ROTARY CLUB OF TACOMA #8
BOARD MEETING MINUTES
Monday September 23, 2019 at 4:00 P.M.
President Carol Duris, Presiding

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Office</th>
<th>Present</th>
<th>Excused</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Duris</td>
<td>President 2019-2020</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Linda Kaye Briggs</td>
<td>Immediate Past President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Kathryn Nelson</td>
<td>President Elect 2020-2021</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Kim Bedier</td>
<td>Vice-President</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Cindy Niemi</td>
<td>Secretary 2018-2020</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Robin Echtle</td>
<td>Treasurer 2019-2021</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jan Brazzell</td>
<td>Board Member 2017-2020 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Bryan Flint</td>
<td>Board Member 2017-2020 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Jim Henderson</td>
<td>Board Member 2017-2020 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Harrison Laird</td>
<td>Board Member 2017-2020 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Libby Catalinich</td>
<td>Board Member 2018-2021 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Jace Dwinell</td>
<td>Board Member 2018-2021 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Daryl Hembry</td>
<td>Board Member 2018-2021 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Carol Webster</td>
<td>Board Member 2018-2021 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Diane Kelleher</td>
<td>Board Member 2019-2022 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Christina Turner</td>
<td>Board Member 2019-2022 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>John Schneider</td>
<td>Board Member 2019-2022 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Gil Quante</td>
<td>Board Member 2019-2022 Term</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Other Attendees</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathi Willis</td>
<td>Club Administrator</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Meeting called to order at 4:00 PM. at the new Rotary Office at the Armory. A quorum was present.

A. CONSENT AGENDA

Note: The Consent Agenda was approved in one motion, with discussion only on those items where there are questions or changes.

- Minutes of the August 26, 2019 Board of Directors meeting
- Minutes of the September 10, 2019 Executive committee

Carol Webster moved, Libby seconded, to approve the consent agenda as presented. **Motion Carried.**

ADMINISTRATIVE WORK

Membership Reports President Carol shared Kyle Lauderdale is transferring to Sunrise Rotary. Gil motioned, Linda Kaye seconded to accept the transfer. **Motion carried.**

We are currently at 265 members.

110 Year Anniversary. Event Chair Kim Bedier shared that we will have the celebration on the same day our club started (January 29). It will not be a fundraiser, but birthday donations welcome. Possible period piece for theme. Other clubs will be invited. The committee has 5 to 6 people, including Bill Baarsma.

Strategic Plan – Goal Planning. President Carol led the club through a discussion on setting measurable goals for the 2019 – 2020 year for the goal **Expand Our Reach.** Here are the goals:

2a. Grow and diversify membership.
   - Increase membership and diversity: 40 new members, 50/50 male/female, 10 with diversity, 10 under age of 40.

2b. Improve member retention.
   - Retention of newer members: 5 to 10 people attend each Coffee with Carol (membership of 3 years and under).
   - Retention of Long-term members (greater than 3 years): No more than 50% of member losses site lack of participation for leaving the club.
   - 100% retention of 3 years or newer membership.
2c. Increase collaboration and connection with other Rotary Clubs.

- # service projects with other clubs: 5 collaborative projects, 1 to 2 led by our club.
- # Rotary 8 lead with other clubs: 2 to 3 events or opportunities to collaborate such as the 110 anniversary, programs where we purposely invite other clubs, etc.
- 100% of Board members to visit at least one club in the Rotary year.

2d. Better promote and publicize Rotary, its Core Values, our Club, and our Club’s projects, programs, service impacts, networking opportunities, and signature events.

- Increased public awareness, social media shares, articles: Increase to 50% of total Rotary members in private facebook page.
- Increase # visitors: 10% increase in visitors at Rotary meetings, including visitors at Thursday @ 5.

**Officer and Board Nominating Committees.** They are under way. Jeff Rounce, Jeff Albers and Chris Serface agreed to be on Officer Nominating Committee and Christina Turner and Linda Kaye on the Board Nominating Committee.

**Approval of Annual Awards.** President Carol shared updates to the annual awards:

- Presidential Citation
- Lifetime Achievement
- Rotarian of the Year

Gil moved to approve the annual awards, LKB second. **Motion carried.**

**Approval of policies/procedures.** President Carol reviewed revised policies/procedures:

- Conflict of Interest
- Whistleblower – after administrator and President are notified, Carol Webster recommended the issue be brought to the board. The Whistleblower Policy is accepted to protect the Whistle Blower. A Complaint process needs to be created.
- Corporate and Family Memberships
- Fundraising

Carol Webster motioned, Gil second. **Motion carried.**

**COMMITTEE REQUESTS AND LIAISON REPORTS**

**Request from Projects – Diane Kelleher**

1st project request: Raising Girls – on-site Rotary meeting club project to create 160 feminine hygiene bags to be delivered to local schools. We will purchase the items for the project up to $2,500.

Robin motioned, Carol Webster seconded to approve this project and expense. **Motion carried.**

Second project – collegiate challenge for Habitat project. Request for $250 and 2 to 4 Rotarians to provide lunch. This was discussed and voted – request was declined.

**Request from WCS – Barry Benson**

District community grant – collaborating with Lakewood Rotary on this grant to provide warm clothes, school uniforms and teaching materials to 4 schools in Nepal. Lakewood is contributing $5K and we would like to contribute $1K. Linda Kaye motioned to approve, Christina seconded. **Motion carried.**

Global Grant – Equip maternity ward for hospital in Ghana. Canadian club can get matching funds from Canadian government. Request for $2,500. Kim motioned, Carol Webster seconded. **Motion carried.**

**Club support for RYE** – Carol Webster is the new RYE Chair and Youth Exchange Officer. Goal is to streamline the processes and delegate work to a committee of organized people. This will occur within the next 6 months.

**GOOD OF THE ORDER**

Meeting adjoined at 5:39 pm.

**Next Board meeting is scheduled for Monday, October 28, 4:00 – 5:30, 1001 S Yakima, Ste 9A.**