



2023-2024 ANNUAL COMMUNITY GRANT APPLICATION PROCESS

To be considered for a Rotary Club of San Leandro (RCSL) Community Grant, please submit the grant application by email by **5:00 p.m. on March 1, 2024**. If submitted after the deadline, your application will be considered **only** if there are remaining funds for the 2023/2024 grant-making year.

2023/2024 Grant Priority Areas:

- San Leandro-based organizations, the majority (51%) of clients served are San Leandro residents. Any exceptions to this will be reviewed on a case-by-case basis and presented to the Board with sufficient rationale if awards will be made/proposed.
- Focused on programs/activities with the most benefit to individuals, no “cosmetic” capital projects (painting, flooring, etc.)
- Focus populations: Children and families, seniors, “At-Risk” individuals
- Priorities can change each year based on committee recommendations to the Board

If awarded a grant, the following *may* be required:

- Authorization for The Rotary Club of San Leandro to draft a press release and mention your organization as a community partner.
- Recognition of funding by the Rotary Club of San Leandro on your organization’s website and social media channels.
- Participation in a Rotary club meeting to receive the grant award and speak briefly to members about your organization and how the award will support the San Leandro community.

Please email your application to slrotarygrants@gmail.com. If you have any questions regarding the grant, please email this address. The Rotary Club of San Leandro will inform you of the status of your grant request by the end of March 2024. Partial funding may be presented as alternative awards. In past years, grants have ranged between \$500-\$5,000.

Please submit the following information as one PDF document by March 1, 2024 at 5 PM. Please note character limits for some sections. **Narrative beyond the character limit will not be considered as part of your application.** Please include the following information in your request:

Project Title:

Name of Organization:

Street Address:

City, St., Zip:

Organization's Contact Name:

Organization's Contact Phone:

Organization's Contact Email:

Organization's Tax-Exempt ID:

Your organization's latest financial statement

List of officers and directors of the organization and their affiliations

Organization's Vision, Mission, and/or Purpose (**limit 150 words**)

Project or New Program Service Area - outline where the majority of clients reside and/or which communities will be impacted as a result of funding: (**limit 250 words**)

Total number of people to be served:

Grant Request Summary: (**limit 750 words**)

Detailed budget of the proposed project or new program:

Amount requested as a grant from the Rotary Club of San Leandro:

How will you know your program has been successful? How will you evaluate success? (**limit 500 words**)

Are there opportunities for members of the Rotary Club of San Leandro to volunteer with your project and/or organization? If so, what are they, and who is the contact person? (**limit 250 words**)

If you received a grant from the Rotary Club of San Leandro within the last 4 years:

Please describe how the funding made an impact: **(limit 500 words)**

Please share a success story related to this funding **(limit 500 words)**

What, if anything, would you have done differently? **(limit 500 words)**

THANK YOU for applying for a grant from the Rotary Club of San Leandro.