



Rotary Community Grant Request Funding Requests due March 29, 2017

Guidelines

The Mount Horeb Rotary Club solicits funding requests from area organizations once each year. Community Service is a cornerstone of Rotary Clubs worldwide. The Mount Horeb Club has budgeted \$7,000 for local giving for its 2016 - 2017 fiscal year. Although historically the club has preferred to spread its support among several organizations, the entire budgeted amount could be awarded to an appropriate cause. Annual funding requests are awarded by the Mount Horeb Rotary Club to those groups (including but not restricted to not-for-profit organizations exempted by Section 501(c)(3) of the Internal Revenue Code) organized for charitable, scientific, literary and educational purposes.

Grant Policies

Eligibility - Funding requests may be made by groups that reside in or serve the Village of Mount Horeb Area when they require financial support for a project or service that advances and enriches the common welfare of the community or a specified group within it.

The Granting Process

Preparing Applications - New forms must be submitted each year. In no case does funding one year assure funding in the next. Incomplete or illegible requests will not be reviewed. Submit the request on form or facsimile. **Mail or deliver 6 copies of the completed application to the Mount Horeb Rotary Club, 310 East Main Street, #1, Mount Horeb, WI 53572**

Application Deadlines - All funds are awarded annually.

March 29, 2017	All requests for funding are due.
April 19, 2017	Award recipients notified by letter.
May 3, 2017	Funds will be distributed at Noon Luncheon.

Filling out the form

- If your request is to fund a specific project, please name the project on the Project Title line
- If your request is for a general operating fund, indicate that on the Project Title line
- Indicate the number of people who will benefit from Mount Horeb Rotary Funding.
- If applicable, indicate location of specific events being funded. Write N/A if not applicable
- In the Project summary area, please indicate how the funds will be used. The more specific, the better. Feel free to continue the summary on another sheet of paper and to add support materials.



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Date _____

Project Title: _____

Organization Name: _____

Address _____

Phone (day) _____ (other) _____ 501(c)(3) Status: no yes (# _____)

Contact Person Name: _____

Address _____

Phone (day) _____ (other) _____ Email _____

Check Payable to: _____

Specify Audience Targeted:
_____ Number of People Children Seniors Families Other (Specify) _____

Event Location (if applicable): _____

Is event part of a larger project?
(Specify) _____

Funding Request: _____

The event in need of funding is (please place a check mark by all that apply):

Charitable Scientific Literary Educational Other (Specify) _____

Project Summary