

Westbrook-Gorham Rotary

Board Meeting Minutes: June 14, 2022

Present: Immediate Past President Kathi Perkins, Secretary & PE Christine Johnson, , S-A-A Michael Fandell, Vocational Chair Judith Reidman, Treasurer Karen Arnold, and Foundation Chair Steve Rand

Absent: VP Crystal Brown, , President Andy Turcotte, Interact & Club Protection Dave Rolfe,
Quorum present? Yes *Others Present:* Scott Linscott

Proceedings:

- *Meeting called to order* about 10:10 AM by Christine
- *Secretary's Report:* May 10, 2022 meeting minutes were approved and will be posted on our website.
- *President's Update:* N/A
- *Treasurer's Report:* Karen provided reports via email ahead of the meeting for our individual review. We have one remaining past due invoice. Kathi will follow up. About half of current invoices have been paid, several have clicked through to pay online. Uncategorized revenue has been received but not bucketed in QB yet. Unpaid dues invoices that won't be paid are categorized as "bad debt". Steve suggested that we move to cash vs accrual in QB so invoices won't show as income until payments are received. We have spent an additional \$7000 on the house since the report was generated. Karen will go back and review some negative numbers that appear to be out of place. Steve has requested that reports be produced separately for Club and Charity and Karen will investigate how to accomplish that.

Committee Reports & Club Business

- *District Grants:*
 - 2021-22: Literacy project in rural Romanian school – upgrade library. Final report was submitted by the deadline of May 30. All funds were expended and RCOAN covered a small amount of overage. Kathi has asked for some better pictures from Sorina.
 - 2022-23: Solar public device charging station – clean energy sustainability project. Application submitted. Request is for \$3885. We should hear response in mid-July and receive funds, if granted, by the end of August.
- *Youth Services:*
 - RYLA: final number of students selected was 7 from GHS and 2 from WHS. Paperwork is all done except for one that was "lost in the mail". Kathi will personally deliver.
 - Ukrainian Exchange Student: GHS is very excited about receiving a student. We have a first host family, the Delaney's, another family is in process of approval and a third family is available as a backup if needed. In addition, their French teacher is Ukrainian and has family in Ukraine.
 - Scholarships & Awards: Karen presented most improved at GHS, Carol Chadwick presented the Interact Scholarship to Anna Nelson. There were no Interact seniors at WHS. Phil Spiller presented most improved at WHS. Two awards will be presented to the middle school students on Wednesday night. \$50 checks will be sent to the Student Council at WMS and to the 4H Club. Each student will receive a certificate which states the recipient of their donation.
 - WHS Stipend: Kathi will follow up with Chris so we can pay him She will let Karen know.
- *Vocational Services:*
 - *Scholarships:* We gave 14 \$500 to WRVC students, plus 4 \$300 toolships. Christine presented them at the Awards Ceremony.
 - *House:* The foundation has presented a challenge to find someone to take care of it. Past contacts are out of business or have not responded. Steve had a name to follow up with. Budget is presenting a challenge due to the very volatile supplies market. And they can't hope to pull together a budget until more vendors are secured. Walls have been built at the school and are ready to deliver to the sight when the foundation is ready. Also there are challenges with instructors who have retired, and replacements have not been named yet. Clearing was to have been done through the school program

but was delayed with resignation of the instructor. Hoping to have the lot cleared this summer with foundation installed in September.

- Fundraisers:
 - *Golf*: \$3400 has been identified on the website. Have received one check Chalmers \$500 Gold sponsor. Christine needs to get organized with the website. Steve has checks. Had conversions with several people who took flyers. We need a golf committee meeting.
 - *Trees*: A little progress. We were asked again for our tree count. But we have not received a commitment yet. Steve will reach out again. Steve has asked for an order sheet, which has not yet received. Still looks promising.
- *Rotary Foundation*: Steve will be calling RI for a detailed report to follow up with folks who normally donate around this time each year. That will help define the club matches.

New Business/Announcements

- *New member Application*: Anna Russo has applied for membership. First publication of her intent went out this week. The second will go out next week. Assuming no objections following these notices, the board approved Anna's application to join us.
- *Food Drive*: Christine has asked Sarah Boone, Katrina Desjardins and Janet Dosseva to form a committee to plan and run this annual event to restock school food pantries in Westbrook.
- *New member types*: Christine proposed to form a small committee, to include the Treasurer, to develop models to expand membership in our club. She will be recruiting volunteers who are interested and will be looking for a committee chair to lead the effort.
- *Club Assembly Prep*: Agenda sent to the board
- *Raffle*: Looking for how do it differently and make it a bigger income source. Please contact Karen.
- *Date for Next Meeting*: Christine proposed that we skip a July meeting since we will have little happening and we have a week off followed by an evening changeover event.
- *Correspondence*: Nothing to report

Meeting adjourned following completion of business at 11:10 AM.

Minutes submitted by Christine Johnson Club Secretary

Next scheduled Board meeting is Aug 9, 2022 at 10:00AM via hybrid.