

## **UNIVERSITY HILLS ROTARY CLUB DISCRETIONARY GRANT APPLICATION**

University Hills Rotary is a Denver area club whose members are committed to serving our local community. Toward that end, we volunteer time and contribute funds to local service enterprises for projects that we believe can make a difference and are sustainable.

If you think your special project or activity might be of mutual interest, and if it serves the needs of an underserved population (i.e., does the agency work to serve others toward a rich, full & meaningful life), please consider applying for a grant from our club. Applicable guidelines include, but are not limited to, the following:

1. The South Denver Metro Area is given preference although grants for organizations that serve the greater Denver Metro Area will be considered
2. Funds should be used for specifically designated activities and must be measureable. We do not fund General Operating budgets.
3. Grants are generally in the range this year up to \$1,500, but the Community Service Committee will look at the budget submitted and may approve a larger amount when considering the amount of the grant.
4. Our focus is on smaller local community agencies.

The deadline for submitting an application for a monetary grant is December 1, 2017.

Decisions will be made shortly after the first of the year for grant requests.

Submit applications to the Chair of the Community Service Committee at either of the following addresses:

Email: [robkishbaugh@comcast.net](mailto:robkishbaugh@comcast.net)

U.S. mail to: Rob Kishbaugh, 2153 S Beeler Way Denver, CO 80231

## **University Hills Rotary Grant Application**

**Organization name, address,**

**Website:**

**Name of program or activity:**

**Name of CEO, Executive Director, or President:**

**Year organization founded**

**Organization's mission statement:**

**University Hills Rotary Member Champion /**

**Sponsor and letter of support from the Champion**

**please attach:**

**Geographic area served:**

**Employer Identification Number [EIN]:**

**Does your organization have 501[c][3] tax-exempt status: Yes \_\_\_\_\_ No**

**Please attach a copy of your IRS tax exemption status letter**

**Include a recent organization financial or quarterly report when you submit this form.**

1. Please explain how you will use a University Hills Rotary grant (be sure that your request is clear in purpose and contains measurable outcomes).
2. What is your projected budget for this project or activity? Be as specific as possible, and explain figures that have a range or estimate.
3. Do you need University Hills Rotary volunteers for this project, or are volunteers optional? Please describe how volunteers will be used, if needed. Be sure to include the date or dates and time of day when volunteers will be needed.
4. Is there any other information you feel we should know in evaluating this application? [optional]

If you receive a University Hills Rotary Grant, do you agree to provide documentation of how the funds were used within 45 days of the completion of the project/activity? Yes      No

I certify that the information contained in this application is true and correct to the best of my knowledge.

Signature:

Date:

Printed Name and Title of Person completing Application:

Email and phone:

Thank you for submitting your application

