

TERMS & CONDITIONS ♦ PLEASE READ AND SIGN BELOW

- **DEADLINE FOR APPLICATION IS APRIL 3rd** This page must be signed and returned with completed Page 1 of this booth space contract. If any page is missing; contract is void. **THERE IS NO RAIN DATE for LANSDALE DAY** The **event takes place rain or shine**; this is an **outdoor** event open to public from 10am - 4pm
- **Booth space fees are non-refundable** - fees do not include tables, chairs or canopies unless UPPER END SPONSOR.
- **Electric enabled spaces** are strictly reserved for certain pre-approved FOOD VENDORS and on a case by case basis to limited artisans. **We do not offer electricity to any other vendor.** Generators are permitted by FOOD VENDORS only. Please bring all devices fully charged for the day and a battery back-up. There are no charging stations.
- **All participants must have a 10x10 straight-leg style canopy covering each rented 10x10 space. NO other size or style is permitted. Slanted-style canopy legs are **not** permitted. Canopy legs must fit in your 10x10 space. ALL spaces are exactly 10x10 or increments thereof (e.g. 10x20, 10x30) Canopy set up is *not* included in contract. The exhibitor agrees to secure all corners of their canopy legs with weights. Damage occurring from unsecured canopies is the sole responsibility of the exhibitor**
- **Amplified Music is not permitted at your space** that disrupts your vendor neighbor's ability to interact with customers. As a common sense courtesy to all, please do NOT use speakers that project sound beyond your rented area. If complaints are received, the vendor in violation of this rule will be addressed by the Event Manager whose decision is final
- **All display items must fit within the rented booth space area only.** The sidewalk behind your space may not be used to store or display items and must be kept clear during the event. At no time shall display items be outside your 10' booth space area; this includes signs.
- **Table coverings are required by all - Tables must be draped or skirted all the way to the ground with all supplies, boxes and personal items completely hidden from view *No Bare Tables Allowed***
- **All motor vehicles must be moved immediately upon unloading. THIS IS STRICTLY ENFORCED!**
*Exhibitor agrees to **MOVE & PARK** their vehicle **BEFORE SETTING UP ANY PART OF THEIR BOOTH SPACE area**
- **Exhibitor agrees not to block the middle of Main Street while unloading in the morning; and loading at end of day**
- **Free parking for one vehicle per vendor** at a designated reserved lot will be available during the event; a one-day-ONE-VEHICLE parking permit is included in your contract.
▶ **One vehicle per vendor will be issued a parking permit at check-in**
▶ **Additional vehicles are NOT permitted in or through the check-in line. and will NOT be permitted onto Main Street. Any other help you bring will need to find parking elsewhere. (eg: side street, parking garage)**
- **The exhibitor agrees not to sell (or give away) any food , candy or beverages unless vendor is an approved Food Vendor**
- **The sale or consumption of open-container alcoholic beverages during this event is strictly prohibited**
- The exhibitor agrees that the rental space will be left clean, free of debris and/or trash
- The exhibitor agrees to **not breakdown before 4pm** (not 3:30, not 3:45, but **4pm**) .
- The exhibitor agrees to **follow and adhere to the Departure Instructions sent separately**
- Returned check fees : A \$50 fee will be assessed on all checks returned for insufficient funds
- **Space number assignments will be emailed to the primary contact only 7-14 days before the event. All participants must adhere to very specific arrival & departure instructions, including pre-assigned arrival time.**
▶ **It is the responsibility of the exhibitor's primary contact (noted on pg 1) to share booth space info, event rules, and all instructions with any and all staff who will be representing exhibitor's space during the event.**

The undersigned exhibitor agrees to indemnify and hold harmless the Rotary Club of North Penn from any and all claims for damages, injury or loss of their property, bound by all of the provisions heretofore set forth. Signature below indicates Exhibitor has read, and agrees to, all above terms & conditions of booth space rental contract

SIGNATURE of Exhibitor / Representative

Business Name (please print)

DATE

printed name of above