

# C O N T A C T

## Club meeting on April 4 2023

President Vera offered the Acknowledgement statement stating that we acknowledge that we are meeting on the lands of the Wurundjeri People of the Kulin Nation. We pay our respects to their Ancestors and Elders, past, present and emerging.

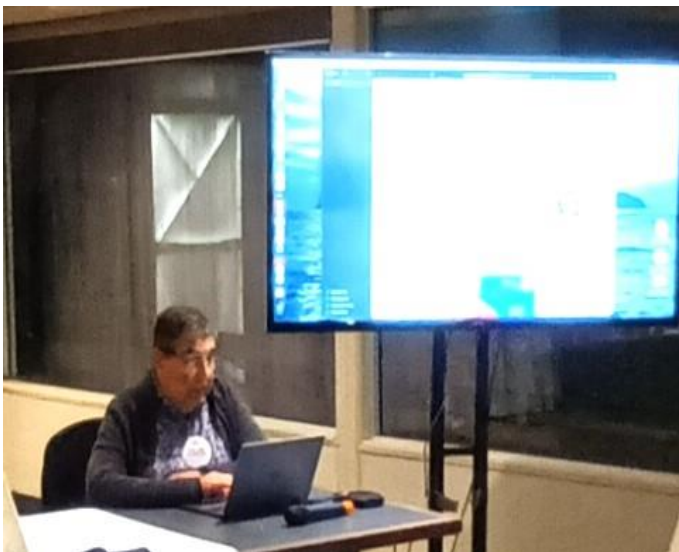
She then briefly shared a little bit of history on the identity of and history of indigenous man Gwoja Tjungurrayi, immortalised on our two dollar coin since 1988. He was born in the Tamari desert, north west of Alice Springs around d 1895. He was one of the few survivors of the Coniston Massacre that took place in Central Australia over many months in 1928.

President Vera encouraged all attending to the next time you hold a 2-dollar coin in your hand take a minute to reflect on Gwoya Tjungurrayi The design of the Australian two-dollar coin was inspired by a drawing of Gwoya by artist Ainslie Roberts in 1988.

President Vera next offered cheers to good health and happiness.

President Vera welcomed all members and meeting guests – Valmai Burn, John Burn, Debra Kingston, Deanhna Culshaw, and Rudi Pavani

Apologies were received from Richard Lawrence, who was going to present an update on his projects but unfortunately, could not attend. Neither Norm Mollica nor Cathy Nicou were able to attend.



The meeting's guest speaker was Dr. Peter Condos who spoke on and demonstrated the use of Club Runner. By way of introduction, President Vera encouraged everyone to play around with the application as a good way to become comfortable with it and its uses.

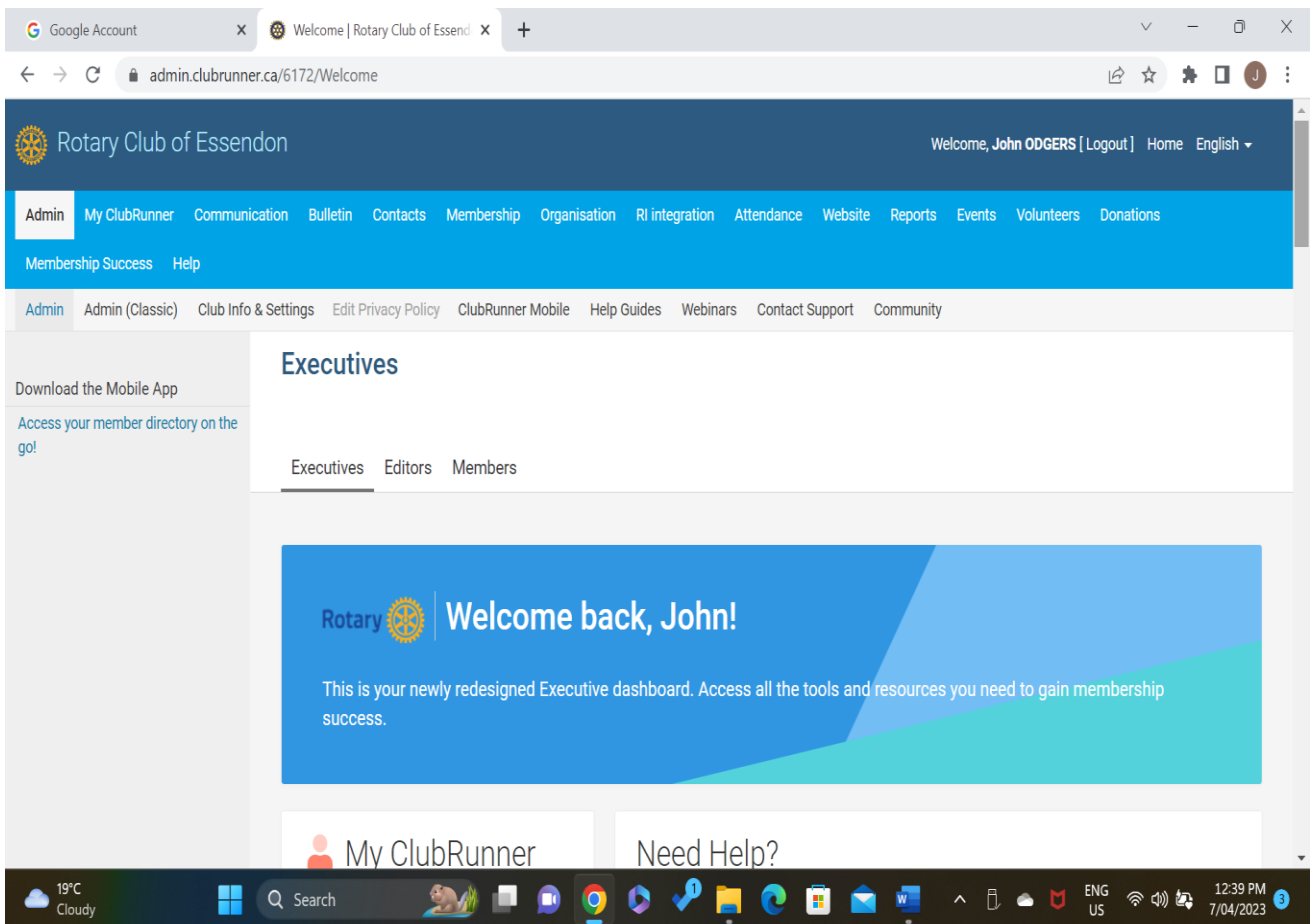
Personal experience validates Vera's advice as I have become more familiar in the process of preparing this issue of Contact.

# C O N T A C T

Peter Condos first noted that Club Runner is essentially a Canadian originated data base that is linked to our club's web page. That is when you log into the Members area of our home page, [www.rce.org.au](http://www.rce.org.au), with your user name and password, you gain access to all the facilities and information that Club Runner has access to. The screen print on the next page is what appeared on my lap top screen once I logged in to Rotary Club of Essendon as a member.

As the screen print shows there are sixteen distinct fields from **Admin** to **Help**. Each field has sub fields – for instance **Admin** has eight separate sub fields as shown on the screen print below.

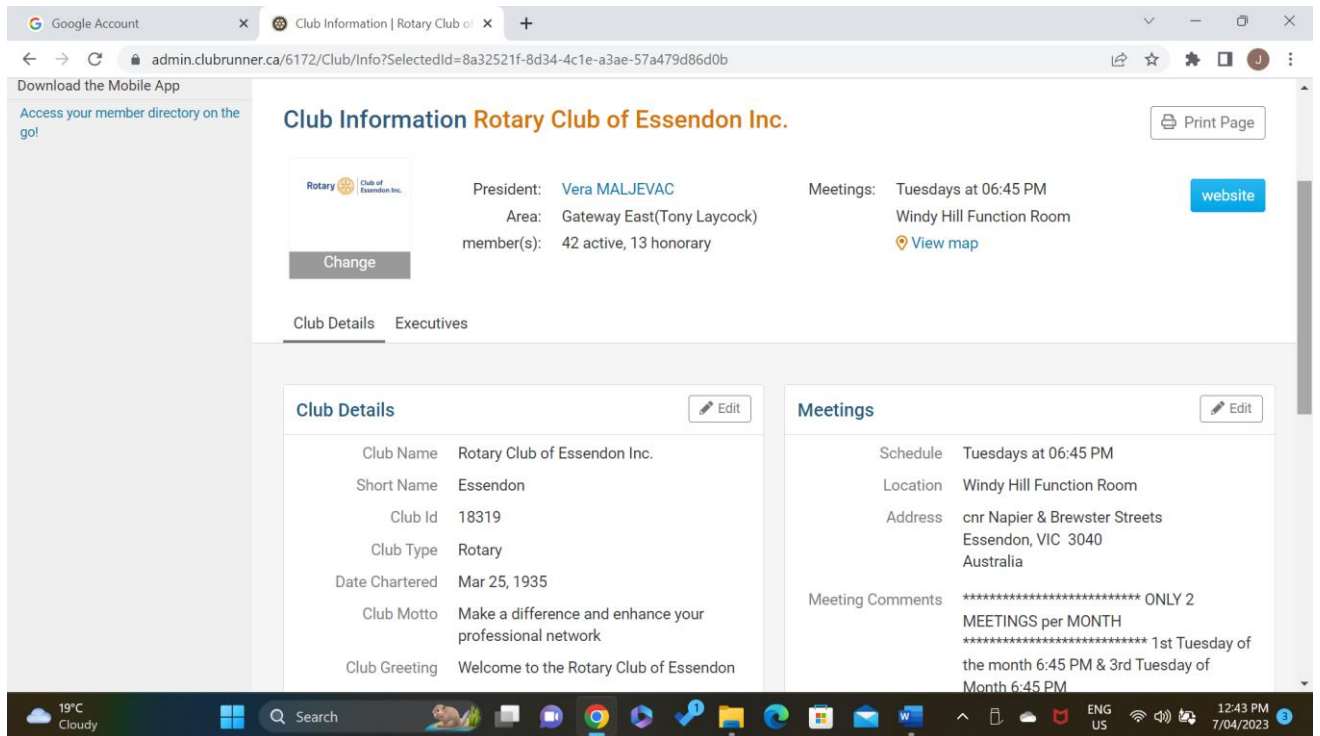
## Club Runner opening screen



The screenshot shows a web browser window with the URL `admin.clubrunner.ca/6172/Welcome`. The page header includes the Rotary Club of Essendon logo and a welcome message for John ODGERS. A navigation menu lists various sections: Admin, My ClubRunner, Communication, Bulletin, Contacts, Membership, Organisation, RI integration, Attendance, Website, Reports, Events, Volunteers, and Donations. Below this, there are sub-sections for Membership Success and Help. The main content area is titled "Executives" and includes tabs for Executives, Editors, and Members. A large blue banner reads "Welcome back, John!" and states: "This is your newly redesigned Executive dashboard. Access all the tools and resources you need to gain membership success." At the bottom, there are buttons for "My ClubRunner" and "Need Help?". The Windows taskbar is visible at the bottom of the screen, showing the date and time as 12:39 PM on 7/04/2023.

Club information is a sub field of Admin and contains useful data as shown in the following screen print.

# C O N T A C T



Club Information **Rotary Club of Essendon Inc.** [Print Page](#)

President: Vera MALJEVAC  
Area: Gateway East(Tony Laycock)  
member(s): 42 active, 13 honorary

Meetings: Tuesdays at 06:45 PM  
Windy Hill Function Room  
[View map](#) [website](#)

[Change](#)

[Club Details](#) [Executives](#)

Club Details		Meetings	
<a href="#">Edit</a>		<a href="#">Edit</a>	
Club Name	Rotary Club of Essendon Inc.	Schedule	Tuesdays at 06:45 PM
Short Name	Essendon	Location	Windy Hill Function Room
Club Id	18319	Address	cnr Napier & Brewster Streets Essendon, VIC 3040 Australia
Club Type	Rotary	Meeting Comments	***** ONLY 2 MEETINGS per MONTH ***** 1st Tuesday of the month 6:45 PM & 3rd Tuesday of Month 6:45 PM
Date Chartered	Mar 25, 1935		
Club Motto	Make a difference and enhance your professional network		
Club Greeting	Welcome to the Rotary Club of Essendon		

The Communication field has three sub fields: Email Services, Email Traffic Report and Manage Blocked Emails.

To send an mail message through Club Runner is a several step process.

### Step 1:

Select the recipients of this message by expanding each category, then clicking the "Expand List" link. Please note: you will not be able to select recipients that have not supplied an email address.

- Active and Honorary Members (0/55)
- Other Users (0/3)
- Inactive Members (0/137)
- Custom Distribution Lists (0/146)
- Contact Groups (0/612)
- Prospects by Status (0/00)

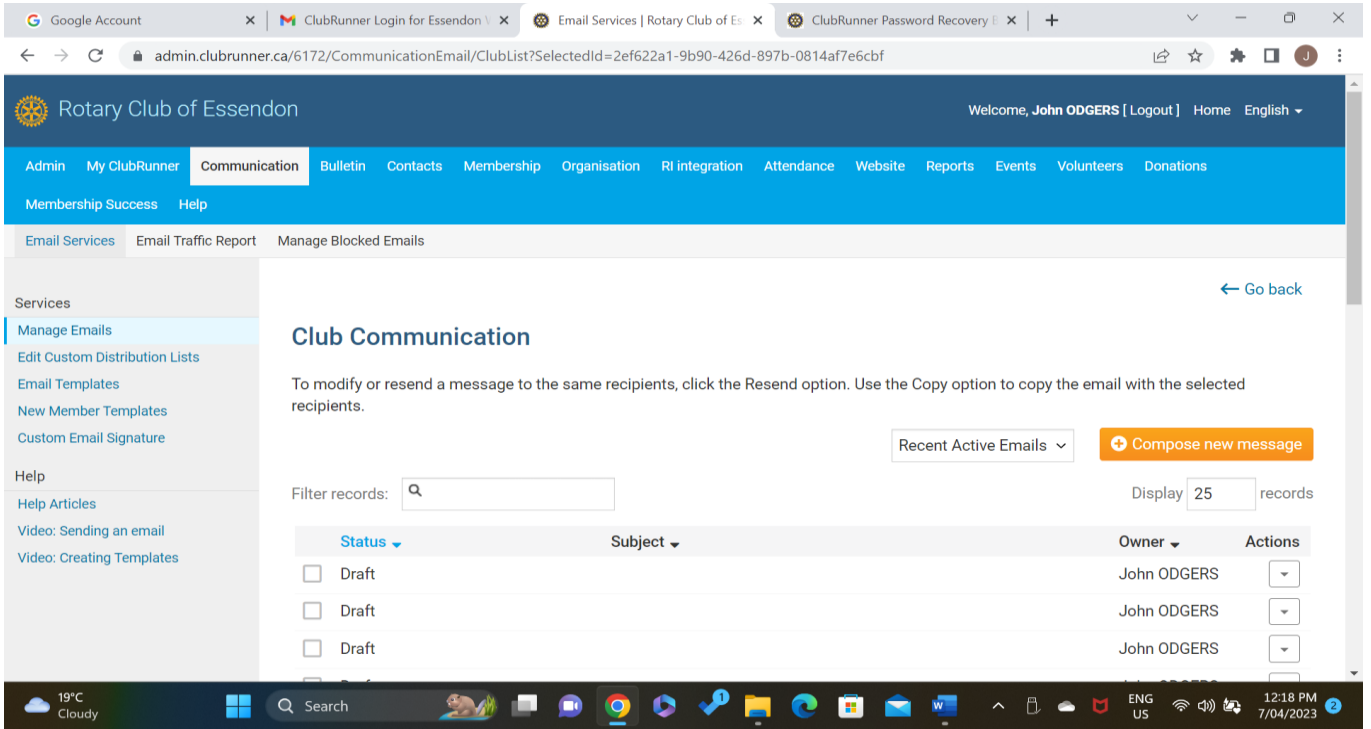
Step 2 is to Enter your email subject and message.

Step 3 (optional) Upload attachments to your email.

Step 4 Choose your email options and send.

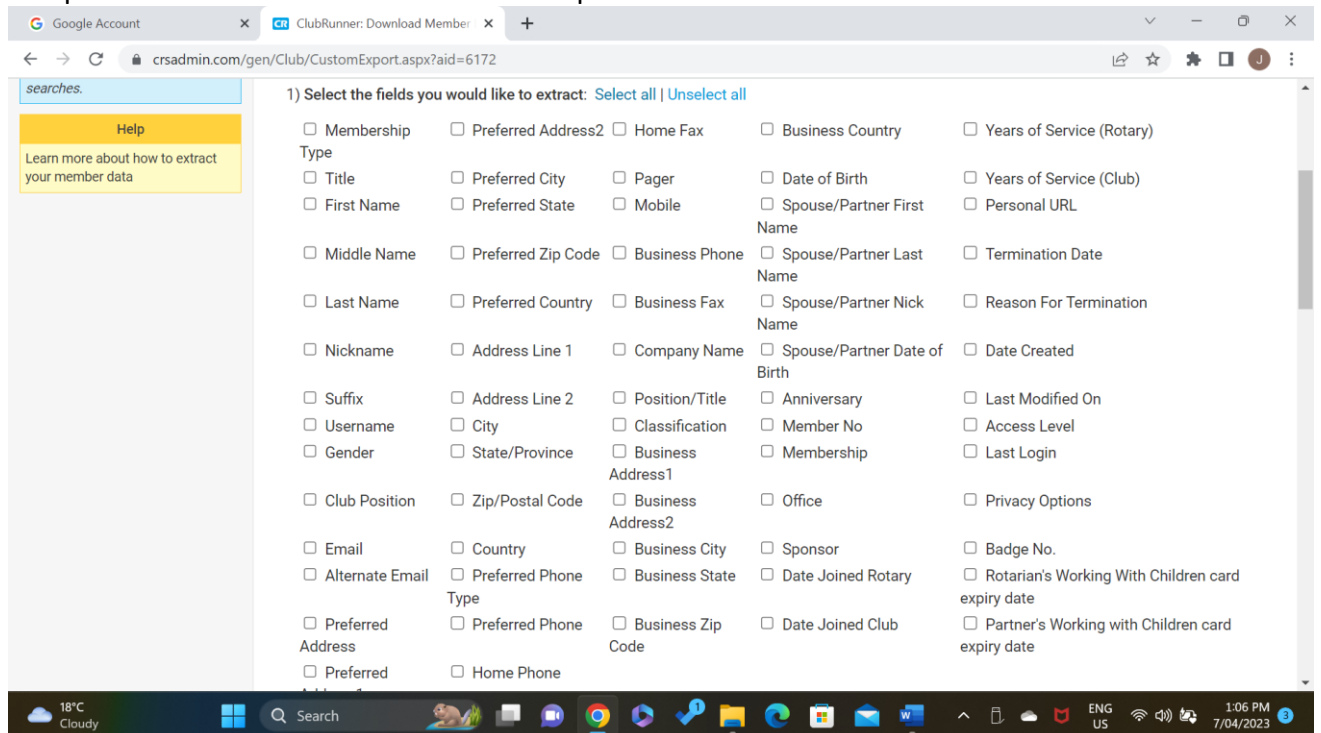
Step 5: Choose when to send email.

# C O N T A C T



The screenshot shows the ClubRunner web application interface for the Rotary Club of Essendon. The user is logged in as John ODGERS. The navigation menu includes Admin, My ClubRunner, Communication, Bulletin, Contacts, Membership, Organisation, RI integration, Attendance, Website, Reports, Events, Volunteers, and Donations. The 'Communication' section is active, showing options for Email Services, Email Traffic Report, and Manage Blocked Emails. The main content area is titled 'Club Communication' and provides instructions on how to modify or resend messages. A table of records is displayed with columns for Status, Subject, Owner, and Actions. The table contains three rows, all with a 'Draft' status and 'John ODGERS' as the owner. A search filter and a 'Display 25 records' option are also visible.

There is a large range of membership data available for down loading and use, as shown in this print screen taken from the membership area.



The screenshot shows the ClubRunner 'Custom Export' interface. The user is prompted to 'Select the fields you would like to extract'. A list of fields is provided, each with a checkbox for selection. The fields include:

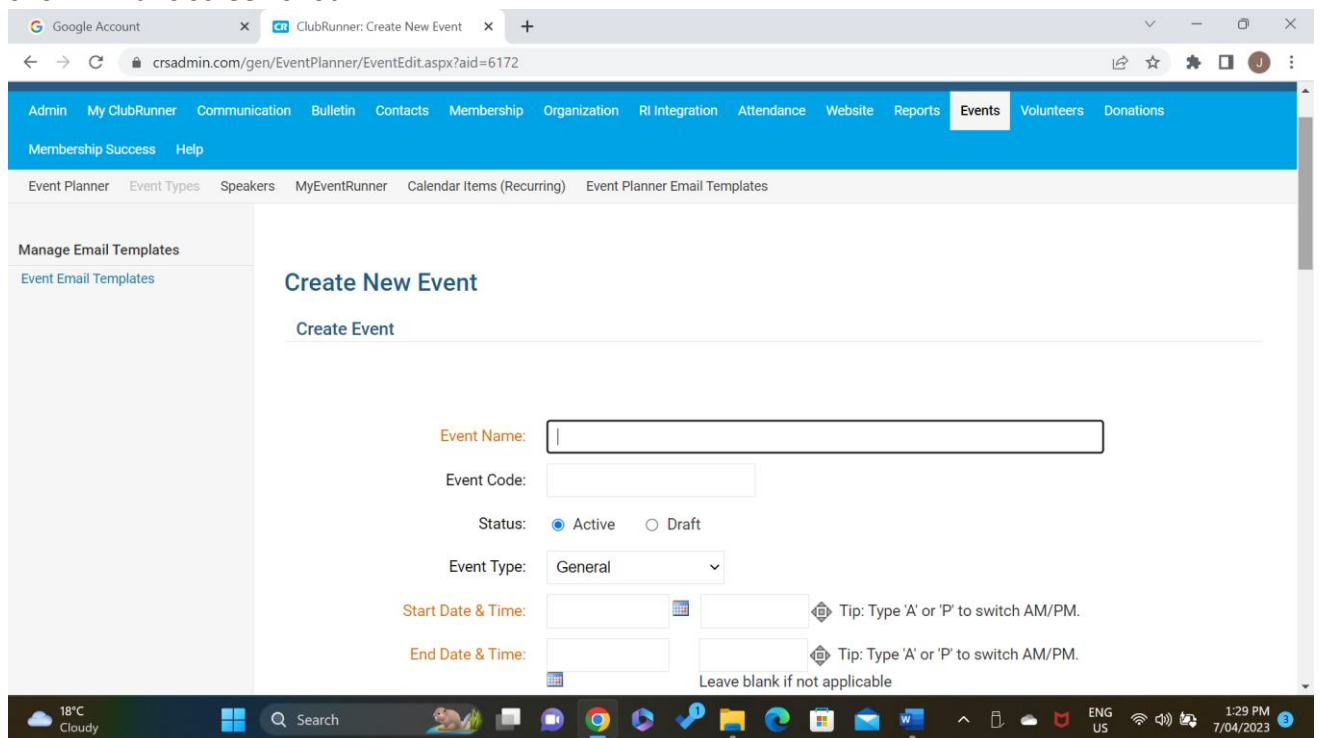
- Membership Type
- Title
- First Name
- Middle Name
- Last Name
- Nickname
- Suffix
- Username
- Gender
- Club Position
- Email
- Alternate Email
- Preferred Address
- Preferred
- Preferred
- Preferred
- Preferred
- Home Phone
- Preferred Address2
- Preferred City
- Preferred State
- Preferred Zip Code
- Preferred Country
- Address Line 1
- Address Line 2
- City
- State/Province
- Zip/Postal Code
- Country
- Preferred Phone
- Preferred Phone
- Home Phone
- Home Fax
- Pager
- Mobile
- Business Phone
- Business Fax
- Company Name
- Position/Title
- Classification
- Business Address1
- Business Address2
- Business City
- Business State
- Business Zip Code
- Business Country
- Sponsor
- Date Joined Rotary
- Date Joined Club
- Years of Service (Rotary)
- Years of Service (Club)
- Personal URL
- Termination Date
- Reason For Termination
- Date Created
- Last Modified On
- Access Level
- Last Login
- Privacy Options
- Badge No.
- Rotarian's Working With Children card expiry date
- Partner's Working with Children card expiry date

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Members can edit their membership details through the My Club Runner field. There are six areas that can be edited and updated:

- Personal data
- Rotary membership details
- Biography
- Commitments
- Settings
- Privacy settings.
- 

Peter Condos noted that another feature of Club Runner is its ability to create events as shown in this screen shot.



The screenshot shows a web browser window with the URL [crsadmin.com/gen/EventPlanner/EventEdit.aspx?aid=6172](https://crsadmin.com/gen/EventPlanner/EventEdit.aspx?aid=6172). The page title is "Create New Event" and the main heading is "Create Event". The form includes the following fields and options:

- Event Name:** A text input field.
- Event Code:** A text input field.
- Status:** Radio buttons for "Active" (selected) and "Draft".
- Event Type:** A dropdown menu currently set to "General".
- Start Date & Time:** A date and time picker with a tip: "Tip: Type 'A' or 'P' to switch AM/PM."
- End Date & Time:** A date and time picker with a tip: "Tip: Type 'A' or 'P' to switch AM/PM." and a note "Leave blank if not applicable".

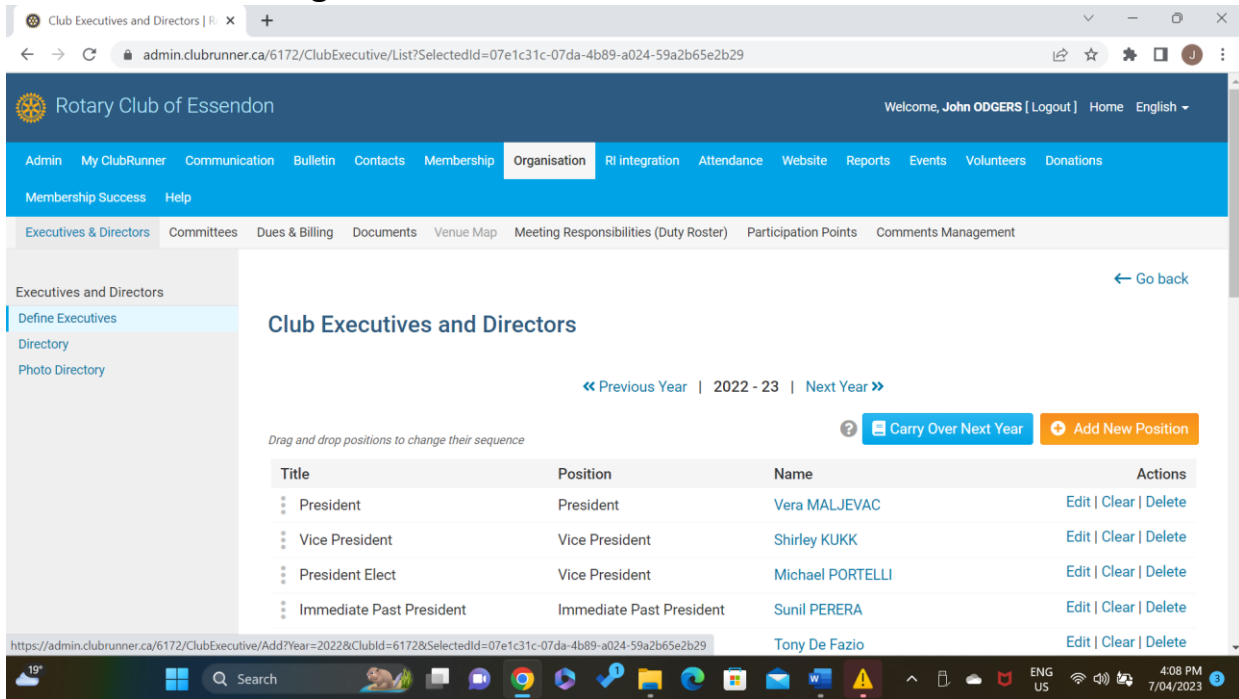
Peter also outlined other features of Club Runner, and spent some time exploring the financial data available through Club Runner.

Finally Peter explored the Organisation field. The first sub field is a list of current Executives and Directors, as displayed in the next screen print. As illustrated six other sub fields are accessible in this Organisation field.



# C O N T A C T

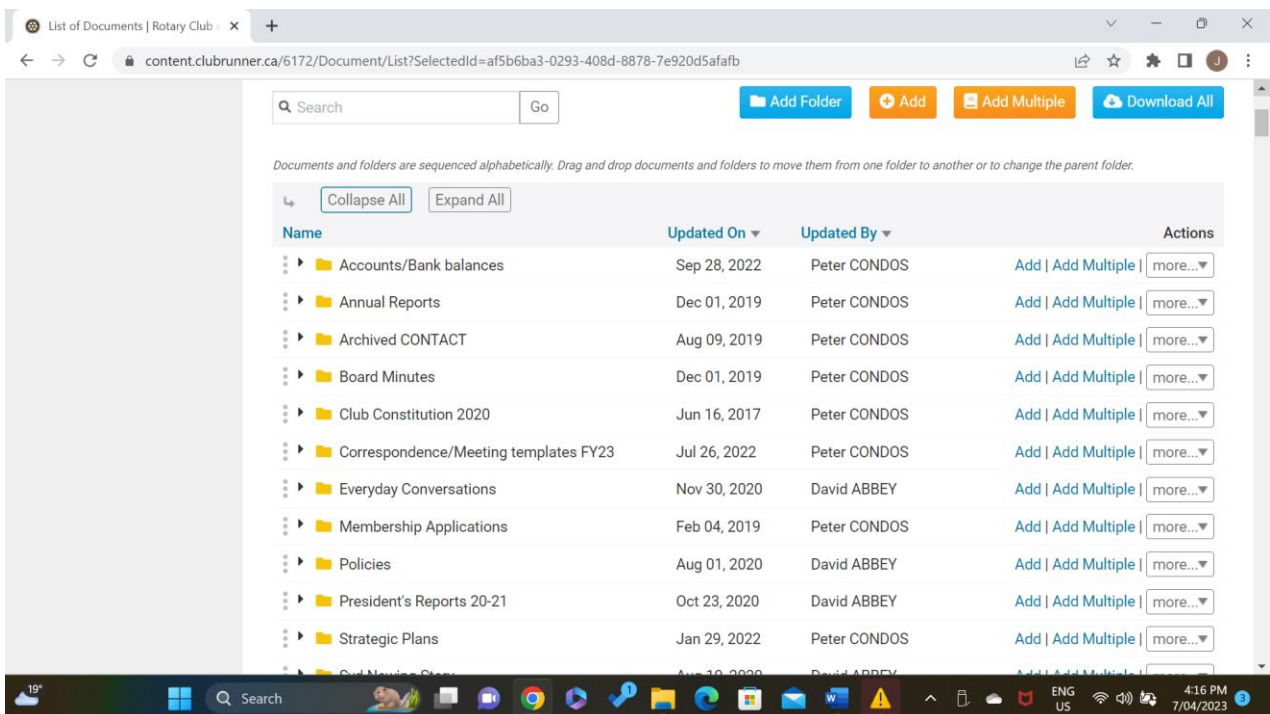
## Club Runner: Organisation field



The screenshot shows the 'Club Executives and Directors' page in Club Runner. The page title is 'Club Executives and Directors' and it includes navigation links for 'Previous Year', '2022 - 23', and 'Next Year'. There are buttons for 'Carry Over Next Year' and 'Add New Position'. A table lists the current executives and directors:

Title	Position	Name	Actions
President	President	Vera MALJEVAC	Edit   Clear   Delete
Vice President	Vice President	Shirley KUKK	Edit   Clear   Delete
President Elect	Vice President	Michael PORTELLI	Edit   Clear   Delete
Immediate Past President	Immediate Past President	Sunil PERERA	Edit   Clear   Delete
		Tony De Fazio	Edit   Clear   Delete

The Documents sub field of the Organisation field contains a wealth of information as noted in the next screen print.



The screenshot shows the 'List of Documents' page in Club Runner. The page title is 'List of Documents' and it includes a search bar and buttons for 'Add Folder', 'Add', 'Add Multiple', and 'Download All'. The documents are listed in a table:

Name	Updated On	Updated By	Actions
Accounts/Bank balances	Sep 28, 2022	Peter CONDOS	Add   Add Multiple   more...
Annual Reports	Dec 01, 2019	Peter CONDOS	Add   Add Multiple   more...
Archived CONTACT	Aug 09, 2019	Peter CONDOS	Add   Add Multiple   more...
Board Minutes	Dec 01, 2019	Peter CONDOS	Add   Add Multiple   more...
Club Constitution 2020	Jun 16, 2017	Peter CONDOS	Add   Add Multiple   more...
Correspondence/Meeting templates FY23	Jul 26, 2022	Peter CONDOS	Add   Add Multiple   more...
Everyday Conversations	Nov 30, 2020	David ABBEY	Add   Add Multiple   more...
Membership Applications	Feb 04, 2019	Peter CONDOS	Add   Add Multiple   more...
Policies	Aug 01, 2020	David ABBEY	Add   Add Multiple   more...
President's Reports 20-21	Oct 23, 2020	David ABBEY	Add   Add Multiple   more...
Strategic Plans	Jan 29, 2022	Peter CONDOS	Add   Add Multiple   more...

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President Vera thanked Peter for his presentation and for answering the questions raised.

Maria Kouppas presented her welfare report. The first member Maria reported on was Fong Loong who is well and sends his best wishes. Fong is retiring from his role in the Coffex business to concentrate on travelling and family. Maria reported that Nola Spicer was given 'lots of love' by her friends at the Moonee Ponds Police Station. Shirley Kukk has recovered from cold and a difficult health period. Norm Mollica is not feeling too well and was hospitalised over night.

On a more positive note, Maria reports that Michael and Gaye Cariss enjoyed their recent road trip, and week end away to celebrate her very recent birthday

President Vera then invited Maria to lead the meeting's 'fun section' Fourteen attendees were each asked to answer a host of questions ranging from 'what would you like to do ; what is one thing on your bucket list?', 'what is one thing that you would not dare put on your CV?', 'having moved from interstate what teams do you now follow in Melbourne?', 'what is something we don't know about you?' to 'what does your first name stand?' All the responses were interesting and entertaining.

Michael Portelli advised that a vocational tour of the Qantas training facility has been organised for April 20 starting at 6.30 PM. By the end of the meeting all twelve spots were taken.

President Veronica thanked Maria for her leadership of the fun session.

Maria Kouppas advised that we have ten Royce Abbey awards to be presented in the near term, and these will generate \$US10,000 to the fund.

President Veronica closed the meeting and thanked everyone for attending and thanked Peter Condos for putting together an informative presentation on CR.

The 9<sup>th</sup> Annual Moonee Valley Art Show (East Keilor and Essendon) from 19-21 May 2023.

President Vera indicated that volunteers are required for the joint club (Kensington/Flemington, East Keilor, Footscray and Essendon event at Clocktower on 29 May with entertainment (an invitation was sent via CR last week). We have one volunteer at this stage – thanks Nola and Regina. We need two more volunteers please.



# C O N T A C T

President Vera reminded the meeting that the Rotary International Convention is in Melbourne (27-31 May) – first time in 30 years. Members are asked to please consider attending if you have not yet registered.

So as to commemorate a successful **Rotary International Convention Melbourne 2023** with **Rotary International** President Vera encouraged members and guests to **join President Jennifer Jones and Lord Mayor Sally Capp, City of Melbourne**, at Rotary Gala Dinner on **Thursday 1 June 2023** at the prestigious **Plaza Ballroom**, Melbourne.

Join over 500 other Rotarians and valued guests in celebrating with dinner and drinks at one of Melbourne's most iconic venues, serenaded by the legendary Jack Jones.

Tickets strictly limited and on sale now.

[www.rotarygala.com.au](http://www.rotarygala.com.au)

Finally President Vera put a reminder to collect any spare coins and deliver to Maria Kouppas.

## Thought of the day:

If you are working on something that you really care about, you don't have to be pushed. The vision pulls you." — Steve Jobs

Good night, be happy and stay safe!

## Upcoming Events

- [Ross Butterworth @ WERN](#)  
Windy Hill  
Apr 18, 2023  
6:45 PM – 8:30 PM
- [RCE Charter Night](#)  
May 04, 2023  
6:30 PM – 11:00 PM
- [Stuart Hayes Business Consultant](#)  
Windy Hill  
May 16, 2023  
7:30 PM – 8:30 PM





# C O N T A C T

- [ART SHOW GALA EVENING](#)  
St Bernard's College  
May 19, 2023 6:30 PM
- [Moonee Valley Art Show](#)  
St Bernard's College  
May 20, 2023 11:00 AM –  
May 21, 2023 4:00 PM
- [Charter night](#)  
May 4 Royal Victorian Motor Yacht Club
- [International Rotary Convention](#)  
27-31 May 2023 Melbourne

Strathmore **Community Bank**<sup>®</sup> Branch



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