LANSDALE DAY ART & CRAFT FESTIVAL ♦ BOOTH SPACE RENTAL CONTRACT ♦ TERMS & CONDITIONS ♦

- **THERE IS NO RAIN DATE for LANSDALE DAY** The **event takes place rain or shine**; this is an **outdoor** event open to public from 10am - 4pm. Main Street (from Broad to Cannon) is CLOSED to vehicular traffic from 6am-6pm. **ONE** vehicle per participant is permitted onto Main Street during check-in and check-out by following specific arrival and departure instructions
- **Booth space fees are non-refundable** - fees do not include tables, chairs or canopies unless UPPER END SPONSOR.
- **Electric enabled spaces** are strictly reserved for certain pre-approved FOOD VENDORS and on a case by case basis to limited artisans. **We do not offer electricity to any other vendor.** Generators are permitted by FOOD VENDORS *only.* Please bring all devices fully charged for the day and a battery back-up. There are no charging stations.
- **All participants *must* have a 10x10 straight-leg style canopy covering each rented 10x10 space.**
  NO other size or style is permitted. Slanted-style canopy legs are not permitted. Canopy legs must fit in your 10x10 space.
  ALL spaces are exactly 10x10 or increments thereof (e.g. 10x20, 10x30) Canopy set up is *not* included in contract.
  ►**The exhibitor agrees to secure all corners of their canopy legs with weights**. Weights are NOT provided for ANY participant, including Sponsors. Damage occurring from unsecured canopies is the sole responsibility of the exhibitor
- **Amplified Music is not permitted at your space** that disrupts your vendor neighbor's ability to interact with customers.
  As a common sense courtesy to all, please do NOT use speakers that project sound beyond your rented area.
- **All display items must fit within the rented booth space area only (including signs).** The sidewalk behind your space may **not** be used to store or display items and must be kept clear during the event.
- **ALL PARTICIPANTS MAY NOT :**
  - **share or occupy the same booth space with any other artisan, business or vendor;**
  - **sell, promote or give away any products or services without prior permission. This includes, but is not limited to face painting, balloon art, magician, tattoos, toys, food, candy or beverages.** *Vendor must exhibit as contracted and specified on the booth space contract with written approval from event manager*
  - **hand out promotional materials other than at the vendor's rented booth space.** *Solicitation of any kind outside of the rented space is not permitted at any time during the event.*
- **Table coverings are required by all - *Tables must be draped or skirted all the way to the ground with* all supplies, boxes and personal items *completely hidden from view* *No Bare Tables Allowed***
- *All motor **vehicles must be moved immediately upon unloading. THIS IS STRICTLY ENFORCED!***
  ►***Exhibitor agrees to MOVE & PARK their vehicle BEFORE SETTING UP ANY PART OF THEIR BOOTH SPACE area***
  ►***Exhibitor agrees not to block the middle of Main Street while unloading in the morning; and loading at end of day***
- ***Free parking* for one vehicle per vendor** at a designated area will be available during the event; **One vehicle per vendor will be issued a parking permit at check-in**
  ►►**Additional vehicles are NOT permitted in or through the check-in line. and will NOT be permitted onto Main Street for any reason.** *Any other help you bring will need to find parking elsewhere. (eg: side street, parking garage)*
  ►*The vehicle that checks in is the vehicle that **MUST STAY** for the duration of the event in the designated parking area; **THERE ARE NO EXITS** until the end of the event - monitored and enforced by the LANSDALE POLICE DEPARTMENT*
- ***The sale or consumption of open-container alcoholic beverages during this event is strictly prohibited***
- The exhibitor agrees that the rental space will be left clean, free of debris and/or trash
- The exhibitor agrees to **not breakdown before 4pm** *(not 3:30, not 3:45, but **4**pm) .*
- The exhibitor agrees to **follow and adhere to the Departure Instructions sent separately**
- Returned check fees : A $50 fee will be assessed on all checks returned for insufficient funds
- **Space number assignments will be emailed to the primary contact only 7-14 days before the event. Primary Contact agrees to share all rules with staff in charge of booth space during the event and adhere to arrival & departure instructions.**

The undersigned exhibitor agrees to indemnify and hold harmless the Rotary Club of North Penn from any and all claims for damages, injury or loss of their property, bound by all of the provisions heretofore set forth. ***Signature below indicates Exhibitor has read and agrees to all above terms & conditions of booth space rental contract.***

_____ _____ _____

SIGNATURE of Exhibitor / Representative Business Name **(please print)** DATE

_____

printed name of above

Rotary Club of North Penn rev 070126