

# **Westbrook-Gorham Rotary**

## **Board Planning Meeting Minutes: October 2, 2018**

### **Board Members:**

*Present:* President Deb Shangraw, Treasurer & PE Mike Foley, Secretary Christine Johnson, Interact & Club Protection Dave Rolfe, Vocational Chair Judith Reidman

*Absent:* Srgt at Arms Carlo Giraulo, *Community Service Chair Sarah Hutchins, Past*

*President Bill Chadwick, Foundation Steve Rand*

*Quorum present? Yes      Others Present: AG Tony Wagner*

### **Proceedings:**

- *Meeting called to order* at 10:25 AM by President Deb Shangraw
- *Secretary's Report:* No objections to Sept 4 minutes. Approved. Posted on website.
- *Treasurer's Report:* Mike proposes that we solicit help from teen center volunteers for our tree sale and increase our planned donation to MPTC from \$1000 to \$2000 in expectation of that support. He has increased the budget line item for MPTC in anticipation of this partnership. He is still awaiting tax returns from Bill G and also additional records we believe he has. Tony will follow up. We expended \$1000 for Rotary UN Day to support GHS & WHS Interact students to go. Charities Budget as presented by Mike for 2018-2019 was approved by the Board. Mike will present to the club at the assembly today. AG Tony Wagner stated that our budget developed by Deb, Mike and this Board is the best format he has seen in our District. He thanked Deb and Mike in particular for their work. Mike went over the reports he generated this month from Quick Books. His objective is transparency of club funds, charities funds and projects. House Project expenses are largely reconciled at this point, including credits at a couple of vendors who were double paid. All bills are being uploaded into QuickBooks. He is still working through details of collections for some golf sponsors. We may have as much as \$9400 profit when collections are complete. At this point, we stand at \$7612.67.

### **Announcements**

- **Rotary Night Out Oct 16:** Confirmed at Mister Bagel. YES Brewery is the program. We will have a tour. Mister Bagel will have cash bar available. Heavy appetizers. No charge, but donations accepted for Intercultural Community Center. Christine will make a flyer for posting on FB, etc. 5:30-6:30 social time and program. Optional tour at about 6:30.

### **Committee Reports**

- *Foundation:* No report
- *Vocational Service:* House is moving along nicely. Due to inconsistencies on setbacks, the house is only about 1200 sq ft, a bit smaller than our past usual. They will be moving into plumbing and dry wall shortly. Kids currently only have 2 hours per day to work, including bus ride. This may extend their time line to complete. Judith will talk with Todd to see if there are any opportunities for Rotarians to chip in labor to help. **Mike suggested that we do a cook out at the new house as one of our Rotary nights out in the Spring.**
- *Interact/Youth Service/Protection:* Dave confirmed that Kathi Perkins has agreed to be our Alternate Protection Officer. Dave confirmed the protections docs previously provided are up to date and Christine will get them posted on website.
- *International Service:* Tony mentioned that a report on the project is due to the participating clubs. He will follow up with Bill Chadwick.
- *Community Service:* No report.

### **Unfinished Business**

- **VP** – Deb reports that Kathi has expressed interest in VP. She will follow up and confirm.
- **Survey** – Deb has only heard back from two board members. Would like additional feedback before she proceeds.
- **Membership Chair and PR Chair**– We are struggling to find a person or people or willing to take this on. Phil is willing to help, but not willing to take on the chair positions. Deb will ask

Scott if he can send a blurb to AJ each week. Tony suggested dividing responsibilities among two or more people might help with recruitment.

- Christmas Tree Trailer: Deb reported that we can't get help from Moody's until later in October. She was going to follow up with WMS to see if later time frame can work.
- Brochure – Deb will follow up with Mody. If needed, we may ask for some help from Jess at Sebago Technics.

### **New Business**

- Cornhole – Deb will talk about this at club assembly in Ethan's absence. We need to push for board and team sales.
- Christine asked the board to consider buying a table for the Tips for Charity luncheon. Deb moved to spend the \$80, Judith seconded, board approved. This will buy 8 seats per seating for two seatings.

Other business: None

Meeting adjourned following completion of business at 11:15 AM.

Minutes submitted by Christine Johnson Club Secretary

Next Board meeting October 30 at **10:15AM** at WRVC. Note change of date to avoid conflict with election day.