

Westbrook-Gorham Rotary

Board Planning Meeting Minutes: May 7, 2019

Board Members:

Present: President Deb Shangraw, Secretary Christine Johnson, Interact & Club Protection Dave Rolfe, Past President Bill Chadwick, Vocational Chair Judith Reidman, Treasurer & PE Mike Foley

Absent: Srgt at Arms Carlo Giraulo, Foundation Steve Rand, VP Kathi Perkins

Quorum present? Yes Others Present: No

Proceedings:

- *Meeting called to order* at 10:23 AM by President Deb Shangraw.
- *Secretary's Report:* No objections to April minutes. Mike moved and Dave seconded. Board approved. Posted on website.
- *Treasurer's Report:* A significant amount of expenses have come in for the house recently so the Charities money market is down to under \$40K. Many contractor bills are coming in. The bills come to Todd for review and then are sent to both Judith & Mike. Unfortunately, by the time the treasurer sees them for payment, they can already be past due. Due to the timeline of this review/approval process, there are some discounts we are missing out on. We are not sure if there is a way to tighten the timeline for bill payment. For future projects, we have asked for a budget to be established to give us at least a rough idea of potential cost. Guatemala Water Project: Remaining funds from our account have been wired to Las Amates RC in Guatemala. Celebration RC will wire their contribution directly to Guatemala. Committed funds for this Rotary year that have not cleared accounts (so remain in the bank balance as of this meeting) are RYLA and Foundation matching funds. We also have budgeted for food pantry donations that have not been paid out yet.

Announcements/President Updates

- None

Committee Reports

- *Foundation:* No report
- *Vocational Service/House Project:* We have not been able to get a quote for finishing Dale Ave although Judith has made multiple calls. Owens has said he will send out requests for bid when he returns from DC trip. Sebago Technics is our engineering firm and we need them to tell us what is required to complete this project for City acceptance. (Note: after the board meeting, we heard that the heavy equipment program was working to address the open items. More to follow on this topic). The Declaration Dr house will not be finished this school year so we will need to carry it over the summer. They have done more on the house than originally planned by finishing the basement. Jerre Bryant and Judith are working on identifying the next property so land prep can be started ahead of need.
- *Interact/Youth Service/Protection:* Bill has identified another potential candidate for RYLA from Westbrook. This brought up renewed discussion of cash flow. Deb Shangraw agreed to make a donation to our club to cover this extra student. Dave noted that none of the Westbrook kids who were interviewed for RYLA knew what any of RYLA, Interact or Rotary are. We need to identify was to get the word out earlier and to more students. We discussed recruiting a co-advisor to help grow the club. Need to get Dave on the calendar for protection training for new Rotary year.
- *International Service:* District Grant – Bill has updated the application for the small water project for western Guatemala based on questions asked. It needs to be reviewed by Mike and Kathi and re-signed for submission.
- *Community Service:* Ronald McDonald House next speaker – will hand out the wish list for folks to bring items next week, should they choose to.

Unfinished Business

- None

New Business

- Scholarships of \$500 for Kimmy Goddard. Proposal by Christine to award \$500 to Kimmy for second semester (similar to WRVC scholarships) based on recommendation letter from Bruce Dyer. Moved by Mike. Seconded by Judith. Approved by the board.
- We have asked Mike to cut the checks to the three food pantries which are included in the budget. We will seek out someone from Westbrook and Gorham pantries to speak at an upcoming meeting.
- We do not have a VP identified for the new year yet. People have been asked, but we have no takers at this time. Several wonderful people in the club just don't have time. Mike continues to work on it. (Note: at our subsequent lunch meeting, Bill Chadwick spoke with Scott Linscott and he agreed to become VP for 2019-2020).
- Exchange student – proposal to accept Kathi Perkin's request to be the club sponsor of one the planned exchange student this summer. Moved by Dave, seconded by Deb. Approved. (Note: following this meeting, Kathi informed us that the student would not be coming because a match could not be found in a desired country of the potential outbound student).
- ICC request for power school funds (Summer Program). Not in our current budget, but we will revisit the request in our new budget. Tabled to next budget year.

Other business: None

Meeting adjourned following completion of business at 11:30 AM.
Minutes submitted by Christine Johnson Club Secretary

Special board meeting to be held May 21 at 3PM at Mister Bagel immediately preceding our Rotary Night out.

Next regular Board meeting June 4 at **10:15AM** at WRVC.