



# Rotary Community Grant Request Funding Requests due April 19, 2019

---

## Guidelines

The Mount Horeb Rotary Club solicits funding requests from area organizations once each year. Community Service is a cornerstone of Rotary Clubs worldwide. The Mount Horeb Club has budgeted \$7,800 for local giving for its 2018 - 2019 fiscal year. Although historically the club has preferred to spread its support among several organizations, the entire budgeted amount could be awarded to an appropriate cause. Annual funding requests are awarded by the Mount Horeb Rotary Club to those groups (including but not restricted to not-for-profit organizations exempted by Section 501(c)(3) of the Internal Revenue Code) organized for charitable, scientific, literary and educational purposes.

## Grant Policies

Eligibility - Funding requests may be made by groups that reside in or serve the Village of Mount Horeb Area when they require financial support for a project or service that advances and enriches the common welfare of the community or a specified group within it.

## The Granting Process

Preparing Applications - New forms must be submitted each year. In no case does funding one year assure funding in the next. Incomplete or illegible requests will not be reviewed. Submit the request on form or facsimile. **Mail or deliver 8 (eight) copies of the completed application to the Mount Horeb Rotary Club, 310 East Main Street, #1, Mount Horeb, WI 53572**

**Application Deadlines** - All funds are awarded annually.

April 19, 2019	All requests for funding are due.
May 6, 2019	Award recipients notified by letter this week.
May 29, 2019	Funds will be distributed during Evening Rotary Presentation

## Filling out the form

- If your request is to fund a specific project, please name the project on the Project Title line
- If your request is for a general operating fund, indicate that on the Project Title line
- Indicate the number of people who will benefit from Mount Horeb Rotary Funding.
- If applicable, indicate location of specific events being funded. Write N/A if not applicable
- In the Project summary area, please indicate how the funds will be used. The more specific, the better. Feel free to continue the summary on another sheet of paper and to add support materials.



# Rotary Community Grant Request Funding Requests due April 19, 2019

Date \_\_\_\_\_

Project Title: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address \_\_\_\_\_

Phone (day) \_\_\_\_\_ (other) \_\_\_\_\_ 501(c)(3) Status:  no  yes (# \_\_\_\_\_)

Contact Person Name: \_\_\_\_\_

Address \_\_\_\_\_

Phone (day) \_\_\_\_\_ (other) \_\_\_\_\_ Email \_\_\_\_\_

Check Payable to: \_\_\_\_\_

Specify Audience Targeted:  
\_\_\_\_\_ Number of People  Children  Seniors  Families  Other (Specify) \_\_\_\_\_

Event Location (if applicable): \_\_\_\_\_

Is event part of a larger project?  
(Specify) \_\_\_\_\_

Funding Request: \_\_\_\_\_

The event in need of funding is (please place a check mark by all that apply):

Charitable  Scientific  Literary  Educational  Other (Specify) \_\_\_\_\_

## Project Summary