



# ROTARY CLUB OF TACOMA #8 MEETING MINUTES

Monday June 20, 2016 at 4:00 P.M.

**President Elect Becky Fontaine, Presiding**

Board Member	Office	Present	Absent
Barry Benson	President	X	
Becky Fontaine	President Elect as of July 1, 2015	X	
Ray Schuler	Immediate Past President		X
Cap Pearson	Secretary 2014-2016	X	
Jeremy Fogelquist	Treasurer 2015-2017	X	
Kathryn Nelson	Board Member 2013-2016 Term	X	
Peter Norman	Board Member 2013-2016 Term	X	
Bill Pickles	Board Member 2013-2016 Term	X	
Carol Webster	Board Member 2013-2016 Term	X	
Peter Carlstrom	Board Member 2014-2017 Term	X	
Melanie Manista-Rushforth	Board Member 2014-2017 Term	X	
Jim Merritt	Board Member 2014-2017 Term	X	
Kirsten Willis	Board Member 2014-2017 Term	X	
Jeff Albers	Board Member 2015-2018 Term	X	
Tracy Peacock	Board Member 2015-2018 Term		X
Maria Harlow	Board Member 2015-2018 Term	X	
Elliot Stockstad	Board Member 2015-2018 Term	X	
<b>Officers Elected to Take Office July 1, 2016</b>			
Mark B. Anderson	President Elect as of July 1, 2016	X	
Jim Henderson	Secretary 2016-2018	X	
Marsha Burns	Board Member 2016-2019 Term		X
Ali Criss	Board Member 2016-2019 Term		X
Stacey Ogle	Board Member 2016-2019 Term		X
Greg Rolsma	Board Member 2016-2019 Term	X	
<b>Interested Parties and Guests</b>			

**Staff-** Kathi Willis

**Meeting called to order at 4:00:15 PM**

## **A. CONSENT AGENDA**

Note: The consent Agenda will be approved in one motion, with discussion only on those items where there are questions. Otherwise, we will vote to accept the material as noted. It was moved by Cap Pearson to accept the Consent Agenda as presented. The motion was seconded and passed.

1. Minutes of February 16, 2016 Board of Directors' Meeting
2. Committee/Avenue Chair Reports

## **B. COMMITTEE ISSUES**

1. Auction Report Kirstin **Willis** – Kristin handed out a Profit and Loss spreadsheet relative to the success of the April 30, 2016 Rotary 8 auction. A copy of the Profit and loss spread sheet follow

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these minutes. The results, Rotary 8 did very well in this fund raising effort, especially for Raise the Paddle.

2. WCS request for funds for the Happy Schools Project in West Bombay. Becky Fontaine moved that the request for funds be approved. Kathryn Nelson seconded the motion. Motion passed. For more information see the “Request from the WCS committee on Page 15 of The BOD meeting Packet
3. Literacy request for funds for Reach Out and Read and Read to Me. Pete Norman moved to approve the request. Kathryn Nelson seconded the motion. Motion Passed. This item was reported in the Avenue Chair Report for the May 16, 2016 meeting and is part of the Packet as Item A (2)(a) – Page 5 of the June 20, 2016 BOD meeting Packet. Also look at page 15 of the BOD meeting Packet.

**C. MEMBERSHIP ITEMS**

1. Approval of Membership Items – It was moved by Kathryn Nelson to approve the membership items. Bill Pickles seconded the motion, motion passed.

(Please note: membership and other standard club reports are included after this Section.)

**D. TREASURER’S REPORT – Jeremy Fogelquist:** The financial report is included in the June 20, 2016 BOD meeting packet pages 28 through 43. There will be a mini audit of the auction raffle procedures. Apparently there was some complaint which triggered this audit.

1. Foundation Report
2. Fundraising and Operating Account Review Jeremy is suggesting that Rotary 8 get a credit card which provides incentive awards (i.e. cash back, airline miles etc.).
3. Banking Resolution to change the signers

Resolution is required to revise signature authority of the club’s Heritage Bank Operating Accounts effective July 1, 2016, removing Raymond Schuler, Past President, Ed Ulman, 2015-2017 Treasurer, and Charles Pearson 2014-16 Secretary, adding President Elect Mark B. Anderson, Treasurer through June 2017 Jeremy Fogelquist and Secretary 2016-18 James Henderson. There was a motion and second to approve these changes. Motion was voted on and passed.

Effective July 1, 2016, the new Operating Account signature authorities will be:

Past President Barry D. Benson	Secretary James R. Henderson
President Becky A. Fontaine	Treasurer Jeremy Fogelquist
President Elect Mark B. Anderson	

**E. PRESIDENT’S DISCUSSION – Barry Benson**

1. TRF Language **Becky Fontaine:** The Tacoma Rotary Foundation Board of Directors’ Resolution placed the report before the Rotary 8 Board of Directors as information.
2. Search for Office Administrator **Becky Fontaine:** There are three applications for the Office Administrator. The Executive Committee will interview all three of the applicants.
3. Presentation of the 2016-17 FR Budget **Becky Fontaine:** Becky reviewed with the Board of Directors the 2016-2017 budget for the operating funds. The fund raising budget was also reviewed. It was moved by Bill Pickles to accept proposed budget. The motion was seconded by Carol Webster. Motion passed.

There was a general conclusion that there is a need to explain the budget to member ship so they understand the difference between the fund raising budget and the operating budget.

4. Review of unpaid dues **Becky Fontaine:** Becky handout a list of those who as of June 20, 2016 had not paid their dues. There are a considerable number of members on the list. In the June 30, 2016 Gearshift the following message was place on Page 3:

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**IMPORTANT CLUB INFORMATION**

Dues if you have not had a chance to pay your dues you will receive an email or a call reminding you of the June 30 deadline. Based on new Rotary International requirements we will be charged international and district dues for each member in our data base on July 1. **This requires that we remove any non-paid members on June 30.** Please call Joy at 253-473-7723 or email her at [bookkeeper@rotary8.org](mailto:bookkeeper@rotary8.org) if you are unable to pay dues by June 30 so that we can make payment arrangements with you.

**F. ADJOURNMENT.**

**Next Board Meeting: Monday July 18, 2016, 4:00 to 5:30 PM, in the 4<sup>th</sup> Floor Doric Room**

**Note to Avenue Chairs: For the April Board of Directors' meeting, please submit your Avenue Chair Reports to Jim Henderson no later than July 11th**