

**Rotary Club of Portland Maine**  
**Board of Directors Meeting Minutes**  
**April 19, 2019 1:30-2:30pm**  
**Clarion Hotel**

**Board Members Present:** John Curran, President, Amy Chipman, 1st VP, Ellen Niewoehner, 2nd VP, Bruce Moore, Secretary, David Small, Patty Erickson, Don Zillman, IPP, Elise Hodgkin, Administrative Coordinator

Guests: Bob Martin

**Absent:** Nan Heald (Proxy), Erik Greven, Scott Blakeslee, Dave Putnam

**Approval of Minutes:** The minutes of the March 15, 2019 meeting were approved as is.

**Business:** The meeting was called to order at 1:40 pm and a quorum was established.

Honoring our World War II veterans, Earl Leavitt, Mark Stimson and Bob Traill at the 2019 Veterans Day Luncheon. The plan is to have a donation made in their honor.

Meeting attendance:. The average for the first 10 weeks of 2019 is 42, close to the Clarion minimum of 45. A list of members who do not attend meetings was provided some of whom attended only a couple of times in many months. A minimum attendance requirement of four meetings per year was discussed but no action taken. The Board asked Elise to provide dollar figures on the meal deficit before any further discussion. Also member sponsors and friends will be asked to reach out to those not attending.

Singing at meetings: This was brought up by Amy Chipman because she had received an email from David Putnam with questions about it. It was noted that the music committee had planned that singing a song at a meeting would be done when it contributed to the program or enhanced seasonal themes. Our club's piano is too heavy to be transported every week. We will ask the Clarion to see if we can find secure storage for Rotary items including the piano.

Membership: The club currently has 129 members and 2 new members have been approved. Rotary will count active members on July 1st so we need to be sure our count is as accurate as possible. Members will be asked to help determine the count by reaching out to other members to see if they intend to continue their membership.

Approval of Club Delegates for voting at Convention: Don Zillman made the motion to approve and seconded by Ellen Niewoehner and the vote was unanimous for President John Curran to vote at the Convention.

The meeting adjourned at 2:35.

Respectfully submitted,

Bruce V. Moore, Secretary