

WHAT YOU NEED TO KNOW ABOUT YOUR RENTED **BOOTH SPACE** FOR LANSDALE DAY

A separate "Terms & Conditions" form is to be signed by all participants

- ◆ This is an outdoor event that takes place rain or shine on the 1st Saturday of June annually - Hosted by the Rotary Club of North Penn - and is a fundraiser for charity! On average, 5000-7000 attend
- ◆ Your space will be located on the street (on blacktop); plan accordingly
- ◆ We will not accept any flea market or garage sale dealers. We reserve the right to reject any booth space, table appearance, product or service that is deemed unsuitable for a family atmosphere
- ◆ Booth space fees are non-refundable. If you cancel for any reason, your fee will be considered a donation to charity.
- ◆ We rent spaces only. Tables, chairs and canopy covering are not provided with the exception of upper-end sponsors *
- ◆ All spaces are exactly 10' x10'; therefore a canopy larger than 10' deep is not permitted (e.g. 10x12, 12x12 , 15x15) Every space must have a 10x10 canopy covering each rented space (except for self-contained food trucks or food trailers w/ awning)
- ◆ A canopy with a 'slanted' leg style will not fit into your assigned 10x10 space; bring straight-leg only. Canopy larger than 10' deep is not permitted (e.g. 10x12, 12x12 , 15x15)
- ◆ Canopy legs **must be weighted** - weights are not provided for any participant. It is each participant's responsibility to secure the canopy legs. ****It tends to get breezy on Main Street****
- ◆ All **tables** for your space **must be draped or skirted all the way to the ground**: boxes, supplies and personal items are to be completely hidden from view. No Bare Tables Allowed An artful, clean & neat display will attract buyers
- ◆ There are **no electric enabled booth spaces** available for non-food vendors. Please bring all phones and devices charged for the day and a battery back-up if needed. There are no charging stations at this event and generators are not permitted by non-food vendors
- ◆ Customers will have access to, and view from, the **front** of your booth space only; please prepare accordingly. You will have vendor neighbors to the immediate right and left of your booth space, with no access in-between.
- ◆ Per the Lansdale Police Department, you may not display items or signs in front of your booth space (outside of your 10' area) Additionally, you may not use the sidewalk that could be behind your space to store or display any items - **this is strictly enforced**. Nothing may impede the pedestrian flow of foot traffic during the event
- ◆ Lansdale Day is a **Family-Friendly, alcohol-free event**. Open containers of alcoholic beverages are not permitted. The sale and/or the consumption of alcoholic beverages is strictly prohibited by **all** who attend the event. This policy is monitored and enforced by the Lansdale Police Department.
- ◆ **NO VENDOR may sell or give away any food, candy or beverages (including water bottles)** unless you are an approved FOOD VENDOR with pre-approval from the event manager.
- ◆ Absolutely **no one** may begin breaking down their space until **4pm**. Not 3:30, not 3:45 but **4pm**. Those that do not follow this rule will not be invited back. This event is open to the public from 10am-4pm and we expect our vendors to be open for the entire event - there are no exceptions.
- ◆ Approximately 7-14 days prior to the event, you will be given your booth space assignment along with arrival instructions, driving directions, assigned arrival time, map of the event & departure instructions

Questions?? Call our Event Manager at 215-989-2262 or email to: northpennrotary@gmail.com

* Upper End Sponsor levels are: Presenting , Major & Corporate