



**ROTARY CLUB OF TACOMA #8
BOARD MEETING MINUTES
Monday November 20, 2017 at 4:00 P.M.
President Mark Anderson, Presiding**

Board Member	Office	Present	Excused
Mark B. Anderson	President 2017-2018	X	
Linda Kaye Briggs	President Elect 2017-2018	X	
Becky Fontaine	Immediate Past President	X	
Jim Henderson	Secretary 2016-2018	X	
Jeremy Fogelquist	Treasurer 2017-2019		X
Jeff Albers	Board Member 2015-2018 Term	X	
Maria Harlow	Board Member 2015-2018 Term		X
Tracy Peacock	Board Member 2015-2018 Term		X
Elliot Stockstad	Board Member 2015-2018 Term	X	
Marsha Burns	Board Member 2016-2019 Term	X	
Ali Criss	Board Member 2016-2019 Term	X	
Stacey Ogle	Board Member 2016-2019 Term		X
Greg Rolsma	Board Member 2016-2019 Term		X
Jan Brazzell	Board Member 2017-2020 Term	X	
Carol Duris	Board Member 2017-2020 Term		X
Bryan Flint	Board Member 2017-2020 Term	X	
Harrison Laird	Board Member 2017-2020 Term	X	
	Other Attendees		
Kathi Willis	Club Administrator	X	

Meeting called to order at 4:00 PM. A quorum was present.

A. CONSENT AGENDA President Elect Linda Kaye Briggs moved, and Jan Brazzell seconded, that the Consent Agenda be approved as presented. **Motion Carried.**

Note: The Consent Agenda will be approved in one motion, with discussion only on those items where there are questions or changes. Otherwise, we will vote to accept the material as noted.

- Minutes of the October 16, 2017 Board of Directors Meeting
- Executive Committee Minutes

TREASURER’S REPORT

Treasurer Jeremy Fogelquist was unable to be present, but provided a written review of the budgets. Among the areas mentioned for Operating Income were account **#4010**, where 15 new members is budgeted and we are not progressing to that figure; **#4024, Business Expo**, which needs to happen in 2018. **#4080**, good, and is line with projections. **Operating Expenses** notes: all other expenses are keeping pace with projections. **Account #6312 – Weekly Meetings**, at the current quarterly expense rate, we could easily exceed budget projections by \$18,000. We are still falling short of our budgeted amount of new members for the year. This is more than a membership committee issue. This is an issue for everyone.

Fundraising Income Notes. **Account #4061 – Project Greater Good** is exceeding budget; **#4501- Auction Income** comes in the second half of the Rotary Year. Jeff Albers moved, and Linda Kaye Briggs seconded, that we approved the Treasurer Report as presented. **Motion carried.** It was suggested that this type of written report from the Treasurer be provided every month and that it come with the monthly Board packet. The banking resolutions approved at the October board meeting, were also approved by the Tacoma Rotary Foundation Board.

MEMBERSHIP REPORT

Co-Chair Harrison Laird reported on membership activities and said we need more potential members in the pipeline. Two new membership proposals were reviewed. Annie Ramirez, Major Gifts Officer for the Salvation Army and Veronica Rollins, Girls Scouts Regional Manager. Jeff Albers reviewed the background

for both individuals which were recommended for approval by the Classification Committee, and said that current members proposing new members need to make sure to completely fill out the Membership Proposal form and have the necessary signatures. Jan Brazzell moved and Jim Henderson seconded, that both proposals be accepted as proposed from the Classification Committee. **Motion carried.** Becky Fontaine said that the new CEO from the Boy's and Girl's Club would be joining the club in January. The board also accepted the termination of Member John Kloes who had not renewed his annual dues. Bryan Flint moved, and Becky Fontaine seconded, that the Membership Report be approved. **Motion carried.** Several board members asked for some sort of a flow chart which will show the process for new member proposals and how they go through the committees and to the board. Jeff Albers and Harrison Laird will work on doing this.

Club Administrator Kathi Willis reviewed how the current process works. The new member proposal is written up by the member who is proposing the individual. It goes to the office which then sends it to the Membership and the Classification Committees at the same time. Both committees meet monthly and take action on the proposals at that meeting, or within a week. President Mark Anderson moved, and Linda Kaye Briggs seconded, that the Exec. Committee could also approve new membership proposals, subject to Board ratification. **Motion carried.**

CLUB AND BOARD INFO

Auction. The Auction Committee has been meeting and setting up plans, under the lead of Carol Duris. There will be a Kick Off event on November 29 at the Esplanade Community Room, at 1515 Dock Street beginning at 5pm. There will be a Raise the Paddle to fund a need – Habitat for Humanity House. We will also seek pledges for volunteer hours, but avoid having that take away from the main focus of raising \$75,000 as a minimum goal. Habitat wants people to volunteer a minimum of 6-8 hours a day; a single house consumes about 1,500 man-hours. The Auction Committee is working on a plan for obtaining commitments for volunteer hours, after the Raise the Paddle has happened. Linda Kaye Briggs asked if Habitat could schedule six Saturdays for volunteer work, to give potential volunteers an idea of when and how they would be serving. President Mark wants the house to be built for a family of a service member, and Habitat is working to identify qualified families with that in mind.

Election Schedule. The ballots have been mailed and they are due to be back to the Rotary Office by Monday, December 4, and will be counted on Tuesday, December 5 with the results announced at the meeting on December 7.

Venue Task Force. The Venue Task Force held another meeting on November 10 and members reported back on possible venues that could accommodate our weekly meetings. So far it looks like the following venues are high on the list: LaQuinta Inn, CI Shenanigans and The Landmark. Parking is definitely a priority on selecting a venue. Several sites were recommended for a future offsite meeting: Tacoma Yacht Club and the Salvation Army.

Bylaws. President Mark said that the Bylaws Task Force will be looking at reviewing our club's current Bylaws in light of the model bylaws recommended by RI, and adding in a way to conduct Club votes (for example, on Bylaws changes) electronically and by proxy.

Board member Ali Criss announced she will be moving to Virginia in spring 2018 for 3 years, but is staying with Financial Insights and will keep her membership in Tacoma #8.

The meeting was adjourned at 5:10pm.

Next Board meeting is scheduled for Monday, December 18, 4:00-5:30pm, Doric Room (4th Floor)