

Westbrook-Gorham Rotary Board Meeting Minutes

February 14, 2024

Present: President Crystal Brown, Treasurer Karen Arnold, Immediate Past President & Secretary Christine Johnson, Youth Services Kathi Perkins, Director Dave Rolfe, Foundation Steve Rand, Vocational Service Judith Reidman, and PE Phil Spiller. Absent: None

Meeting called to order about 10:05 AM by Crystal

Approval of Minutes: Minutes of the January 10th meeting Moved/Approved

New Members: No new member applications

Unallocated Fund Pool: Thanks to some great work by Kathi and other members of the team, we now have only \$344 remaining. All previously unallocated 22-23 funds have been spent as approved. At this point, we agreed to incorporate that amount into this year's literacy budget.

2024-2025 District Grant: Midyear report was due February 1. We still need to plan a spring "ribbon cutting" which should happen before the end of May so we can submit our final report on time for June 1. We selected May 21st at 11:30, with a similar format to what was done in Westbrook - food, media, ribbon cutting, signage, etc. Crystal will ask Dan to inform Gorham Savings and make sure that date works for them. Need to confirm if/what logo GSB wants on any signage. Christine will contact M&H signs re banners owed to us and about creating new ones.

Golf: \$1000 remains outstanding, but we will likely have to write off \$100. Christine still needs to retrieve the \$1000 uncashed check from Sue Joyce of HUB (\$500 for 2023, \$500 for 2024). Judith has Jim Violette's check in hand. Christine has not reinvoiced the missing payments agreed upon during our discussions last month. She will do that today.

Wreaths & Trees: We still have three outstanding invoices with Maine Properties. Karen provided additional details to Marie Johnson on January 11, but we have not seen a response. Christine will contact her to try and reconcile.

Youth Services: Still working on a new Interact Advisor for Westbrook now that Janet has had to step down. There is a potential candidate who is a new teacher in Westbrook with a RYLA connection that we hope to recruit. A RYLA info session was held in Westbrook on February 1. We hope to receive some applications as a result. Neile Nelson with GHS says we should expect to see some applications from Gorham. Kathi reported that it is extremely likely we will have a summer exchange student. Paperwork is in progress with a student and a host family. Kathi will be doing the family interview soon.

House: 13 West Pleasant St. Karen reports that we have had no invoices or expenditures since the first of the year. Foundation has been delayed. Steve and Judith will follow up.

Road Race: Steve will follow up with Owens again. We believe he has plans to proceed. Dave reminded us that we need a permit from the City, as we did last year.

Pizza Challenge: Phil reports that the committee is making progress. He thinks we are far ahead of where we were last year. Next committee meeting will be March 5 after the regular meeting. Greg Post of WCC created some artwork for us again this year. We have posted a Save the Date on Facebook, and it has been shared several times on different pages and in at least two Westbrook and Gorham groups.

Free Community Meal – Hosted by WG Rotary - Saturday March 2, 150 meals. Christine Johnson, Crystal Brown, Kim Carignan, and Simon Snyder have volunteered, and Kim will bring a few extra hands with her. Menu will be beef chili, vegetarian chili, cornbread, salad, dessert, beverages. And pizza as a kid's option (to be purchased). Chef Steve is looking for a chili recipe to help us plan the right amount for this many people. The plan is to use dry beans to help keep costs down. A budget was set at \$500 and planners will work to secure some donations of goods or cash, as needed, to stay within that number. Books have been received from various donors, and additional books have been received from Altrusa. It was Moved to allocate \$500 for the dinner, seconded and Approved.

Peace Concert: NET proceeds from this event will be donated to the Peace Center program of the Rotary Foundation. Christine Moved to donate \$100, Dave seconded. Approved. Karen will make payment arrangements. Note: just after the meeting, Karen made the donation via credit card.

Corporate Memberships: Thanks to Kathi Perkins for her previous work on this subject. Language was pulled from suggested RI materials and modified slightly for W-G Rotary. A copy was sent to the board ahead of this meeting. This language needs to be incorporated into our Bylaws and follow Bylaw Article 14 with a final club vote to approve the changes. The new language will be inserted as Section 8 of Article 12 Method of Electing Members. Kathi moved that we publish this additional language to our members pursuant to Article 14 of our Bylaws. Seconded and Approved. Christine will publish this language immediately so that we may vote on this change at our February 27th meeting. Christine will update the membership application instructions/information to better match language in the Bylaws.

Budget – Status of accounts was provided by Karen via email prior to our meeting. There are two outstanding unpaid memberships. Collections continue for wreaths and golf. There were suggestions made for display of revenue, expenses, and net of fundraisers to make it clearer to the board how much income has been realized and how much is remaining to collect.

Information/Announcements:

Meeting Adjourned at 11:20AM

Next Board Meeting Wednesday March 13, 2023 at 10AM via Zoom