



BETHLEHEM MORNING STAR ROTARY COMMUNITY GRANT APPLICATION

The Bethlehem Morning Star Rotary Club is committed to supporting qualified **Bethlehem agencies**, and/or those with a clear Lehigh Valley-wide purpose and audience, which offer valuable services that impact the **environmental and/or educational needs** of our community.

THIS YEAR'S GRANT WILL BE \$10,000

We invite you to submit a grant proposal that fits these guidelines:

- 1. Your organization must be a non-profit.**
- 2. Your project must be sustainable.**
- 3. The grant may not go towards salaries.**
- 4. The grant may not be used for capital building project.**
- 5. Project must be complete by June 1, 2025**

Step 1: Basic information

What's the name of your organization?

Mailing Address

Email Address

Phone Number

Primary Contact Name

Organization Website

Please include verification of your 501(c)(3) designation.

Step 2: History and Overview of Organization

Please provide a brief description of the organization and its history.

Indicate any staff, directors, or officers belonging to Rotary:

Step 3: Project overview

Tell us briefly about your project.

What are the main goals and objectives of the project?

Who will benefit from it?

Step 4: Measuring success.

How will you measure your project's impact?

Use only measures that are clearly linked to your goals and will demonstrate the project's impact on participants' lives, knowledge, or health.

| Measure | Collection Method | Frequency | Beneficiaries |
|---------|-------------------|-----------|---------------|
| | | | |
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Who will collect information for monitoring and evaluation?

Step 5: Budget

What is the total cost of the project?

What is the budget for this project?

List each item in your project's budget.

| # | Category* | Description | Supplier | Cost |
|-------------------|-----------|-------------|----------|------|
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| TOTAL COST | | | | |

Step 6: Additional Funding

Tell us about any additional funding you've secured for your project.

Step 7: Sustainability

Sustainable projects provide long-term solutions to community problems — solutions that community members themselves can support after grant funding ends. Your answers to the questions below will help us understand the components of your project that will make it sustainable.

PROJECT PLANNING

Describe the community needs that your project will address.

How did your project team identify these needs?

How were members of the benefiting community involved in finding solutions?

How were community members involved in planning the project?

PROJECT IMPLEMENTATION

Summarize each step of your project's implementation.

Do not include steps related to fundraising, applying, or reporting. (Add rows as needed.)

| # | Activity | Duration |
|---|----------|----------|
| | | |
| | | |
| | | |

Will you work in coordination with any related initiatives in the community? If yes, briefly describe the other initiatives and how they relate to this project. If no, please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?

Please describe the training, community outreach, or educational programs this project will include.

How were these needs identified?