

2018 MAJOR GIFT PROGRAM

General Information:

The Rotary Club of Saratoga Springs is pleased to announce the opening of applications for its biennial Major Gifts Program. The Club has \$41,000 to award this cycle. As in the past the minimum application request is \$5,000.

The application deadline for this cycle is May 15, 2018. The winning applicant(s) will be notified by June 30, 2018.

Specific Information:

The applicant must be a community based organization and should have an IRS 501(c)(3) designation. Awards will not be made to individuals, to government entities or to religious organizations for religious purposes.

The application must include a resolution passed by the organization's governing board and signed by the Chair of the Board authorizing the application and confirming the validity of the project. We can provide a form resolution if needed.

A ceremonial check will be presented at a designated Rotary Club Gathering, but the actual transfer of funds will be held until the applicant can provide proof of the project's initiation or proof of purchase if the funds are for a specific piece of equipment.

Evaluation Criteria:

- The project should be community oriented and be generally visible to, meaningful to, and useable by the greater Saratoga Springs Community or a reasonable sub-set of that community. The applicant should provide a description or statement of the benefits that will accrue to the community if this project is funded.
- If the application is for a portion of a larger project, the applicant should provide sufficient information on the sources of funds for the remainder of the project.
- If the application is for a portion or a component of a larger project, that portion or component should be easily identifiable or recognizable within the larger project.
- The project should be completed within a reasonable amount of time and must be initiated no later than 12 months from the date of the award.
- A permanent designation of the Saratoga Springs Rotary Club's participation in the project (i.e., plaque, signage, etc.) will be required. The applicant should include a description of this recognition.

Where to Send Applications:

Rotary Club of Saratoga Springs
P.O. Box 1307
Saratoga Springs, NY 12866
Attn: Major Gifts

Emailed Applications may be sent to: cwait@nyu.edu