

Rotary Club of Portland
Board of Directors
Meeting Minutes
August 5, 2024 at 1:00 PM via Zoom

Board members in attendance: President - Patty Byers, President-Elect - John Thompson, Treasurer & Immediate Past President - Dick Hall, Sgt-at-Arms - Jake Bourdeau, Directors 23-25 - Zach Newell, Maggie McGauley, Directors 24-26 - Nannette Ranger-Duncanson

Absent: Vice President - Justin Lamontagne, Secretary - Tom Nickerson, Director 23-25 - David Ertz, Director 24-26 - Art Howe

Regular Meeting

President - Patty Byers, with quorum present, called the meeting to order Mtg began at 1:07 PM

Venue Change:

The venue change was approved by the Board by email. The new venue announcement to club members was accomplished by email. The first meeting at the new venue of the Elks Club was held 8/2/24. We will continue to review the room setup and entrance door signage. A committee of Jake, Tom, Dick, Nanette to review meeting day setup.

Treasurer Report:

Treasurer & Immediate Past President - Dick Hall reported that the Operating and Charitable budgets from 2024-2025 were sent by email. The Operating budget for 24-25 was reviewed and is essentially in balance. The Charitable budget for 24-25 includes contingencies on expenses based on certain fundraising goals. It also includes \$14K budgeted from the club's Charitable fund based on the formula of 4% of the average of the prior 3 years as stated in the Charitable Fund spending documents.

Dick Hall moved to accept both the Operating and Charitable budgets for 24-25 by; Zach Newell seconded; the motion was approved.

It was reported that the club received the \$4,000 District Grant for the Yoga Recovery Program partnership with Sea Change Yoga. Dick Hall moved to approve spending \$4,000 District Grant plus the additional \$500 from the club as contained in the 24-25 in the charitable budget; John Thompson seconded; the motion unanimously passed.

Fundraising Update:

John Thompson gave a summary of the current status of planning for the club's first Lobster Raffle. He asked for additional help from the Board to finish organizing and executing the raffle during the months of September and October. President Patty agreed to establish a Lobster Raffle committee of club members who are willing and able to assist.

Club Protection Officer:

The job of the Club Protection Officer is to create a safe environment for all participants in all Rotary activities. The Board must vote annually to accept the District Protection Policy or to create one of its own. Every 3 years the Club Protection Officer updates the club and reviews the club's Protection Policy so that the club can attest to the District that training occurred. RI requires each District to create a policy for protection of participants. This policy protects any people considered to be at risk.

The board agreed that President Patty will approach Ellen Niewoehner to see if she is willing to fill the role of Club Protection Officer.

Honorary Member Discussion and Approval:

RI recommends approving Honorary Members annually and usually for a period of three years. Honorary members include: Liz Fagan, Betty Parsons, David Parsons, Mark Stimson, Queenie Wescott. Maggie McGauley moved to approve all current Honorary Members; Dick Hall seconded; the motion was approved.

Long Term Youth Exchange support:

Zach Newell reported that the club still needs one (preferably two) host families and continues to look for volunteers.

Old Business: None

Next Board Meeting: The next board meeting is scheduled for August 23, 2024 at 1:30 PM at the Elks Lodge.

Adjournment: The meeting was adjourned at 2:10 PM

Minutes submitted by: John Thompson, President-Elect

Approved by: Patty Byers, President