

Westbrook-Gorham Rotary

Board Meeting Minutes: June 30, 2020

Board Members:

Present: President & Treasurer Mike Foley, PE Kathi Perkins, Secretary Christine Johnson, Foundation Chair Steve Rand, Interact & Club Protection Dave Rolfe, Vocational Chair Judith Reidman

Absent: None

Quorum present? Yes *Others Present:* Cliff Plummer, Holly Sargent

Proceedings:

- *Meeting called to order* at 10:02 AM by Kathi Perkins
- *Secretary's Report:* May 12 meeting minutes were approved and will be posted on website.
- *Treasurer's Report:* Full report is postponed until the next meeting so we can have year-end figures. Cash flow remains a challenge. \$80K available to complete the house. Good news – we received a refund of about \$3k for an overpayment related to the house. Dues: We will bill only \$75 for first half, a reduction from \$110 due to reduced expenses from not meeting. Mike will send out invoices.

Committee Reports

- Golf – Steve reported that GCC is able to host us in Sept and he proposed that we proceed with this fundraiser. Board concurred. Target will be 12 teams to stay under the current 48 player cap. We agreed to book Thursday September 17 instead of the preceding Tuesday in hopes of more golfer interest.
- Youth Services – RYLA is still tentatively scheduled for Labor Day weekend when they can take only 48 kids (vs usual 144).
- International Service – Kathi submitted a district grant request for the Romania project. We understand that the amount requested by all clubs is more than twice the available funds, so Kathi is not hopeful. Kathi has asked Arianna to be the International Service chair and is waiting to hear back.

Unfinished Business

- Completion of Dale Ave – We hired JA Ricci & Sons to complete the final road infrastructure work. Steve reported that he inspected the site and the paving and other work is complete. Mike asked that we receive a sign-off from the City Engineer that we have completed our obligations on that project.
- Declaration Dr – Progress is being made, but it has been frustrating for all involved. Many items small and large are not complete and it has been hard to determine what the school may have purchased that has not been delivered to the house. We will plan to finish the basement floor so the extra finished square footage will increase the house price. We have brought in two electricians to review needs, like labeling in the fuse box, making sure switches work, plates are on, etc. Water/sewer connection date still pending. Cliff, Steve and Judith are continuing to work through the issues. The goal is to get it on the market this summer.

New Business

- Kathi proposed that we see a complete treasurer's report quarterly vs monthly. Mike, as Treasurer, is happy to oblige. Key items of interest may still be shared at each meeting.
- Mike Fandell has agreed to be the Sergeant at Arms. Approval of the entire club is required per current by-laws so Kathi will put this to a vote at the changeover meeting.
- Heather Douglass has agreed to help with social media. Christine will contact her and set up her access.
- Nelson Harmon has notified the club of his resignation. The Board voted to make Nelson Harmon an Honorary member.
- Carlo Giraulo and Phil Spiller have notified the club of their resignations. Due to his 24 years of service to the club, Kathi will ask Carlo if he'd like to become an Honorary member.

- Kathi moved on to discuss items for the new year:
 - By-laws: She would like to review the By-Laws and update them to match our current practices.
 - Review of lunch price: We have continued to charge \$10 even though the cost to us increased to \$12 last fall. We have been covering that increase with dues increase, happy dollars, and raffle proceeds. Mike indicated that it is likely that we will not be able to meet at the school, even if they reopen for in-person classes. We will pursue back-up options should we choose to meet in person later this year.
 - Kathi reviewed the goals she has input into Rotary Club Central including membership growth, Foundation Giving goals, and other goals around projects and member engagement.
 - Kathi reviewed the proposed charities budget. Revenue for the new year will likely be down quite a bit from previous years. After much discussion, Kathi will update the figures for us to vote on at the next board meeting.
 - There was some discussion about the Christmas Tree sale. Challenges with staffing and possibly an issue with the location due to city plans that should be announced soon. We should look at partnering with another organization if we want to continue with that fundraiser. This needs more detailed discussion in the near future to develop an action plan.
 - Items for future discussion include: Going forward with the house project, membership including possible new membership categories, alternate meeting opportunities, fundraising alternatives, visioning and strategic plan. Kathi also mentioned the possibility of doing a community needs assessment.
 - Kathi would like to have monthly board meetings this year. Agenda items to be sent ahead of time by board members to guide the discussion each month and focus the agenda on key items rather than soliciting a report from all projects and committees.

Other business: None

Meeting adjourned following completion of business at 12:02 PM.

Minutes submitted by Christine Johnson Club Secretary

Next Board meeting July 21, 2020.