



## 2024 AUCTION – PROCUREMENT FORM (Rotary Club of Tacoma #8)

<b>Donor/Business:</b>		<b>Contact Person:</b>	
<b>Address:</b>		<b>City, State, Zip:</b>	
<b>Telephone Number:</b>		<b>E-mail:</b>	
I wish to remain anonymous		Charitable Trust Fund donation	
<b>Check one:</b> Cash Donation    \$ <input style="width: 100px;" type="text"/> <i>(check form of payment below)</i> Item and/or Service Donation (provide details below) Committee Basket Donation  <input type="checkbox"/> Use my credit card on file (members only) <input type="checkbox"/> Send me a bill (members only) <input type="checkbox"/> Check attached <input type="checkbox"/> Bill me at address above			
<b>Short Description of Item:</b>  Item is a gift certificate to:  Other:		<b>RETAIL VALUE</b> (Monetary value only, please):  \$ <input style="width: 100px;" type="text"/>	
<b>Detailed description of item/service for catalog/certificate (use back of form if additional space is needed)</b>			
<b>Restrictions – <u>list all</u>:</b> (expiration date, hours, number of people, age restrictions, availability, blackout dates, etc.)			
Donor will provide actual item/certificate		Delivery Date: <input style="width: 100px;" type="text"/>	
Item must be picked up from donor		Pick Up Date: <input style="width: 100px;" type="text"/>	
Please create a certificate with the information provided above			
Signature of Donor		Date	
Donation Secured by:			

**Deadline for forms and item delivery is April 5, 2024**  
 DONORS PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS  
 Rotary Club of Tacoma #8 | 1001 S. Yakima, Suite 9A | Tacoma, WA 98405 | 253-473-7723  
 Return via mail or email to [clubadmin@rotary8.org](mailto:clubadmin@rotary8.org)  
 The Tacoma Rotary 8 Foundation is a 501 (c) organization. EIN # 23-7212887