

Speaker Request/Proposal Form

1.	Name of Proposed Speaker:
2.	Speaker's Contact Info (if known): a. Phone: b. Email:
3.	Subject of Presentation:
4.	Information on Individual Requesting/Proposing Speaker: a. Name: b. Contact Info: Phone:
	Email:
	 c. Have you heard this individual speak? Yes No d. Has a presentation to the club already been discussed with this individual? Yes No e. Has a presentation date been discussed? Yes No f. Will you be introducing this speaker? Yes No
5.	Follow-up: Would you prefer to work on scheduling this presenter or would you prefer a committee member follow-up with the proposed/requested speaker? a. Will work on scheduling: b. Prefer having a committee member follow-up:
6.	I have received this person's consent to publish her/his information on the Rotary Club of Bethlehem website with the understanding that her/his name and other information will appear on the website and that she/he may receive emails, but can opt out from them at any time.
Submitter's Name & Phone or Email:	
Date Submitted:	
Date Reviewed by Committee:	

Please send completed form to: Gerry Long at longgolf@ptd.net