



**ROTARY CLUB OF TACOMA #8
BOARD MEETING MINUTES
Monday November 19, 2018 at 4:00 P.M.
President Linda Kaye Briggs, Presiding**

Board Member	Office	Present	Excused
Linda Kaye Briggs	President 2018-2019	X	
Carol Duris	President Elect 2018-2019	X	
Mark B Anderson	Immediate Past President	X	
Cindy Niemi	Secretary 2018-2020	X	
Jeremy Fogelquist	Treasurer 2017-2019	X	
Jeff Albers	Board Member 2016-2019 Term	X	
Marsha Burns	Board Member 2016-2019 Term	X	
Stacey Ogle	Board Member 2016-2019 Term	X	
Greg Rolsma	Board Member 2016-2019 Term		X
Jan Brazzell	Board Member 2017-2020 Term	X	
Bryan Flint	Board Member 2017-2020 Term	X	
Jim Henderson	Board Member 2017-2020 Term	X	
Harrison Laird	Board Member 2017-2020 Term	X	
Libby Catalinich	Board Member 2018-2021 Term		X
Jace Dwinell	Board Member 2018-2021 Term	X	
Daryl Hembry	Board Member 2018-2021 Term	X	
Carol Webster	Board Member 2018-2021 Term	X	
	Other Attendees		
Kathi Willis	Club Administrator	X	
Rusty George	Communications Committee Chair	X	

Meeting called to order at 4:00 PM. A quorum was present.

A. CONSENT AGENDA

Note: The Consent Agenda will be approved in one motion, with discussion only on those items where there are questions or changes. Otherwise, we will vote to accept the material as noted.

- Minutes of the October 14, 2018 Board of Directors Meeting
- Executive Committee Minutes, November 6, 2018

Mark Anderson moved, and Carol Duris seconded, to approve the consent agenda as presented. **Motion carried.** President Linda Kaye thanked PE Carol Duris for leading last week's meeting and passed around the sign-up sheets for Greeting at the meetings, RSVP for the November 29 off site meeting, and sign up (if wanting to attend) the December 'Scrooge the Musical' event, at Tacoma Little Theatre.

Communications Committee Chair Rusty George then took the board through the results of the most recent Survey Monkey on the Grants Committee survey results. He said there was a good cross section of replies from the 67 who took the survey. He led the board through the results and focused on several areas, including that most members liked grants given out in the \$5,000 range. There were 73 responses to the Project Committee survey where questions were asked about ten different projects and what reasons were listed as to why members participate in projects. President Linda Kaye thanked Rusty for coming to the meeting and briefing the board on the latest survey results.

TREASURERS REPORT

Treasurer Jeremy Fogelquist then reported on the club's financials. He said that from the previous month's report on the Investment Account for the Tacoma Rotary Foundation, the value was down around \$90k, due to market fluctuations. On the Operating Account, all expenses are keeping pace with projections with the exception of the following area - **#6312 Weekly Meetings**. We have exceeded the budgeted amount for the year by \$1,343, spending \$9,343. He said it will be smooth sailing from here,

since our guaranteed number at the yacht Club is 70. He reported that overall we are doing well with the collections of dues and attracting new members. This is an important aspect to keep the club vibrant and successful. We introduced 3 new members in October and there are about a dozen new members in the pipeline. It is still early in the year to make much of a projection for how the year will turn out. Everything seems to be in line with our projections with the exception of weekly meeting expenses. On the Fundraising Budget he said everything looks good and is in line with budgeted amounts. He reminded everyone there are some restricted funds listed for the Mumbai Water Project and the Literacy funds. **The Treasurer's Report was accepted as reported.**

CLUB AND BOARD INFORMATION

Bylaws Task Group. Mark Anderson reported on the latest activities of this group and said he felt there would be two more meetings of the group and he planned on having final recommendations to the board at the January board meeting.

Mark then reported on the **Strategic Plan**. The last Strategic Plan was from 2013-2015. The committee has met for the second time and discussed what the essential elements of the Strategic Plan are and the group hopes to model it after the RI Strategic Plan. He said there were lots of parallels between our present Strategic Plan and the RI Strategic Plan. He is keeping the door open for more members to join the committee, that they are now meeting every two weeks, but he did not see a new strategic plan being presented at the December Board Meeting.

President Linda Kaye then shared feedback she has received on the move to the Tacoma Yacht Club for our meetings and said members liked the venue – the view, parking, whale watching, staff etc. She commented that members are being trained on doing 'RSVP' to attend the meeting. There were suggestions about online payments and if Club Runner has a module to do 'online credit card' payments.

Office Lease. Harrison Laird then updated the board on the various possible sites for the Club Offices. The Landmark provided us with a proposal on keeping our offices where they are now, and then several members toured other possible sites. We are awaiting a proposal back from the Tacoma Armory where the monthly rent would be a considerable savings from our current rent.

President Linda Kaye then provided an update on the **Personnel Policy Manual**. It was reviewed by our Member Jan Schwenger for her thoughts on what was contained in it. PP Mark added in a table of contents. The provision for 'employment at will' was removed and added in the definition of types of employees, and operations of vehicles. The wording for compensatory time was removed and it was changed to PTO (Personal Time Off). Jan Brazzell moved and Stacey Ogle seconded, to approve the Personnel Policy Manual. **Motion carried.**

AVENUE CHAIR REPORTS

Membership. Pillar Chair Jan Brazzell then reported on the membership reports. The Classification Committee has approved for Membership, the following individuals: Eric Lind (former member and Religion – Christian Churches) proposed by Stacey Ogle; James Fisher (Real Estate – Residential), proposed by Barry Benson; and Di Trehn (Finance Banking, Business Banking) proposed by Stacey Ogle. Jeff Albers moved, and Stacey Ogle seconded approval. **Motion carried.**

(Note: Club Secretary Cindy Niemi then arrived and took remaining minutes)

Community Service. Pillar Chair Bryan Flint reported that the Projects Committee has received a recap of the comments from the Projects survey and will be discussing at their next meeting. Jan Brazzell requested a copy of the PPT presentation from Rusty George's presentation of the survey results to be emailed out to the Board. Kathi Willis will do this. The Habitat house work parties have been delayed until January due to professional electrical work that needs to be completed before volunteers can move forward. Bryan presented a request from the Projects Committee for \$3,000 to fund the food for the EFN break bags which our club will be volunteering to stuff on 3 occasions this holiday season. Concern was voiced that our club may be doubling up on our funding to some organizations through both Grants and Projects Committees. To ensure we are not doubling up, Kathi will ensure the board knows what each

committee is doing in terms of duplicate requests. The ultimate goal is for the two committees to work together for transparency. It was also suggested that the funds to an organization from the Projects committee should be commensurate with the number of volunteers we provide. Motion made to approve \$3,000 for the EFN break bags project. Carol seconded approval. **Motion carried.**

International Service. Pillar Chair Stacey Ogle shared there was nothing new.

Fundraising. President Linda Kaye shared on Libby's behalf that Project Greater Good has raised over \$63,000, of which \$6,200 has been designated for Polio Plus. The auction is having a meeting soon and they are working steadily on the video, audience development and much more.

New Generations. Pillar Chair Jace Dwinell shared that regarding Rotoract at UWT, Mike Wark is working on identifying someone to serve as the President, focusing on a military veteran as they usually are great leaders and motivators. Mike is hoping to have someone in place by the next Board meeting. Jeremy shared that the key to success for Rotoract is one champion and to also consider an Interact student who may be attending UWT as a potential candidate. President Linda Kaye suggested connecting with one of our past Rotary club members, Joe Lawless, who has a staff person solely works dedicated to community outreach and may have some ideas of candidates.

Interact at Life Christian is going strong. They have a food drive class competition coming up and they did a food drive called Trick or Treat So Tacoma Can Eat. They will be bell ringing on December 1st. They have a meeting scheduled for November 27 to discuss the Presidential Citation goals and how to accomplish them this Rotary year. It was suggested that they get involved in our club's Business Expo for the students to gain exposure to local businesses. This may also help tie into the Presidential Citation.

Vocational Services. Pillar Chair Jeff Albers shared there is nothing new in Vocational Services. Fireside notes have been summarized and passed on to the Board for review. Regarding Youth Exchange, a brainstorm session in December will take place to talk about improvements and new leadership. Classification Committee is planning to separate Banking and Finance Services into separate classification categories. Elliott Stockstad's classification changed to Human Services. Jan motioned to approve Elliott Stockstad's new classification. PP Mark Anderson seconded the approval. **Motion Carried.**

PRESIDENTIAL CITATION – ASSIGNMENTS

Reminder that quarterly reports to be given at the January board meeting.

Meeting adjourned at 5:30 pm.

Next Board meeting is scheduled for Monday, December 17, 4:00-5:30pm, Ionic Room (4th Floor)