Rotary Club of Portland
Board of Directors
Meeting Minutes
February 28, 2025, at 1:30 PM

Board members in attendance: President - Patty Byers, President-Elect - John Thompson, Vice President – Justin Lamontagne, Secretary - Tom Nickerson, Director 23-25: David Ertz, Maggie McGauley, Zach Newell, and Directors 24-26 – Art Howe.

Absent: Treasurer and Immediate Past President - Dick Hall, Sgt-at-Arms - Jake Bourdeau, and Directors 24-26 - Nannette Ranger-Duncanson.

Guests: None

Regular Meeting:
President - Patty Byers, with quorum present, called the meeting to order at 1:35 PM.

Minutes: Tom Nickerson reported that the January Minutes were distributed before the meeting. Zach Newell moved the approval; John Thompson seconded; minutes were approved unanimously.

New Member Approval: Patty Byers reported that there are no prospective member applications to review.

Treasurer Report: Patty Byers reported that there is no Treasurer Report this month as Dick Hall is away. Patty Byers reported that Dick Hall informed her that we are strong and there are no issues at this time.

DR Hearing Project Update: Patty Byers reported that fundraising is continuing and there are events planned with the Westbrook-Gorham and South Berwick-Eliot Clubs.

Fundraising: Zach Newell provided an update of the 5K fundraising idea. He has been in conversations with Rusty Groh from Portland Parks and Recreation who suggested the Back Cove would be the best location for the race on a Sunday in May or June when Baxter Blvd is closed to traffic. Justin Lamontagne and John Thompson volunteered to work with Zach to review the options for a Club fellowship/fundraiser event in May.

Old Business: None

New Business: The board reviewed the Club Engagement tracking spreadsheet to see if it would be a valuable tool. While the spreadsheet did not capture the intensity or depth of member's role in project, the consensus was the current form was a useful tool to identify members at risk of dropping out. The board agreed to continue to the update and review it monthly and create a plan to follow-up with 'at risk' members.

Tom Nickerson reported on the RSVP process. We are starting to get fewer RSVPs than our

minimum guarantee of twenty-five. We are rarely getting RSVPs over 30. Food availability does not
seem to be an issue even with low RSVPs and high walk in traffic. Is the RSVP adding value? Should we stay with the twenty-five and only request RSVPs for large, expected meetings? The board
agreed to continue the discussion next month when the Treasurer would be present to better understand the financial side of the lunch cost.

Next Board Meeting: The next board meeting is scheduled for March 28, 2025, at 1:30 PM at the Elks Lodge.

Adjournment: The meeting adjourned at 2:35 PM. (Zach Newell moved the question; John Thompson seconded; motion passed unanimously.)

Minutes submitted by: Tom Nickerson, Secretary
Approved by: Patty Byers, President