

**Rotary Club of Portland Maine
Board of Directors Meeting Minutes
October 18, 2019 1:30-2:30pm
Clarion Hotel**

Board Members Present: Amy Chipman, President, Ellen Niewoehner, 1st VP, John Curran, IPP, Bob Martin, 2nd VP, Bruce Moore, Secretary, Scott Blakeslee, Treasurer, Elise Hodgkin, Administrative Coordinator, Patty Erickson, Gracie Johnston, Mike Fortunato, Dave Putnam

Absent: Erik Greven, Nan Heald

Guest : Bowen Depke

Business: The meeting was called to order at 1:45 pm and a quorum was established.

Approval of Minutes: The minutes of the September 20, 2019 meeting were approved as is.

Treasurer's Report: Scott Blakeslee first reported on the Charitable Fund. He reported the Honor Flag project raised \$4700. and asked what those funds were earmarked for. Questions arose about restrictions on the Charitable Fund. It was decided to ask the Constitution Committee regarding restrictions. The report also showed the Club is still losing money on meal costs.

One reason is that meeting attendance is low with only 33 members attending this week. (We have a minimum of 45 meals guaranteed with the Clarion.) The causes of low attendance need to be identified. Some members are concerned this is related to the underlying issue of membership. It was decided to send a letter to members encouraging them to let the Board know their ideas and feelings about attendance and ways to deal with the meal deficit.

President Amy will draft a letter and the responses will be discussed at our next meeting. Regarding outstanding dues, members agreed to contact those with outstanding balances with the Membership Committee taking the lead on this issue.

There being no other business, the meeting adjourned at 2:30.

Respectfully submitted,
Bruce V. Moore, Secretary