



# ROTARY CLUB OF HAYWARD BLUE BADGE CHECKLIST

SPONSOR INITIALS

Updated 11/16/2015

## NEW MEMBER DUTY CHECKLIST

To earn a Blue Badge, new members must complete each of the following activities twice (except for Vocational Talk, which is only once):

### INTRODUCE VISITING ROTARIANS

Pick up Visiting Rotarian Cards from the Sgt. At Arms around 12:15. When the President calls for introduction of guests, go to the microphone and read the information on the form in this order.

1. Say the visitor's CLUB NAME first,
2. Say the visitor's CLASSIFICATION second,
3. Say the visitor's NAME last.

Example "From [name] Rotary Club, in the Classification of \_\_\_\_, we have [name of person]"

### THOUGHT FOR THE DAY

When the president asks for the "thought for the day" please go to the microphone and present your "thought". They can be serious, thought provoking, or humorous, food for thought before we have food for the stomach. **This is not an appropriate time for stating political views, partisan beliefs, or the views of a particular religion.** Above all, please be brief.

### GREETER

Stand at the entrance to greet arriving members and their guests **from 11:45 until about 12:10**. There will usually be two greeters. One should scan the barcodes of arriving Rotarians (this is how we take attendance). The purpose of greeting is to **make everyone feel welcome**.

### VOCATIONAL TALK

The purpose of this **ten minute talk** is to help other members get to know you. You decide what to tell them. Some topics to touch on could be: where you grew up, schools attended, jobs held, the nature of your work/company now, spouse and children, any prior contact with Rotary, why you joined.

## BLUE BADGE CHECKLIST

In addition to the activities shown above, other actions are to be completed to get to know your fellow Rotarians and to familiarize yourself with Club activities. Your sponsor will help you understand and complete these tasks.

- Update your ClubRunner online profile (members only access).
- Upload your directory photograph and bio to ClubRunner.
- Attend a Board of Directors meeting.
- Attend a District 5170 event.
- Bring spouse or friend to a Club event.
- Bring a prospective member to Lunch.
- Assist in collecting fines twice.
- Make up at 2 other Clubs (at least one from our local Area #2).
- Introduce yourself to Club members and get 25 autographs in your Club Directory.
- Participate in 2 Club Activities.
- Choose a Committee on which you'd like to serve.
- Watch the video, "Youth Protection Awareness." [www.bitly.com/RotaryYP](http://www.bitly.com/RotaryYP)

*When all the above are complete, please have your Sponsor initial the form and submit to the Club Secretary.*