

The Rotary Club of Peekskill Presents



Saturday, October 1, 2022

11:00 – 6:00 PM

Peekskill Riverfront Green, Peekskill, NY (rain or shine)

Vendor Contract/Agreement

Please select the type of application you are applying for.

This application must be accompanied by payment to be fully confirmed.

Artist Artisan Craft

Rate \$85.00 per 10ft x 10ft space *(If you require a larger space, an additional fee of \$85.00 must be added)*

_____ # of spaces needed

I will supply my own generator because I need power

Describe what you are you showcasing: _____

CONTACT PERSON: _____ **COMPANY NAME:** _____

BUSINESS PHONE: _____ **CELL PHONE:** _____

EMAIL: _____ **WEBSITE:** _____

MAILING ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

Please return this form via fax: (845) 603 6523 or via e-mail: onceuponatimepreschool47@gmail.com

Email Subject Line: "**Vendor Application**" or via mail:

*Once Upon A Time Preschool/ Daycare
Attn: Lisa Montalto (Rotary Fall Festival)
47 Peekskill Hollow Rd
Putnam Valley, New York 10579*

Important Details

- 1.** Spaces are approximately 10 feet in length and 10 feet wide. **If you require additional space, an additional fee of \$85.00 must be added. If you are using a truck for your display rather than a table, the truck and the means by which you are displaying your wares must fit the 10 foot wide spacing. If not, please be advised that it is considered additional space.**
- 2. Vendors must bring their own tables, chairs, equipment and (10X10) tents.** Festival opens at 11am with activities planned through 6pm. Set up begins at 8am. **All vendors must be set and ready to go by 10am.** All vendors must stay until 6pm. Please note that vendors are prohibited from bringing cars onto the green.
- 3.** All vendors are responsible for collection & payment of any sales tax applicable to New York State and/or Westchester County.
- 4.** Each vendor is responsible for maintaining and cleaning debris from their spot. Recycling in accordance with Westchester County Regulations must be adhered to. All food vendors must bring extra garbage bags.
- 5.** NO SMOKING on the green!
- 6.** I agree to provide insurance indemnifying and hold the **Rotary Club of Peekskill + City of Peekskill** along with their staff harmless from any liability, loss, claim or damage of any nature whatsoever as a result of participating in the event and hereby consent to the enforcement of all rules and regulations of the show. I have read and agree to abide by all terms and conditions for booth space as stated in this application.
- 7. Cancellation policy: No refund unless event cancelled by Rotary.**
- 8.** Spaces are limited so please return by no later than **September 1, 2022.**

CONTACT NAME (PRINT)

SIGNATURE

BUSINESS NAME

DATE

Please select your method of payment (this application must accompany payment to be fully confirmed):

Cash

Please deliver to Once Upon A Time Preschool/Daycare, 47 Peekskill Hollow Rd. Putnam Valley, NY, 10579

___Check / Money Order - Peekskill Rotary Foundation

Mailed to: Once Upon A Time Preschool/Daycare Attn: Lisa Montalto
47 Peekskill Hollow Road, Putnam Valley, NY, 10579