Status

The club has 209 members and 3 honorary members. Reminder letters have been sent to all members who haven't responded to previous communications.

Discussion of membership retention including exit survey and support from Rotary International. Discussion of recruitment and which businesses and organizations are missing from the club membership. Barbara volunteered to review list of members organized by company name and make suggestions on who to reach out to. Kathi will provide direction on producing the list.

There are several potential members in the pipeline.

Corey moved to approve Antonio McLemore and David Gardner as new members. Whitney seconded. **All in favor, motion passed.**

RTP Fund Allocation

The allocation of Raise the Paddle funds is on temporary hold awaiting a major projects proposal.

Leadership Assembly

The Leadership Assembly will take place August 10th at noon. RSVPs were encouraged.

COMMITTEE UPDATES

DEAI

Committee is reviewing the report provided by Kagochi Consulting. Recommendations are being discussed and prioritized as well as a presentation to the whole club. Bryan Flint is the new chair of the committee and will be the DEAI representative for the Club Administrator position search. The committee will also be presenting at the Leadership Assembly.

Projects

Doug reported on the Project Committee's request to fund the purchase of items to support a 1st quarter in-meeting project, Santa for Seniors. The funds would purchase items for kits to be distributed through Lutheran Community Services, and the request falls within the committee's approved budget. Maria moved to approve the purchase of items for the Santa for Seniors in-meeting project. Sharon seconded. **All in favor, motion passed.**

Grants

No report but Maria asked board members to encourage any organizations who are thinking about applying to apply in the first round.

International Services Committee

No report. Next meeting is September 21. Discussion of whether there is grant writer trained for district grants. Greg will look into it.

Auction

On hold

Classification

There are currently 2 people in the pipeline.

Interact

No report. The Interact club is on break.

Engagement/Fellowship

The committee is working on a social with the Welcome/Membership committee

PGG Committee

Whitney reported that the 1st quarterly allocation of approximately \$17,000 was taken. This year's PGG campaign will be starting up again soon and annual letters are being composed.

Literacy

New library locations have been identified. Mark Anderson has volunteered to help with cutting the wood for the library and Projects Committee will helping with installation. The Salishan libraries continue to be stewarded and some repairs have been identified and planned.

Major Project

Greg reported that he had connected with the committee co-chairs. They are not available for the next Executive Committee meeting, but there will be a Major Projects Committee Meeting on August 22nd at 4pm and interested members can attend. Both co-chairs will be present.

Discussion of major project and that board has no clear idea of what the project is. The board would like to understand how much money in our fundraising account could be set aside for community investment, including how much is set aside in reserves, how much is otherwise committed and how liquid the funds are (i.e. what is immediately available). Further discussion of purpose of reserve and whether it ties up money that could otherwise be used or invested into the community. Greg will work with Dan to provide the information.

Military

Greg shared that Jim Whitacre has offered to co-chair. Discussion of reaching out to new members.

Programs

Suggestion to add a program idea submission sheet to the tables at Rotary lunch meeting

Youth Exchange

Homes for the 2 students are being worked on. Greg reported that Zach Entwistle and Jim Tanasse have volunteered to host students for the first part of the year.

Scholarship

Sharon and Alex are exploring changes to the program. Chris shared that he has two people interested in joining the committee and will connect them.

Vocational

Invitations to sponsor or be a Thursday at 5 host have been emailed to club members. The Business Expo will be January 18.

Welcome

A picnic is being planned for August 17th

Communications

Maria will be working on Club Administrator job postings.

Good of the Order

Greg shared some upcoming event and activity dates:
August 5th – Rotary President Gordon McNally will be speaking
August 9th – Rainiers Game for Rotarians
August 10th - Leadership Assembly

August 17th – Welcome Committee picnic
August 22 – Major Projects Committee meeting

Meeting Adjourned – 5:34 pm

Next Board meeting Date: Monday, August 28, 2023, 4:00 – 5:30 pm, Rotary Office

Recorded by: Sherri Stanton, Secretary