***Rotary Club of Evergreen’s International Service Committee***

***Project Funding Guidelines***

Rotary Club of Evergreen encourages all club members to identify and propose international service projects consistent with the Rotary Four Way Test, for the club to fund. We will also support international service projects sponsored by other Rotary Clubs if they have a champion within the Evergreen club and meet our criteria. Our Grants are intended as seed money for projects, not as support for operating expenses or fundraising activities. We encourage all beneficiary organizations to look for other sources of funding, and not to rely on continued Rotary Club of Evergreen funding from year to year.

The following questions are intended to serve as a guide for the project champion and the ISC during review and evaluation of a funding request. The questions posed are intended to get at those elements of a project that the ISC considers important, i.e. community involvement, impact & feasibility of the project, management & accountability, sustainability, Rotarian support and previous funding considerations. It is not intended that the champion answer each question in writing as a part of a funding request, rather it is intended that the champion be adequately prepared to address each of these questions with the ISC during the evaluation process.

# Community Involvement

* Does this project support an expressed need of the community where the project is located?
* How was this need expressed?
* What role did the community play in planning this project?
* What role will the community play in implementing this project?
* Does the project foster self-reliance or dependency?

**Impact**

* What is the ultimate goal of the project?
* How many people will this project benefit and do the benefits justify the cost?
* Will the project be a catalyst for continued improvement and what long-term impact will it have?
* Does the project address the root causes of the perceived problem?
* Does the project address any related issues that would increase its efficacy?

**Feasibility**

* Is the project realistic?
* Do the beneficiaries have the resources to be engaged partners in the project?
* What other organizations are involved either financially or in providing technical support? (i.e. host Rotary, NGO, local government, etc.)
* What is the relationship of the implementing partner to the beneficiaries?

**Management and Accountability**

* How will the project be monitored and evaluated?
* How will the financial accounting for this project be tracked and reported?

**Sustainability**

* How will the project be sustained over the long term?
* Will the beneficiaries have the skills/technology to sustain the project?
* Who will be directly responsible for assuring long term sustainability?

**Rotarian Support**

* How many Evergreen Rotarians will be directly involved in the project? In what capacity?
* Does this project increase Evergreen Rotary's geographic diversity?
* In the case of a matching grant, how will the required in-country Rotary Club be involved?

**Previous Funding**

* Has the Evergreen club supported a similar project with the sponsoring organization before?
* How much did the Evergreen club contribute to the previous project(s)?