

Westbrook-Gorham Rotary

Board Planning Meeting Minutes: February 5, 2019

Board Members:

Present: President Deb Shangraw, VP Kathi Perkins, Secretary Christine Johnson, Interact & Club Protection Dave Rolfe, Past President Bill Chadwick, Vocational Chair Judith Reidman, Foundation Steve Rand, Treasurer & PE Mike Foley

Absent: Sgt at Arms Carlo Giraulo

Quorum present? Yes *Others Present:* None

Proceedings:

- *Meeting called to order* at 10:21 AM by President Deb Shangraw
- *Secretary's Report:* No objections to January minutes. Approved. Posted on website.
- *Treasurer's Report:* 990s were filed in a timely manner last fall and verified with accountant. After tax season, Mike will be working with our accountant to reconcile all filings with our new set of books. Mike reviewed reports that he had sent out via email prior to the meeting. Our Balance Sheet is healthy. Due to the multi-year nature of the house project, the charity account reflects negative numbers, but when the house is finally sold, we will carry a positive balance for that year and likely beyond. Mike recently created tracking for International vs Local charitable giving. Some activity still needs to be reflected with new categories. More detailed reports are available upon request to the Treasurer. Approved as presented

Announcements/President Updates

- Quickly reviewed plans for upcoming club assembly at our luncheon program this week. We will break down to International Service (Bill C), Vocational Service (Judith), Youth Service (Dave & Kathi), Community & Club Service (Christine).
- Reviewed Bill's suggested changes to the scholarships. He recommends the following: scholarships must be redeemed within 24 months from July 1 of issuance year; funds not redeemed are forfeited; students can appeal and request redemption for up to 36 months. Mike suggested we discuss with Todd Fields since WRVC administers the program for us and Bill agreed. Bill also recommended that we set these guidelines, but allow for appeal for mitigating circumstances. Mike moved to accept the proposal, Dave seconded, no further discussion, the board agreed to adopt the new policy pending a meeting with Todd.
- AG Tony has requested a donation to help fund the Rotary Fest/District Conference so it can be offered at no charge to attendees. Mike moved, Steve seconded to send \$300 to District as donation to support Rotary Fest in June. Christine will forward email from Tony as documentation for this expenditure.
- MPTC Donation – We had budgeted up to \$2000, we agreed to fund \$1500 and we'll present the check on February 12 when we meet at their facility. We identified some different ways to encourage participation of volunteers, staff and/or kids in the tree set up and sale next year. More on that as we make plans for the 2019 tree sale.

Committee Reports

- *Foundation:* Steve plans to approach and help a couple of additional members sign up for Rotary Direct (on-line automatic giving to the Foundation). We are doing well on donations to date, much thanks to the current RD members. Steve asked the board to affirm the dollar-for-dollar match of up to \$100 for members who donate to the RI Foundation in this fiscal year plus one time \$25 if they newly sign up for RD. Judith seconded. Approved.
- *Vocational Service/House Project:* Judith provided a report on Dale Ave - Street turn-around, final paving and granite curbing are outstanding, as is landscaping in cul-de-sac. She is planning to be in a position to accept bids in the spring for the road work. Declaration Dr - house is progressing well, and may be ready in the spring, except for utility connection issues that remain outstanding with the city. New pole may be required, although electrical instructor has requested underground access from an existing pole. Sewer and water connections are also being held up. Judith has requested more detail on

reason for City requirements related to the utilities. Judith is working with Jerre Bryant from the city to identify another lot for the next house and beyond.

- *Interact/Youth Service/Protection*: RYLA timeline has started. Kathi has set application deadline for March 8 so interviews can take place and students selected. Names must be entered into website no later than April 20.
- *International Service*: None
- *Community Service*: Save the date for Westbrook/Gorham Community day at the Sea Dogs August 19, 2019.

Unfinished Business

- None discussed

New Business

- None discussed

Other business: None

Meeting adjourned following completion of business at 11:26 AM.
Minutes submitted by Christine Johnson Club Secretary

Next Board meeting March 5 at **10:15AM** at WRVC.