Rotary Club of Tacoma #8
Grant Policies and Priorities

<u>Refer to this document prior to completing a Grant Application</u>.

Maximum Grant Size: Up to **$5,000**.

Grant Application Deadlines for 2020-2021
- Round One: October 2, 2020
- Round Two: January 28, 2021

Prerequisites for Eligibility
- Organization with current IRS 501(c) (3) status.
- Organization with prior grants are current on 12-month progress reports or by submitting a report with the current application or by the due date on last report form
- Annual report or list of Board members and/or key leadership with occupations
- Most recent financial report
- Most recent 990 (pages 1-9)
- Program or Project Budget
- Organization diversity statement
- Funding status chart

Target Populations
- Low-income children and youth, ages birth - 18
- Low-income seniors, age 65 or older

Priority projects and programs (P/P)

Priority 1: The P/P will **directly** provide the following types of basic services to a target population.

- Food
- Shelter/housing
- Clothing
- Medical/Dental Care
- Mental health
- Violence protection
- Overcoming disabilities
- Household necessities

Priority 2: The P/P will **directly** provide the following types of services to a target population.

- Basic literacy
- Early learning (pre-K)
- K-12 intervention, tutoring basic education
- Self-esteem/socialization
- Job training
- Emotional health
- Alcohol and drug use prevention

Priority 3: The P/P will **directly** provide the following types of services to a target population.

- Focuses on art and music

- Access to parks
- Environment
- K-12 Enrichment (i.e., non-basic education, leadership training, or learning beyond the basic education)

Target Geographical Areas

- Priority A: 85% or more of the clients reside within the City of Tacoma
- Priority B: Less than 85% of the clients reside within the City of Tacoma

Grants will not be awarded to:

- To organizations practicing any form of unlawful discrimination;
- To programs the primary focus of which is political, (*e.g.*, lobbying or supporting campaigns of candidates for public office);
- To grant-making organizations (exceptions may be made if control of Rotary funds can be maintained);
- To programs the primary purpose of which is fostering religion;
- To individuals;
- For academic scholarships to individuals (Rotary 8 has a scholarship program).

Incomplete or excessive applications will not be considered.
Minimum 11 point font.

Process:

1. Grant applications are available from the Rotary Club of Tacoma #8, by calling 253-473-7723, or by downloading from our website at www.rotary8.org.

2. Deliver Three (3) sets of your completed application to Rotary Club of Tacoma #8,

   Attention: Community Grants Committee:

   - By US Mail: PO Box 1777, Tacoma, WA 98401

   - In person or by courier: 1001 S. Yakima, Suite 9A, Tacoma, WA 98405

   <mark>Please call 253-473-7723 for current hours before coming by</mark>

   ### *Applications must be received by the deadline, not merely postmarked.*

3. Representatives of the Community Services Grants Committee will make arrangements for a site visit to your organization. Following their site visit, the representatives will report back to the Committee for deliberations.

4. Following its deliberations, the Committee will make its recommendations to the Boards of the Rotary Club of Tacoma #8 and the Tacoma Rotary Foundation for final approval of awards.

5. Grant decisions are anticipated:
   - Round One: December, 2020
   - Round Two: April, 2021

   Allow at least 60 days following those dates for notice of a grant award presentation date.