



**ROTARY CLUB OF TACOMA #8  
BOARD MEETING MINUTES  
Monday September 18, 2017 at 4:00 P.M.  
President Mark Anderson, Presiding**

<b>Board Member</b>	<b>Office</b>	<b>Present</b>	<b>Excused</b>
Mark B. Anderson	President 2017-2018	X	
Linda Kaye Briggs	President Elect 2017-2018		X
Becky Fontaine	Immediate Past President	X	
Jim Henderson	Secretary 2016-2018	X	
Jeremy Fogelquist	Treasurer 2017-2019	X	
Jeff Albers	Board Member 2015-2018 Term		X
Maria Harlow	Board Member 2015-2018 Term		X
Tracy Peacock	Board Member 2015-2018 Term		X
Elliot Stockstad	Board Member 2015-2018 Term	X	
Marsha Burns	Board Member 2016-2019 Term		X
Ali Criss	Board Member 2016-2019 Term		X
Stacey Ogle	Board Member 2016-2019 Term	X	
Greg Rolsma	Board Member 2016-2019 Term	X	
Jan Brazzell	Board Member 2017-2020 Term	X	
Carol Duris	Board Member 2017-2020 Term		X
Bryan Flint	Board Member 2017-2020 Term	X	
Harrison Laird	Board Member 2017-2020 Term	X	
	<b>Other Attendees</b>		
Kathi Willis	Club Administrator	X	

**Meeting called to order at 4:00 PM. A quorum was present.**

**A. CONSENT AGENDA** Greg Rolsma moved, and Bryan Flint seconded, that the Consent Agenda be approved. **Motion Carried.**

Note: The Consent Agenda will be approved in one motion, with discussion only on those items where there are questions or changes. Otherwise, we will vote to accept the material as noted.

- Minutes of the August 21, 2017 Board of Directors Meeting
- Executive Committee Minutes

**TREASURER’S REPORT**

On the Operating side of the budget the Union Bank statement showed an increase in the account of \$5K for the period. Jeremy called attention to the Meeting sponsor line that we were under budget due to two July meetings with no meeting sponsors. We continue to be over budget on the Meal Count. Jeremy said that there was nothing out of the ordinary going on with the Fundraiser side of the budget. Becky Fontaine moved and Greg Rolsma seconded, accepting the Treasurer’s report as presented. **Motion carried.**

**MEMBERSHIP REPORT**

Greg Rolsma reported on membership activities and said year to date, we have four new members added to the club but no other proposed members in the pipeline. Two leaves of absences were approved for Marsha Burns and Barbara Tankersley. Jim Henderson moved, and Jan Brazzell seconded to approve the Leaves of Absence. **Motion carried.** The Greeter schedule is full through December. Becky Fontaine moved and Bryan Flint seconded, to approve the membership Report. **Motion carried.**

## **CLUB AND BOARD INFO**

**Meeting Logistics Committee.** President Mark brought up his desire to have a Meeting Logistics Committee which would support the Club and the Office Staff to ensure that regular Club meetings are conducted in an orderly manner. It would schedule key volunteers (e.g. greeters, roving mics, singers, piano players, invocators and storywriters). It would schedule and assign volunteers to accomplish numerous tasks prior to the start of each meeting, and then do those same tasks at the end of each meeting. It would also arrange for and maintain sound and lighting systems to support Club meetings and work with the Office Staff for the resolution of any issues relating to meeting space. A possible Committee Chair or co-chair might be Cap Pearson, and Rick Olson would be an integral part of it too. Committee members could be in teams and they would take different weeks. Mark Anderson moved, and Jim Henderson seconded, to establish this committee. **Motion Carried.**

**Pillar Chairs.** President Mark then reviewed the committee list and his suggestions for members to serve as Pillar Chairs. Most Board Members present offered to serve as Pillar Chairs for most of the Committees.

**Service Projects.** President Mark wants to make sure each committee knows the scope of their responsibilities and role within the Club, as may be established by committee charters. The Board discussed the number of Service Projects in which the Club is engaged each year and the nature of those Service Projects (one time or ongoing?). The Board discussed expenditure of funds from a Committee budget versus making funding asks throughout the year. The Board agreed that, if we do a project as a Club, is it more than just providing money – is there a hands-on part of the project. Stacey Ogle observed that the World Community Services seeks Board approval for its expenditures, while the Projects Committee does not.

**Paid Announcements and Sponsorships.** President Mark asked for Board feedback on these issues. What are proper subjects for Paid Announcements? What is the scope of benefit provided to Meeting Sponsors? Do we continue to want to hear announcements for events as part of the Meeting Sponsorship? Should Meeting Sponsors talk more about their mission, so as to broaden awareness of their work, rather than it looking more like a Paid Announcement? President Mark asked the Board to provide him with input via email, to include parameters and guidelines for both Meeting Sponsorships and Paid Announcements.

**Bylaws Process.** Jim Henderson updated the Board on the announcement he would make at the upcoming Club Meeting on the Bylaws Proposals, and urging members to attend the September 28 meeting so we achieve a quorum, which is 1/3 of the Active Members.

**Auction Update.** A theme has been selected for the April 2018 Auction – United Serving Others, with a 1940's theme.

**Venue Task Group.** A second meeting of the group was held and the 'request for information' was fine-tuned, as well as the number of possible venues. Contacts at the possible venues were being identified.

**Strategic Plan.** President Mark is beginning that process and is working to identify Members who will be forward thinking.

## **ADJOURNMENT**

The meeting was adjourned at 5:26pm

**Next Board Meeting: Monday October 16, 4:00 to 5:30 PM, in the 4<sup>th</sup> Floor Doric Room**