**Rotary Club of Portland**

Joint Board of Directors 2022-23 and 2023-24

Meeting Minutes

June 16, 2023 at 1:30 PM

**Board members in attendance:**

Ellen Niewoehner – Immediate Past President, Ben Millick – Director, Bruce Jones – President, Dick Hall – President Elect and Treasurer, Patty Byers – 1st Vice President, John Thompson – 2nd Vice President, Quinn Slayton – Director

**Absent:** Jake Bourdeau - Sgt-At-Arms, Bob Clark – Director, Bill Blount-Secretary

**2023-24 Board members:**David Ertz, Zach Newell

2023-24 Board members absent: Maggie McGauley Tom Nickerson

Guest: Alan Nye

**Business:**

The regular meeting of the Rotary Club of Portland, Maine was called to order on June 16, 2023 at 1:37 PM by Club President Bruce Jones. A quorum was established.

**Approval of Minutes:**

The Minutes of the May 17, 2023, Board meeting were approved as is.

**Introduce new board members and thank you to those terming out: Jones**

Bob Clark and Ellen Niewoehner are leaving the board. We thank them for all their service!

New members coming on are: Tom Nickerson - Secretary, Maggie McGauley, David Ertz - Director, Zach Newell - Director

**Treasurers Report: Hall**

Expect to end 22-23 year with $2,500 increase. Club finances overall in good shape. Charitable account cash level is strong, regained unrealized losses from Oct 2022 stock market downturn.

$17k for prosthetics in balance sheet. Haven’t touched the charitable endowment funds yet. Club is essentially too rich and should increase its outlays in coming fiscal year while continuing fundraising efforts.

We are awaiting invoices from the City of Portland for trees planted this year. The amounts due Portland will be in the 2023-24 Charitable Account spending.

**2023-2024 Charitable Budget discussion/approval: Hall**

Repeating proven activities from 2022-2023 as well as some new items. Expect funding from 2022-2023 sources to repeat, especially in Youth Services, but could be at risk since not confirmed yet. TD Bank grant pending of $12K to support tree planting. After determining a quorum of 2023-24 Board members were present, the Charitable budget was approved by vote of the 2023-24 Board members.

23-24 FY Operating budget approval will defer to email vote of the Board before the end of June 2023 and prior to the July 1st start of the new fiscal year.

Motion made and seconded to add two new categories to the Charitable Budget that include: (i) $5,000 of funding available for new initiates “championed” by any member, and (ii) to give the opportunity to any member of the club to donate up $200 to any good cause and have it reimbursed by the club. Member must announce what cause they choose to membership.

**District Protection Plan discussion/approval: Hall**

Alan Nye will continue as Club Protection officer. Board must distribute to membership the existing club protection policy. Club protection updating of club membership is done every 3 years at every club in the district. It was moved and seconded to accept the policy as is. Alan will distribute the text to the membership via email with instructions for review and consent.

**2023-2024 Opportunities, Allocation of Administrative Duties; Jones**

Nothing mentioned from the attendees.

**Delinquent Dues: Hall**

In the next 3-4 days Board members will call all the delinquent dues payers, and those who did not pay the full amount of 2023-24 dues. If a member with unpaid dues is on the club rolls by June 28, 2023 the club will end up paying the RI dues requirement on their behalf. Without pushing members to resign, we try to reduce this delinquency as much as possible so the club is not carrying members.

**Other Business; President's farewell meeting 6/23/23**

A couple of surprises are planned! Bruce hopes all will attend.

**Other Business:**

Flags for Heroes – 30% of the money raised will go to an organization to support homelessness strategies and mitigation in the city of Portland. The committee will identify the specific organization later this summer and come to the Board for final approval. Board recommends being cognizant of the political nature of this topic in the committee’s final selection.

Snacks for VA Clinic in Portland. Westbrook/Gorham Rotary club seeking additional financial contribution from Portland Rotary Club to support their project. Board approved 3 x $350 donations or $1,050 in total from the existing $5,000 Veterans support budget expense line item to support the program for the 2023-2024 fiscal year.

Andrews Square Rotary Benches and trash receptacle. The city project manager handling our project quit and the assistant project manager emailed Bruce that she is trying to follow-up. Benches will likely be installed later in the summer.

Shelter Box donation request. Shelter Box provides temporary tent housing for people globally who have been impacted by natural disasters, war, famine, etc… Shelter Box is a Rotary International partner organization. Club website received application and request for funds to support Shelter Box. Board has agreed that unless a Portland Club member would “champion” the initiative, manage communication and funding logistics that it will not act on the request. Does not preclude future donations to Shelter Box should a club member show an interest in being the club’s champion.

**Adjournment:** The meeting was adjourned at 2:41 PM. The next board meeting will be on July 28, 2023 at 1:30 PM at the IHC.

Minutes submitted by: John Thompson

Approved by: Bruce Jones, President