



**ROTARY CLUBS OF CASTLE ROCK
2018 DUCKY DERBY**
www.CRDuckyDerby.org



VENDOR AGREEMENT

Company Name: _____

Contact Name: _____

Address: _____

Phone: _____ E-Mail: _____

Product Line/Activity: _____

Frontage Space Request (typically 15 linear feet):

Other request or needs: _____

(The Rotary Clubs of Castle Rock and Castle Pines do not guarantee that they will fulfill these requests, but we will try to work with our vendors to make their sales efforts successful.)

The Rotary Clubs of Castle Rock and Castle Pines will conduct the annual Ducky Derby on **Saturday, June 9, 2018**. The event will be held in the newly renovated Festival Park in downtown Castle Rock between Perry and Wilcox near Second Street. The event will include a street festival which will operate between 11:00 a.m. and 5:00 p.m. Vendor set up shall occur between 8:30 a.m. to 10:00 a.m. Vendor take down shall occur between 5:00 p.m. and 6:00 p.m. The Rotary Clubs of Castle Rock and Castle Pines agree to provide booth space to the above named entity according to the terms of this agreement.

Vendors are required to provide their own facilities, materials and equipment, including but not limited to tents, awnings, tables, stands, signage, and marketing materials. Vendors shall provide their own power or heat sources. The Vendor is responsible for ensuring that all awnings, tents, and stands are secured with sufficient weights to prevent said materials from being blown away by strong wind.

All products, displays, activities, signage, and personal conduct of vendors must be compatible with a family environment including the presence of small children. The Rotary Clubs reserve the right to terminate any activity that does not meet this standard.

All vendors selling food items must hold a current Retail Food Establishment License issued by the Tri-County Health Department. All food vendors are subject to inspection by Tri-County Health Department during Ducky Derby operations.

Each vendor shall be solely responsible for any sales or other taxes associated with their operation during the Ducky Derby.

The undersigned vendor certifies that he/she/it has or will have secured all necessary licenses or permits required for its proposed activity. Vendor further hereby agrees to hold harmless and indemnify the Rotary Clubs of Castle Rock and Castle Pines for any damages, including attorneys' fees and costs, incurred in defense, settlement or satisfaction of any claim arising from the vendor's participation in this event.

Vendors shall pay a fee for space at the Ducky Derby of \$150.00* (\$75.00 for nonprofit organization vendors). This fee shall be payable in advance and the street space will not be deemed reserved until payment is received. Additional fees may be charged for spaces requiring an excess of 15 linear feet of frontage space. Please make checks payable to "**Castle Rock Ducky Derby**"

The fee will be reduced to 40% of gross sales if vendor sales do not reach a total of \$375.00, but will not be reduced below a \$75.00 minimum fee. The adjustment will be made by refund following the Ducky Derby.

Vendor Representative's Signature _____

Date: _____

Mail to: Ducky Derby Vendor Chair
Craig Kinnunen
4091 Deer Valley Drive
Castle Rock, CO 80104
craigkinnunen@gmail.com

***\$25.00 Vendor discount if Vendor Agreement and check is received by April 30, 2018. (Sorry, non-profits not eligible for this discount.)**