

# **Westbrook-Gorham Rotary**

## **Board Planning Meeting Minutes: January 8, 2019**

### **Board Members:**

*Present:* President Deb Shangraw, VP Kathi Perkins, Secretary Christine Johnson, Interact & Club Protection Dave Rolfe, Past President Bill Chadwick, Vocational Chair Judith Reidman, Foundation Steve Rand

*Absent:* Sgt at Arms Carlo Giraulo, Treasurer & PE Mike Foley

*Quorum present? Yes      Others Present: Tony Wagner*

### **Proceedings:**

- *Meeting called to order* at 10:30 AM by President Deb Shangraw
- *Secretary's Report:* No objections to December minutes. Approved. Posted on website.
- *Treasurer's Report:* Treasure was not present but provided information prior to the meeting. Mike will be working with our accountant to be sure the books are in order and everyone is clear on all line items as we prepare for taxes to be filed later this year. One Golf sponsor remains uncollected. Christmas Tree sale net is just under \$8500, \$1000 more than last year.

### **Announcements**

- Rotary Night Out next Tuesday January 15 at Mister Bagel with Don Zilman speaking about WWI based on his recent book: Living the Word War - How American Citizens Experienced WWI
- District Mid-Year Leadership Dinner Monday January 28: Pres, PE and VP should register on the District website and plan to attend. Cost is \$40 per person that will be covered by the club. There is no provision for credit card payment on-line for this event so Treasurer will be asked to cut a check to District 7780 for the number of attendees.

### **Committee Reports**

- *Foundation:* People continue to make donations and we are doing well on the year. We are planning to present PHF+4 to Dan Willett at the next meeting he attends. Phil Spiller's PHF with certificate is also in the closet to be presented when he next attends a meeting.
- *Vocational Service:* We affirmed that Judith is chair of Vocational Service, is the point of contact and must remain in the loop for all discussions related to the house project and other vocational interactions. A written overview of how the house project operates will be provided for the "board book". This write-up should identify the Vocational Chair roles and responsibilities specific to our club. Judith has completed a draft and will send out to the board for review. She will also work on putting a meeting together on the house project to go over the responsibilities of Rotary, the City and the School to be sure we are all still on the same page as we move forward with this project. This should include review of Trust documents and making updates as needed. Declaration Dr House: Electrical connection issues remain and the electrical instructor is quite frustrated. The School wants to make an underground connection. City Engineer is looking for a pole (higher cost). A meeting is needed to review the issues and bring this to resolution.
- *Interact/Youth Service/Protection:* RYLA - Steve will take point for Westbrook. We will confirm that Ethan Johnson will retain point for Gorham with assistance from Bill Chadwick.
- *International Service:* Water project - Bill reports that we are finally getting some traction and have moved into the assessment phase. We signed the MOU and returned it to the Los Amates Club who is now taking the lead. Eco-Stoves: Bill moved to fund \$220 for eco stoves during next Guatemala trip, Judith seconded and the board approved. We will ask Treasurer to write the check as directed by Bill Chadwick.
- *Community Service:* No update.

### **Unfinished Business**

- As noted in last month's minutes, Steve Rand was to contact Mike McGovern to speak on polio. That has been done and Mike is scheduled to speak on January 29.

- Scholarship award payment process proposal from Bill Chadwick that the board received via email. Discussion tabled to a future meeting

### **New Business**

- Discussed changing the format of Club Assembly and moving back to an older model where committee members meet to discuss their activities and action plans to later report out to the group. This idea was championed by Dave Rolfe, endorsed by AG Tony, and was generally well received by the board. This meeting format is a means to better engage members and facilitate club communications. We will look at trying that format at the Feb 5 Club Assembly. Committee chairs will be notified to be prepared and general information on the format will be noted in the Scribbler so Club Members will be aware of the plan.

Other business: None

Meeting adjourned following completion of business at 11:30 AM.  
Minutes submitted by Christine Johnson Club Secretary

Next Board meeting February 5 at **10:15AM** at WRVC.