

# 41st Annual **LANSDALE DAY** Arts & Crafts Festival

## BOOTH SPACE RENTAL CONTRACT - TERMS & CONDITIONS

**Must be signed by ALL PARTICIPANTS and returned with booth space rental agreement & FULL payment**

### ALL PARTICIPANTS & EXHIBITORS PLEASE READ AND SIGN BELOW

1. **DEADLINE FOR APPLICATION IS MAY 1, 2018** contracts received (postmarked or electronically received) after this date are subject to higher booth space fees. Contacts received without appropriate full payment will **not** be honored. Discounts apply to contracts with payments received **on or before** the above noted DEADLINE
2. Illegible or incomplete booth space contracts will not be honored (at the Event Manager's discretion)
3. **Booth space fees are non-refundable** - fees do not include tables, chairs or canopies unless UPPER END SPONSOR
4. Spaces are preassigned upon receipt of signed contract and payment. Space numbers are given out the morning of event at check-in **and not before - no exceptions**
5. **ALL** participants **must** have a canopy covering - **there are no exceptions to this rule - please do not ask!**
6. **CANOPY set up is NOT included** in your contract unless upper-end sponsor level. However, you may choose to have your canopy set up by volunteers for a \$10 fee, paid in advance with signed contract
7. The exhibitor agrees to secure all corners of their canopy (gallon water jugs tied to corner legs work well) Main Street tends to be breezy/windy in June. Damage occurring from unsecured canopies is the responsibility of the exhibitor
8. Vehicles are permitted at your space for set up and break down *only (unless self-contained food truck)*
9. **Free parking** for dealers at several public parking lots will be available during the show
10. **RAIN DATE:** Sunday June 3rd; Decision made by noon Friday, June 1st . **NOTE: IT MUST BE A DELUGE WITH THUNDER/ LIGHTENING FORCASTED FOR IN ORDER FOR RAIN DATE TO BE IN EFFECT. Overcast skies and/or light rain will NOT effect the show going on as planned. Please prepare accordingly! Rain date INFO ON WEBSITE BY FRIDAY noon 6/1/17: [www.rotaryclubofnorthpenn.org](http://www.rotaryclubofnorthpenn.org)**
11. The exhibitor agrees not to sell any food or beverages unless they are a food vendor in the Food Court and have been pre-approved by the Lansdale Day Event Manager in advance with signed contract, payment fees and certificate of insurance
12. All participants must adhere to very specific ARRIVAL INSTRUCTIONS which will be emailed to the participant after receipt of paid and fully executed contract
13. The exhibitor agrees that the rental space will be left clean, free of debris and/or trash and will not breakdown before 4pm
14. **ALL NEW PARTICIPANTS MUST BE JURIED FOR PARTICIPATION; see website for details & instructions**
15. **Returned check fees :** A \$35 fee will be assessed on all checks returned for insufficient funds

*The undersigned exhibitor agrees to indemnify and hold harmless the Rotary Club of North Penn from any and all claims for damages, injury or loss of their property, bound by all of the provisions heretofore set forth. Signature below indicates Exhibitor has read and agrees to all above terms/conditions of booth space rental contract*

**SIGNATURE** of Exhibitor / Representative

Business Name (please print)

DATE

printed name of above signature

**SIGNATURE IS REQUIRED OR CONTRACT IS VOID**

SCAN & EMAIL with completed booth space contract form to:  
[northpennrotary@gmail.com](mailto:northpennrotary@gmail.com)

or MAIL to: Rotary Club of North Penn / PO Box 985 / Lansdale, PA 19446