

# Westbrook-Gorham Rotary

## Board Meeting Minutes: August 18, 2020

### Board Members:

*Present:* President Kathi Perkins, Treasurer Mike Foley, Secretary Christine Johnson, Foundation Chair Steve Rand, Interact & Club Protection Dave Rolfe, Vocational Chair Judith Reidman

*Absent:* none    *Quorum present?* Yes    *Others Present:* Cliff Plummer, Michael Fandell

### Proceedings:

- *Meeting called to order* at 10:15 AM by Kathi Perkins
- *Secretary's Report:* July 21st meeting minutes were approved and will be posted on website.

### Committee Reports

- Golf – Golf Committee met just prior to the Board meeting. The list of last year's sponsors was reviewed and contacts assigned to committee members. We hope to have at least 12 teams, and up to 18. The website is set up and ready to go. A one-page flyer will be sent out to members later today.
- Declaration Dr – Kathi made contact with Todd. Several missing items were located and Kathi transported them to the house. There may still be some items missing for which Todd is searching. Plumbing work is outstanding. Sewer & water connection work will start on August 24. Derek Corbitt, a former WRVC student, will be doing the lawn/landscaping once the excavation is complete. Cliff has arranged for The Step Guy to provide a quote for concrete front steps. Broken items have been reordered by Peter Wilson and he will mark the electrical panel

### Unfinished Business

- Budget 2020-2021 – Presented last meeting. Some additional adjustments were made during discussion. Judith moved, Steve seconded, to accept the budget as presented and the vote was unanimous to accept it. This budget is about 25% less than last year to reflect the current situation.
- Christmas Tree Sale - Kathi suggested that we notify G&S immediately that we will want trees for this year. There may be a shortage and we want to be sure that we are in line to receive what we need. Steve will make contact. We will plan on at least 10% fewer trees this year than last year.
- Grant Update – Kathi has a planned Zoom meeting with principals of the two schools and her Rotary contact in Romania. Everyone is excited to get started. Equipment to be purchased has been identified, but will cost more than expected. Kathi is working with DISC to identify potential additional funding opportunities.
- Dale Ave – All the work is finally done at this location. All those owed monies have been paid.

### New Business

- House Project – Kathi asked for an overview of how the house project has been working. This project is an ongoing partnership among the City to locate the land, Rotary to fund the construction, and WRVC. Profits from each house are turned around to build the next house and to fund scholarships & toolships. The land is never owned by Rotary, the city holds the deed until the house sale is transacted. The project continues to present challenges. The school has continued to decline to create a budget for each house, and communication has been lacking, especially in recent years. Steve suggested that we complete and sell this house, then sit down with WRVC to discuss if/how we move forward with future projects. Dave mentioned a lack of planning and reporting over the years, making it hard for us to understand where a house stands – we know how much has been spent, but never have a good idea of what additional costs could be coming in. Dave, Cliff and Kathi recommend that we take a break for a year to re-evaluate and discuss with the school. Mike Fandell suggested using a projects software, which we have proposed to the school in the past with no success. Use of such tool should be included in discussions with WRVC.

**For Future Meetings**

- By-Laws update – Kathi has pulled By-Laws from our website (in pdf) and has retyped into Word in preparation for review and update
- New Membership Categories and Membership Ideas - implementation

Other business: None

Meeting adjourned following completion of business at 11:22 AM.

Minutes submitted by Christine Johnson Club Secretary

Next Board meeting September 15, 2020 at 10:15AM.