

42nd Annual **LANSDALE DAY** Arts & Crafts Festival  
SATURDAY JUNE 1, 2019

**Must be signed by ALL PARTICIPANTS and returned with booth space rental agreement & FULL payment**

**BOOTH SPACE RENTAL CONTRACT - TERMS & CONDITIONS**  
**ALL PARTICIPANTS & EXHIBITORS**  
**PLEASE READ AND SIGN BELOW**

1. **DEADLINE FOR APPLICATION IS MAY 1, 2019** contracts received with postmark after this date are subject to higher booth space fees. Contracts received without appropriate full payment will **not** be honored. Discounts apply to contracts with full payment received **on or before** the above noted DEADLINE
2. Illegible or incomplete booth space contracts will not be honored (at the Event Manager's discretion)
3. **Booth space fees are non-refundable** - fees do not include tables, chairs or canopies unless UPPER END SPONSOR
4. Spaces are preassigned upon receipt of signed contract and payment. Space numbers are given out the morning of event at check-in **and not before - no exceptions**
5. **ALL participants must have a canopy covering - there are no exceptions to this rule - please do not ask!** Your canopy set up is **NOT included** in your contract unless upper-end sponsor level.
6. The exhibitor agrees to secure all corners of their canopy (gallon water jugs tied to corner legs work well) Main Street tends to be breezy/windy in June. Damage occurring from unsecured canopies is the responsibility of the exhibitor
7. Table coverings are required by all **\*\*NO BARE TABLES ALLOWED\*\*** ***Tables must be draped or skirted top to bottom, boxes hidden from view, and artful placement of items to be sold add a touch of class and professionalism to your display and attract buyers.***
8. Vehicles are permitted at your space for set up and break down *only (unless self-contained food truck)* All non-food truck vehicles must be moved from Main Street by 9:30 am
9. **Free parking** for dealers at a designated reserved lot will be available during the show; a one-day-one-vehicle parking permit is required and included in your contract. Parking Permits are issued at check-in. ONE PERMIT PER VENDOR
10. **RAIN DATE: THERE IS NO RAIN DATE for LANSDALE DAY 2019.** The event takes place rain or shine. **In the event of severe weather (lightening, thunder, flash flood warnings); the event will be delayed or cancelled.**
11. The exhibitor agrees not to sell any food or beverages unless they are a food vendor in the Food Court and have been pre-approved by the Lansdale Day Event Manager in advance with signed contract, payment fees and certificate of insurance
12. All participants must adhere to very specific ARRIVAL INSTRUCTIONS which will be emailed to the participant after receipt of paid and fully executed contract
13. The exhibitor agrees that the rental space will be left clean, free of debris and/or trash and will not breakdown before 4pm
14. **ALL NEW PARTICIPANTS MUST BE JURIED FOR PARTICIPATION; see website for details & instructions:**  
[www.rotaryclubofnorthpenn.org](http://www.rotaryclubofnorthpenn.org)
15. **Returned check fees :** A \$35 fee will be assessed on all checks returned for insufficient funds

*The undersigned exhibitor agrees to indemnify and hold harmless the Rotary Club of North Penn from any and all claims for damages, injury or loss of their property, bound by all of the provisions heretofore set forth. Signature below indicates Exhibitor has read and agrees to all above terms/conditions of booth space rental contract*

**SIGNATURE** of Exhibitor / Representative

Business Name (please print)

DATE

printed name of above signature

SCAN & EMAIL with completed booth space contract form to:  
[northpennrotary@gmail.com](mailto:northpennrotary@gmail.com)

or MAIL to: Rotary Club of North Penn / PO Box 985 / Lansdale, PA 19446

**SIGNATURE IS REQUIRED OR CONTRACT IS VOID**