Rotary Club of Portland Maine Board of Directors Meeting

October 25, 2025 at the Elk's in Portland

**Call to Order:** Co-president Laura Young called the meeting to order at 1:30 PM

**Attending (Call to Order):** President Laura Young, President Elect Justin Lamontagne, Vice-President Jake Bourdeau, Treasurer Dick Hall, Secretary Juliana L'Heureux, Sargeant at Arms Zach Newell, Board members Bill Milliken and Art Howe; membership committee co-chairs guests Past President Bruce Jones and Rotarian Bev Uhlenhake.

**Approval of September 26, 2025, Board Minutes:** Dick Hall made a motion to accept seconded by Bill Milliken, approved.

**Open Items:**

1. Corporate membership proposal report by Membership Committee Co-Chairs Bruce and Bev: The purpose for creating a Corporate Member Program is to provide local businesses and organizations with the option to join Rotary or increase their membership in the Club by giving leaders in the participating organizations the opportunity to engage in Rotary's programs, mentorship and community services. Benefits to the Rotary Club of Portland will include attracting more members at all levels of experience; developing earlier connections to identify potential future leaders within our community and the membership dues from the corporation covers the costs without the requirement to pay additional district or Rotary International dues. In other words, the Corporation Dues covers the costs of designated associate members. Corporate Membership benefits include leadership development for the multiple members designated to be associates, as well as the opportunity for the corporation to receive recognition on the Rotary website, and in the Windjammer newsletter and to host a club social. The primary member, being the named corporation leader, shall have full voting rights and the ability to serve as an officer in the club. Associate members designated by the corporation shall be included in the Club Directory under a separate category created for Corporate Members. One copy of the Rotary International Magazine will be subscribed to the corporate member. Special name badges will be designed to identify corporate members to be recognized as such. To be determined is the dues to be paid by the corporate members and how many associates can be designated to participate from their respective organizations. All associate members can participate in the Club's activities. Associate members will fill out membership forms just like regular members and their names will be published in Windjammer. Dick Hall made a motion seconded by Laura Young to approve the proposal to create a corporate membership category with the dues being $500 a year and as charter membership, the corporation will include 5 associate members ($500 plus 5). The motion passed. A by-laws revision will include Corporate Membership with the next scheduled update. President Elect Justin Lamontagne offered Dunham Group in Portland as the first Corporate Member. Thank you, Justin!

2. Finance Report- Dick Hall reported on the **Operating Account** Budget vs Actuals based on the revised Co-presidents' budget as of October 23, 2025. The operating account is doing fine and the balance sheet is not super strong but OK. Profit and Loss (P&) is on target to meet budget. The meals income and expenses must be monitored. Several outstanding dues contacts need to be resolved. Bruce and Bev will reach out to Mark Dion about becoming a Corporate Member. Bowen will contact Cort Hepler, Niki Merrill will contact Keith Jache and Art Howe will follow up with Anyah White. A final decision will be made about membership terminations. Reporting on the **Charitable Account**, the balance sheet is extremely strong due to the endowment. Flags for Heroes revenue is almost all in with Rowe owning $5,000. Tom Talbott is following up. Dominican Republic hearing project has all pledges paid. A second payment of $24,882, is due to the Dominican Project in October. Note: Rotary International is investigating the Dominican Republic Club because a banned member was given permission to join. Dick reported on the Philippine School Project, the money designated was returned due to an internal club conflict within the Tarlac Rotary Club. The funds will be held by Portland Rotary, until such time as the Philippine club resolves the issue.
3. Lobster raffle equipment storage- Bill Milliken requested a motion for the Board to support giving a charitable stipend donation to Brickyard Hollow because the company allows Rotary to keep the lobster raffle supplies at this location free of charge. Brickyard H0llow offers charitable donations during some of their business hours and Rotary should consider donating to one of the non-profits designated by the company to receive the gift. Bill Milliken made a motion to donate $100 two times and Laura seconded the motion, passed unanimously.
4. Meeting locations- Zach Newell reported about the possibility to meet at the University of Southern Maine. The meeting locations might be moved, when necessary, but within the campus. Parking permits will be made available for those who want to purchase one at $50 per year, allowing one license plate number to park anywhere on the campus in Portland or Gorham, at any time. Otherwise, the cost can be paid for in short term parking, when needed and some free parking, space permitting, is within walking distance of the meeting location. A proposal from Sodexo catering with meal pricing will be sent for us to review. A minimum for lunch service may be required.
5. Nominating Committee- Laura named the nominating committee members are Dick Hall, Niki Merrill, Jan Chapman, Jake Bourdeau, Bowen Depke and Laura. Recruiting for Vice-President, Treasurer, Secretary, and two board positions.

A motion was made by Laura to enter executive session to discuss a confidential memo. The motion was seconded by Dick Hall and approved. The motion to exit the executive session was made by Laura, seconded by Dick, and passed. The action discussed is to plan a presentation to the membership about the Rotary's protection policy.

The meeting adjourned at 2:20 PM.

Respectfully submitted,
Juliana L'Heureux, Secretary