



**ROTARY CLUB OF TACOMA #8
BOARD MEETING MINUTES
Monday May 24, 2021 at 4:00 P.M.
President Kathryn Nelson, Presiding**

Board Member	Office	Present	Excused
Kathryn Nelson	President	X	
Carol Duris	Immediate Past President	X	
Kim Bedier	President Elect 2020-2021	X	
Maria Harlow	Vice-President	X	
Cindy Grady	Secretary 2021-2023	X	
Robin Echtele	Treasurer 2019 -2021		X
Libby Catalinich	Board Member 2018-2021 Term		X
Jace Dwinell	Board Member 2018-2021 Term		X
DeAnne Hamilton	Board Member 2020-21 partial term	X	
Carol Webster	Board Member 2018-2021 Term		X
Diane Kelleher	Board Member 2019-2022 Term		X
Christina Turner	Board Member 2019-2022 Term	X	
John Schneider	Board Member 2019-2022 Term	X	
Gil Quante	Board Member 2019-2022 Term		X
Sherri Stanton	Board Member 2020-2023 Term	X	
Jeremy Simler	Board Member 2020-2023 Term	X	
Chris Serface	Board Member 2020-2023 Term	X	
Clay Zhang	Board Member 2020-2023 Term		X
Guests			
Diane Tilstra	Incoming Board 2021-24	X	
Tim Daly	Incoming Board 2021-24	X	
Seth Kaplowitz	Incoming Board 2021-24		X
Greg Rolsma	Incoming VP	X	
Kathi Willis	Club Administrator	X	

Virtual meeting called to order at 4:01 PM. A quorum was present.

Kathryn welcomed Jeremy Simler who is replacing Jacki Farrar on the Board.

CONSENT AGENDA

Maria noted one change to minutes: Galley Side is just not being done this year...it will be done in the future. Otherwise minutes of the April 26, 2021 Board meeting and May 11, 2021 Executive Committee meeting approved.
Motion to approve by Chris S., seconded by John S., motion approved.

ADMINISTRATIVE WORK

- Kathryn asked the board to create a task force with multiple perspectives to work on club administrative staff candidates since Kathi is retiring. Kim suggested that both Maria and Greg be involved/lead group since they will be coming into office. Maria reaching out to Lori Bemis as she has HR specialty. Jim Henderson is also willing to serve.

Maria moved, Cindy seconded, all approved. Motion passed to create the force.

- **Fundraising Budget Review**

Auction income for the Fundraising Budget next year is \$160,000 vs this year \$140,000.

Cindy gave auction report: Tacoma Rotary 8 first virtual auction was very successful. More sponsor money was raised than ever before as well as more successful raffle (thanks to Gill!). Raise the Paddle was a bit short of last year's number but is equal to or greater than normal. Our expenses were minimal....very grateful for Chris's support. We sold over 200 tickets (some were sponsor tickets) and at least 50 guests signed up for free access. Items sold for about 70% of value which is a good number. Buy It Now experiences have brought in over \$20,000 to date. Maxgiving site will be closing, but the BIN items will still be available in ClubRunner. \$75,000 in Raise the Paddle funds will be split equally between Grants, Scholarships and International Service Committee's. Kim's budget reflects optimism as we move forward to hopefully begin meeting in person in some form. The Foundation income is higher as that is a reflection of the 16 quarter rolling average of our Trust account In Expenses; the foundation transfer is higher as we need to increase our staff compensation numbers. Our merchant credit card expenses will be higher as we continue to move towards a more "cash-less" world. Some committee expenses will be higher due to the success of the auction. Youth Exchange will start planning for out bound students and that will involve some expenses, so dollars allocated. Monies allocated to Military where

they had not been before. Kathi pointed out far right column where the \$25K for the 3 committees from auction has been allocated.

Budget was approved.

● **Citation Goals:**

Kathryn spoke to results of goals:

Membership is at goal as of May 15.

Service participation, at 203, has overachieved goal of 150.

Leadership development participation is at 30 vs goal of 22

District conference attendance is at 14 vs. goal of 8

Annual fund contributions have exceeded goal of 25,000 being at 25,395 as of 5/15/21.

Polio Plus is at 14,547 vs goal of 9,000

Service projects is at 17 vs. goal of 10.'

Social activities is at 4 vs. goal of 5.

All others not mentioned here are at goal.

● **Strategic Plan Review:**

Kathryn highlighted the achievements:

In growing and diversifying, club has 12 new members, 5 male, 7 female, 3 minority.

In developing more leaders, club has recruited members of color to participate in Nominating committee as well as to run for board and officer positions.

In building club culture, a Survey Monkey was done to judge member interest in meeting in person.

Club's strategic plan is reviewed quarterly.

Club governance continues to be worked on updating policies and processes.

In fostering greater inclusiveness, the new DEAI Committee is looking at ways to assure we are looking at activities through the lens of DEAI.

A question was asked by John about if we are doing a major, multi-year project. Kim is putting an action plan related to this together including the major project.

Kim spoke to her citation goals for 21/22:

Membership: 250

Service Participation: 125 individual members

New member: 10

Leadership: 20

District conference: 5

Annual Fund: Kathryn explained currently \$100 per Rotarian, RI wants it to increase to \$200. Kim checking into.

Polio: Checking with Project Greater Good (every Rotarian \$25 for polio)

Service Projects: 10

Social Activities: 12 (one per month)

Website: 12

Media: 4

She is sending these out to the board and asking for feedback.

● **Personnel Handbook, job descriptions**

Kathryn explained best efforts were done by Kathi and Joy in creating the job descriptions. The handbook manual in the office has been updated at the EC level. Kathryn asked the board to adopt these as we look for new club administrative staff. Carol noted that she liked that we have something we can concretely build on.

Cindy made the motion, Carol D. seconded, all approved. Motion passed.

● **Ad Hoc Group**

We need a group to look for lunch meeting location possibilities. Yacht Club will not have decision about hosting until fall. Definitely need July – Sept. location for in-person meeting that can accommodate 80+ with parking. Kim said Silver Cloud Ruston is interested (also Justine and manager interested in joining R8). Kim will work on a committee.

Kim moved and Maria seconded forming a committee to search out possible locations. Motion approved, passed.

COMMITTEE REQUESTS AND LIAISON REPORTS

(Note: If committee not listed no report given this meeting.....)

Scholarships: Chris shared their meeting is this week.

International Services: Barry agreed to chair. \$3500 was not needed on one project (covid) Kathryn asked that \$1000 be given to Shelter Box (Covid-19 humanitarian response with focus on people driven from their homes by conflict) and \$2500 go to Clean Water in India (in conjunction with Tacoma South Rotary).

Kathryn motioned, Cindy seconded these expenditures, motion approved and passed.

Projects: Doug and John are excited to step in as new co-chairs. They plan to use ClubRunner as “the baton”.

DEAI: Kim spoke for Carol Webster (chair). Committee using definition statement and creating tasks divided up to members on policies, procedures and programs.

Programs: Diane Tilstra and Gil will co-chair. Working on learning ClubRunner. They will be posting the program calendar.

Communications: Chris updated they are in process of working with district for in-person/remote hybrid format. He met with Kathi and Joy and outlined items needed: Laptop (Mac preferred, 2 cameras, ATEM video switcher, misc. cables and equipment) for a total output of \$2159.96. District governor will put in \$250. Carol suggested allowing \$2500 in case more is needed.

Chris made motion to approve expenditure, Cindy seconded, all approved. Motion passed.

Engagement: Maria is working on second orientation of T’wina Nobles. Would like to see more potential members in the pipeline.

Foundation/PGG: Whitney Grisaffi will chair

Literacy: Brenda Gasper will continue to chair. Auction item “little free library” was donated back so they are looking for a location for it.

Membership: Carol updated we’ve had 10 resignations so far, typically get about 10% turnover

Military: DeAnne will tell committee about \$500 in budget. No chair/co currently confirmed. JBLM in partnership with Nourish is potential project.... Diane asked if anyone had used Vet Tix.

Other:

- Maria working on assigning birthday phone calls. She asked to confirm with her if you are doing them.
- June 10th meeting will be highlighting committees and their achievements.

Meeting adjourned 5:20 pm

Next Board meeting: Date June 28, 2021, 4:00 – 5:30 pm, Zoom

Recorded by: Cindy Grady, Secretary