

Rotary Club of Portland Maine
Board of Directors Meeting
January 19, 2018

The meeting was called to order at 1:42 PM.

Present: Don Zillman, President; John Curran, VP; Amy Chipman, 1st VP; Ellen Niewoehner, 2nd VP; Tom Ranello; Laura Young; Nan Heald; Dave Small; Elise Hodgkin

Guests: Charlie Frair, Paul Tully, Bill Blount

Absent: Justin Lamontagne, Kathy Grammer, Scott Blakeslee, Travis Parker

Quorum – yes

Meeting minutes from the November 19, 2017 meeting were approved.

Financial Report: No Treasurer's Report was presented.

Business:

- Veteran's Luncheon - Charlie and Paul presented suggestions for the Board's consideration as next year's luncheon planning commences. These include engaging a media sponsor, recruiting a major corporate sponsor, creating a permanent Club committee to be known as the "Veteran's Luncheon Advisory Board", and establishing an internal succession plan to train two new members to run the event starting in 2019. They would also like to retain a \$1,000 reserve to be used for next year's event. Charlie and Paul also proposed specific guidelines for selecting Veteran's organizations to receive the grant(s).
- Music Committee – Bill Blount presented the Music Committee's recommendations based on prior Board discussions regarding singing at meetings. In summary, the patriotic song will remain at the start of the meetings. Any other songs (not every week) will be pertinent, timely, rehearsed and related to the speaker and/or holiday or special occasion. The Club President will have final approval on the song. Music Committee will need to work closely with the Program Committee.
- Other Program Related Discussion: Don suggested that the "Invocation" be changed to an "Inspirational Minute". Don will draft a proposal to go to Club membership regarding the proposed Program changes.
- Membership – Three new members joined today, and Tom informed the Board that there are 6 or 7 more prospective members in the pipeline.
- Meeting Venue – Elise stated that the Holiday Inn is having issues with the Club exceeding the guarantee of 50 as management feels that it reflects badly on the HI when they run out of food. Discussion ensued as to whether we should increase our guaranty or possibly relocate (Portland Club or Clarion?) To follow-up, Elise is going to research just how often we have exceeded the guaranty, and try to develop a plan with the Holiday Inn that satisfies everyone. Don and Nan will meet with HI management if needed.

The meeting was adjourned at 2:45 PM

Respectfully submitted,

Ellen Niewoehner