Rotary Club of Portland
Board of Directors
Meeting Minutes
March 28, 2025, at 1:30 PM

**Board members in attendance:** President - Patty Byers, President-Elect - John Thompson, Vice President – Justin Lamontagne, Treasurer, and Immediate Past President - Dick Hall, Sgt-at-Arms - Jake Bourdeau, Secretary - Tom Nickerson, Director 23-25 - Zach Newell, and Directors 24-26 – Art Howe and Nannette Ranger-Duncanson.

**Absent:** Directors 23-25 - David Ertz and Maggie McGauley,

**Guests:** None

**Regular Meeting:** President - Patty Byers, with quorum present, called the meeting to order at 1:35 PM.

**Minutes:** Tom Nickerson reported that the February Minutes were approved by email.

**New Member Update**: Patty Byers reported that we have one new member application pending and that Michael Robinson plans to transfer to the Westbrook Club.

**Treasurer Report:** Dick Hall reported that only one member is in arrears. The Operating Account balance sheet and cash position remain strong. The Club is starting to lose money on lunch due to our minimum of twenty-five guarantee. More members are electing the "meeting only" option.

The Charitable Account balance sheet remains strong. The community service projects are within budget. The Treasurer will move the annual allocation from Endowment by the next meeting. We are projecting excess cash at year end to be $8,500.

**DR Hearing Project Update:** Patty Byers reported that fundraising is continuing and there is an opportunity for a future Global Grant to continue the project.

**Fundraising/Community Service:** Zach Newell and Justin Lamontagne discussed having a Day of Service on May 18th to clean up Back Cove.

**Old Business:**
Member Engagement – The Board reviewed the data and feedback on member engagement with meetings and projects. High risk members were identified, and board members will be checking in to see what the club can be doing to increase member engagement.

Lunch RSVPs – Tom Nickerson reported that RSVPs are dropping off and more members are choosing the meeting only option. The question is whether the RSVP process still adds value as the lunch count is consistently around our minimum of twenty-five. The board agreed to continue to track the issue and continue discussion.

**New Business:** None.

**Next Board Meeting:** The next board meeting is scheduled for April 25, 2025, at 1:30 PM at the Elks Lodge.

**Adjournment:** The meeting adjourned at 2:45 PM. (Tom Nickerson moved the question; Zach Newell seconded; motion passed unanimously.)

Minutes submitted by: Tom Nickerson, Secretary
Approved by: Patty Byers, President