



**ROTARY CLUB OF TACOMA #8
BOARD MEETING MINUTES
Monday July 22, 2019 at 4:00 P.M.
President Carol Duris, Presiding**

Board Member	Office	Present	Excused
Carol Duris	President 2019-2020	X	
Linda Kaye Briggs	Immediate Past President 2019-2020	X	
Kathryn Nelson	President Elect 2020-2021	X	
Cindy Niemi	Secretary 2018-2020		X
Robin Echtle	Treasurer 2019-2021		X
Jan Brazzell	Board Member 2017-2020 Term	X	
Bryan Flint	Board Member 2017-2020 Term		X
Jim Henderson	Board Member 2017-2020 Term	X	
Harrison Laird	Board Member 2017-2020 Term	X	
Libby Catalinich	Board Member 2018-2021 Term		X
Jace Dwinell	Board Member 2018-2021 Term	X	
Daryl Hembry	Board Member 2018-2021 Term	X	
Carol Webster	Board Member 2018-2021 Term		X
Diane Kelleher	Board Member 2019-2022 Term	X	
Gil Quante	Board Member 2019-2022 Term	X	
John Schneider	Board Member 2019-2022 Term	X	
Christina Turner	Board Member 2019-2022 Term	X	
	Other Attendees		
Kathi Willis	Club Administrator	X	
Joy Vivar-Beeks	Club Bookkeeper	X	

Meeting called to order at 4:00 PM. A quorum was present.

A. CONSENT AGENDA

Note: The Consent Agenda will be approved in one motion, with discussion only on those items where there are questions or changes. Otherwise, we will vote to accept the material as noted.

- Minutes of the June 24, 2019 Board of Directors Meeting
- Executive Committee Minutes, July 9, 2019

Jan Brazzell moved, and Gil Quante seconded to approve the consent agenda. **Motion carried.**

TREASURERS REPORT

Treasurer Robin Echtle was unable to be at the meeting, so Club Bookkeeper Joy Vivar Beeks provided the Treasurer's report. She reported that we ended the 2018-2019 Rotary year in the black. Under the **Operating Income area, #4000** – dues exceeded projections for the year. **#4010** – new member fees are good; **#4022** – Meeting Sponsors are good; Advertising - **#4020**, good but slightly behind projections; **#4024** – Business Expo – good; **#4040** – Prepaid Meals past budgeted amount for the year; **#4080** – Fines are slightly behind projections.

Operating Expense areas: #5314 – Salary Club Director – overage approved by Exec. Committee. **#5318** – Club Bookkeeper – overage approved by Exec. Committee; **#5400** – Facility Expenses – under budget; Office Expense - **#5500** – under budget; **#6308** – prepaid meals doing well; **#7000** – District & International – over budget. Overall we are doing well with the collection of dues and attracting new members. Ending the year with a net income.

Fundraising notes: #4051 – Fines are behind budgeted projections for the year; **#4061** – greater good – good, past budgeted amount; **#4501** – Auction - was a success, a net income of \$146,036. All expenses and committees are in line with budgeted amounts except **#6353**, Rotaract, under budget. The Finance Committee met and has made some recommendations which Joy will incorporate into the balance sheet

to more accurately reflect the clubs current retained earnings. Linda Kaye Briggs moved, and Jan Brazzell seconded, to accept the Treasurer's Report as presented. **Motion carried.**

ADMINISTRATIVE WORK

Board Norms. President Carol led the board in a review of the Board Norms which were developed, there were no additional modifications or discussion.

Strategic Plan. President Carol led the board in discussing the recently adopted Strategic Plan and how to move forward. She said she hoped that the board would narrow its focus, hoping for two or three areas to focus on, and making diversity as a theme. There was a general feeling to select those that will make our club better. There is a desire to work with the other 16 clubs within Pierce County, and promote Rotary, promote our club and use leveraging. The key area identified was #2 Expand Our Reach with particular emphasis on items b, c and d and perhaps include a as well. President Carol said she will work on narrowing down the the focus and would send out to the full board, how this would look.

Committee Liaison Assignments. Board members selected 1-2 committees that they would like to be a board liaison with which includes the requirements to 1) attend the meetings regularly 2) represent the committee to the board for any issues/concerns and 3) bring to the committee the strategic plan (and specifically the 3 focus points) and bring back any objectives/goals/achievements by the committee to assist in implementing the strategic plan to the Board President Carol will contact those board members not present and ask them to select a committee. When complete, she will email out the complete listing to the entire board.

Membership Report. The membership report was included in the packet and showed those members who have resigned or are otherwise terminated.and that the club realized a gain of fifteen members during the 2018-2019 Rotary year.

COMMITTEE REQUESTS

Projects Committee. Diane Kelleher presented the 'Stuff the Bus' proposal, with member John Douville as the Project Lead. It will take place at the August 22nd meeting. The request is for the club to fund and pack 400 backpacks. Volunteers will have bins of supplies ready to do the packing project immediately following the regular Thursday Rotary meeting that day. Linda Kaye Briggs moved, and Jace Dwinell seconded to approve the project and funds. **Motion carried.**

Rotary Youth Exchange. The explanation and request for funding of Rotary Youth Exchange was reviewed for the upcoming Rotary Year. Kathryn Nelson moved, and Jan Brazzell seconded, to approve the expenses as proposed. **Motion carried.**

World Community Services. Kathryn Nelson presented a request from the WCS Committee to allocate \$5,000 from their budget to support the Malaria Project. This would be in partnership with the Federal Way Rotary Club, and would also involved funding from a Global Grant and from the Gates Foundation. Stacey Ogle is a director of this Rotarian Malaria Partners and the money would help train and educate community health officers. Diane Kelleher moved, and Gil Quante seconded, to approve the funding request. **Motion carried.** Jace commented that our club might take an active role in bringing this to other neighboring clubs in a leadership role given our size, monetary contribution and Director involvement by Stacey Ogle.

Grants Committee report. President Carol reported on the work of the Grants Committee regarding using the extra auction income to award 1 \$25,000 grant. There is an Ad Hoc Group, with involvement from Cindy Grady, developing new guidelines and an application that will include the requirement that the agency will have a matching grant, which will essentially double our money.

Presidential Citation. President Carol reviewed the discussion from the Executive Committee on areas to focus on from the Presidential Citation for the 2019-2020 Rotary year. She reviewed the areas that were selected to achieve in the areas of Unite People and Take Action, they are essentially the same as we achieved in 2018-19.

Gil Quante briefly mentioned some of the possible projects from the Project Committee. He reported that Camp Goodtimes was very successful with over 35 Rotary volunteers.

The meeting was adjourned at 5:10pm.