

# Westbrook-Gorham Rotary

## Board Meeting Minutes: October 20, 2020

*Present:* President Kathi Perkins, Secretary Christine Johnson, Foundation Chair Steve Rand, Interact & Club Protection Dave Rolfe, Vocational Chair Judith Reidman, Sergeant at Arms: Michael Fandell

*Absent:* Treasurer Mike Foley    *Quorum present?* Yes    *Others Present:* No

### **Proceedings:**

- *Meeting called to order* at 10:20 AM by Kathi Perkins
- *Secretary's Report:* September 15th meeting minutes were approved and will be posted on website.
- *Treasurer's Report:* We did not review a full treasurer's report this month. See Golf report below.

### **Committee Reports**

- **Golf** - We reviewed the P&L for the Golf Tournament. Proceeds appear to be low. Christine will review the receipts to confirm which sponsorships have not yet paid and send out to the committee. (Follow up – report time frame didn't cover all income. Updated file sent reflects proceeds as expected.)
- **Trees** – Steve reports that trees and wreaths have been ordered. We may not take the wreaths at the price they are offering them. Christine has sent out emails to last year's largest purchasers asking if they are interested for this year. More 5-6 foot trees have been ordered, but total ordered is about 340, down about 10% from last year. We are proposing to not sell trees on Mondays and Tuesdays since those are the lowest sale days and we lack the manpower to staff extra hours.
- **Declaration Dr** – We had a great workday on Saturday. Six Rotarians spent a total of about 33 person-hours readying the house. Judith reports that the video was recorded and looks good. Driveway will be paved this week. Steve has been reviewing the deed and has identified some items to be cleared up. The driveway will remain partially on City land unless a compromise is worked out. There remain a few punch-list items to complete. Wayne Lopez will be painting out the closets. Mike Fandell is willing to go back to finish the painting in the front bathroom. Some small plumbing and electrical items remain.

### **Unfinished Business**

- Bylaw changes tabled until next month due to lack of time.

### **New Business**

- **Treasurer:** Kathi has a candidate with whom she will be speaking after our meeting today.

### **For Future Meetings**

- Bylaw finalization (November)
- New Membership Categories and Membership Ideas (November)
- Community Needs Assessments for Westbrook and Gorham?
- Club Visioning? Strategic Plan?

Other business: None

Meeting adjourned following completion of business at 11:25 AM.

Minutes submitted by Christine Johnson Club Secretary

Next Board meeting November 17, 2020 at 10:15AM via Zoom.