

Event Name: Active Adults held at Erie Community Center

Scope of Event/Purpose: Provide alcoholic drink service for Active Adult dinner event

Suggested Price \$5.00 per drink

Last Updated Date: 2025.08

Coordinator: Angela Deabler

Erie Community Center Primary Host of Event: Cindy Hickland - [chickman@erieco.gov](mailto:chickman@erieco.gov)

### Active Adults Set Up

- Tablecloths out
- Rotary banners
- Plastic tablecloth over serving area
- Set up Rotary banner
- Put no alcohol beyond this point signs up
- Pricing sheet out
- Put one can of each beer/soda out for options
- Ice down beer/soda
- Leave one bag as clean ice for margaritas
- Store unused in bag in cooler on top of beer/soda
- Set up wine with small cups next to it
- Margarita glasses and Margarita bottles next to clean ice bucket
- Tub of quick grab beer and soda on table
- Cash box ready
- Store unused items under tables
- Tip jar out

