

**Rotary Club of Portland Maine
Board of Directors Meeting Minutes
July 19, 2019 1:30-2:30pm
Clarion Hotel**

Board Members Present: Amy Chipman, President, John Curran, IPP, Bruce Moore, Secretary, Nan Heald, Scott Blakeslee, Treasurer, Elise Hodgkin, Administrative Coordinator, Patty Erickson, Gracie Johnston, Bob Martin, 2ndVP

Absent: Erik Greven, Dave Putnam, Ellen Niewoehner, 1st VP, Mike Fortunato

Business: The meeting was called to order at 1:20 pm and a quorum was established.

Approval of Minutes: The minutes of the May 17, 2019 meeting were approved as is.

Approval of the 2019-2020 Budget: Scott Blakeslee explained that there are two parts to our budget, a charitable fund and a Club portion including revenues and expenditures. President Amy had met with committee chairs to set budgets and the Club had ended the year with a small surplus. Scott pointed out that meeting day costs are often not covered by meeting day revenue but donations could change that in the future. Increased attendance at meetings would also help. Elise pointed out that many members are months late in paying their dues. Also, an anonymous donation of \$2000. for Club operations helped as we had budgeted a loss of \$1500. for meeting day expenses. The budget was approved unanimously.

Fund Raising Chair Resignation: Michael Reed resigned as Fund Raising Chair due to his father's illness and frequent needed travel to Maryland. Michael recommended a more structured approach to fundraising. Patty Erikson agreed to become the chair and said she would need help from the committee members. After much discussion, it was agreed that Amy, Patty, Chris Rosado and Bob would meet to discuss the fundraising process. Also discussed was the upcoming Flags 4 Heroes fundraiser and John Curran agreed to discuss this with Charlie Frair and Paul Tully.

There being no other business, the meeting adjourned at 1:55.

Respectfully submitted,
Bruce V. Moore, Secretary