**Stillwater Sunrise Rotary Board Meeting**

**October 27, 2022**

**7:00 am at Family Means**

**Attendees:**  Rick Heidick, Barbara Tischart, Sara Letourneau Wendy Heck, Mark Fisher, Jeanne Matlock, Ed Boeve, Greg Otsuka, Paula Williams, Dave Waldschmidt. Via Zoom: Don Schuld

President Rick Heidick called the meeting to order. A quorum was established.

* **Approval of Agenda –** feedback was asked regarding
* **September Board Meeting Minutes -** 
  1. A Motion was made to approve the Minutes from the July 2022 Board Meeting. The motion was seconded voted and approved.

* **Finance Report – Paula** 
  1. Financial Review– Paula stated we had $8,670 income from July-September.
  2. Balance Sheet: Our total assets are ~$161,000 which includes monies for the El Corozo Water Project. Expected are 1 or 2 more payments which should come through before the end of December which will close out the Water Project needs.
  3. Past due collections – Paula presented a list of past due membership dues. This is believed to be partly from people not getting their emails through the updated Quick Books email system. Plan is for Paula to print out any invoice over 90 days and hand them out at a meeting to ensure people are getting the invoice.
  4. Electronic payment options were discussed. Paula has looked into this and found that doing so through Quick Books adds $5 to each transaction. Other methods are either expensive of do not work directly through Quick Books.
* **Old Business -** 
  1. **Club Brand Image –** Mark reported there is no new update at this time.
  2. **Member Care –** Rick reported the team met and are planning to get the full team together within the next few weeks. Discussion is largely focused on improving communications within the Club and between members. Idea is to keep it “neighborly” vs. “bureaucratic.” Ed brought up the idea of rides to the airport. Sara brought up the need of Jane Stillman in getting to St. Therese to visit Jon, grocery shopping, etc.. Sara will address needs with Jane at lunch today.
  3. **So the question remains, what process will we use when we learn a member needs help? –** This is will be discussed further with the Member Care and Comfort team.
  4. **CAMP Enterprise –** calendar for this event is close to school finals and end of semester so we are unable to recruit students from Stillwater schools. Rick will discuss with Edina Club who runs this program to see what can be done regarding timing in the future.
* **New Business**
  1. **Funding Request –** 
     1. **Northfield Global Grant Tanzania project** – Upon Margie’s recommendation, Barbara moved we contribute is $1,000 to this grant as we had earlier approved a grant for Northfield of which they did not use the money, so this would be in lieu of that prior approval. This was seconded, discussed voted on and approved unanimously.
     2. **Foundation Event –** Barbara moved to support a game at the Foundation Event for gift card prizes at a cost of $100. Motion was seconded, and passed favorable by all.
     3. **Foundation Celebration –** Jeanne moved for our Club to reimburse for the President and Foundation Chair to attend this event. Wendy seconded and discussion was held. Motion carried. A motion was made for the Club to reimburse any new member (within 3 years) to attend their first District event.
     4. **Succession Planning –** Rick announced the search for President-elect is open. Bring any recommendations to Rick or Lonny.

* **Upcoming Events**
  1. These are listed every week at our weekly meeting, as well as in the newsletter, and on our website, so no listing is included in these minutes.
* **Director Updates** 
  1. **Foundation –** no update.
  2. **Membership –** Andrew Thelander and Bethany Cox have both applied as members.
     1. Wendy moved to approve both Andrew and Bethany. It was seconded. Vote was held and the motion for approval of both Andrew and Bethany carried.
     2. New member orientation will be November 14th. Sara is arranging the details. Nancy is hosting at her home.
  3. **Public Image –** Mark provided a report on open items.
     1. Public Image update is expected for the February Club meeting. More information will be presented to the Board prior.
     2. Mark has created an SBAR (Situation, Background, Assessment, Recommendation) report that he plans to discuss with the Board.
     3. Roadside signage – is it even needed? This question remained open.
     4. Rick asked for public messages (i.e. press releases) to reach and engage the community in our service projects and fundraiser as our own Volunteer Members are getting tapped out.
  4. **Service –** Greg updated projects:
     1. Greg intends to set a regular schedule with ReSpectacle for volunteers.
     2. Road Side Clean-up is scheduled.
     3. We continue to need STRIVE mentors.
* **Committee/Projects Update**
  1. **Literacy & Youth Development–** Dave provided an update on the VESL program. We are currently at Stonebridge and Rutherford and our efforts are appreciated and well-used. He is staffing with 3 SSR volunteers, and over 25 volunteers who are not SSR. Dave is actively looking at the next school to absorb the number of volunteers interested.
  2. **Climate and Environmental Action –** Don reviewedRoad Side Clean-up, and Rake-a-Difference are upcoming, and asked for protocol on how to send information to all members. Rick replied that emailing our members through Clubrunner is available to any SSR member, and it is not necessary to get approval for emails about Rotary sponsored events. If anyone needs assistance in doing so, messages can also be sent to Ted who will post them.
  3. **Youth Exchange –** Sara reported a second family has been located for Kii, and they are applying for the program now. Sara says both students are doing great.
     1. Outbound – Sara is aware of a candidate who plans to fill out an application.
* **Speaker Policy Proposal**

Rick presented a proposed draft to prompt a discussion about a processes change in inviting speakers to our meetings. After the draft presentation, a short discussion was held, but it was decided more discussion was needed. A motion was made to table discussion on this topic to a future meeting. It was seconded, voted on and approved.

The meeting ended with a motion to adjourn, a second was provided, a vote was taken and the meeting was adjourned.

**Note: Next Board Meeting is November 17th from 7 – 8:30 am. It will be held at Family Means.**

Submitted by Barbara Tischart  
SSR Secretary