

# Westbrook-Gorham Rotary

## Board Planning Meeting Minutes: December 4, 2018

### Board Members:

*Present:* President Deb Shangraw, Treasurer & PE Mike Foley, VP Kathi Perkins, Secretary Christine Johnson, Interact & Club Protection Dave Rolfe, Past President Bill Chadwick, Vocational Chair Judith Reidman

*Absent:* Srgt at Arms Carlo Giraulo, Foundation Steve Rand

*Quorum present?* Yes     *Others Present:* Tony Wagner

### Proceedings:

- *Meeting called to order* at 10:25 AM by President Deb Shangraw
- *President Update:* Deb will get a meeting together with folks familiar with the house project to discuss how the process is currently run, how it is managed, how we can tighten up our oversight of the project and better understand work progress, budget, timeline, etc. Current committee members and key officers will be critical: Judith, Steve, Mike as Treasurer, and Deb as President, and any others interested or required.
- *President Update:* Westbrook Interact - Deb has asked Kathi to connect with Dave, Bruce, Ethan and Neile to work on increasing Westbrook's participation in both Interact and RYLA. She will reach out to Donna at MPTC as well. Our goal is to start the promotion and selection process early so we have more applicants and participants from both schools.
- *Secretary's Report:* No objections to November minutes. Approved. Posted on website.
- *Treasurer's Report:* Petty cash was taken to support tree sale. \$150 during the week. \$300 on weekend. Charity account is growing due to tree sales. Mike has moved money into money market which is paying pretty good interest. We have not had the final bill from Sprague for trees and wreaths, so balance will decline when that is paid. Golf Tournament: Net \$8576 plus additional \$250 just received. Outstanding bills total \$300 for Gorham Heating, LP Carpets, and Jack Kivus. If all is collected, final will be \$9,126. Tax return was confirmed filed by former treasurer. Steve received records at his office.

### Announcements

- None

### Committee Reports

- *Foundation:* No report
- *Vocational Service:* Final paving of Dale Ave is a bill we'll need to plan/budget for. Judith will get an estimate (bids). Glidden has done in the past. We need a number for budgeting purposes so work can be done in the spring.
- *Interact/Youth Service/Protection:* Youth Exchange-Kathi has contacted key people at both Westbrook and Gorham High Schools who are very excited about the short-term youth exchange program. We hope to have at least one student from each school participate.
- *International Service:* See discussion under new business re budget line item. Tony is taking updates regarding the Guatemala water project to lunch meeting
- *Community Service:* Christine mentioned that we continue to highlight local charitable events taking place around our community in the Scribbler each week. She asked for anyone with something they'd like to highlight to send them to her for publication.

### Unfinished Business

- None

### New Business

- Christine asked the board to consider making a donation of \$250 to Toys for Tots. Mike confirms that we had included in the budget under miscellaneous so no vote is required.
- Christine asked the board to consider making a donation of \$480 to The Strong Young Women Program in Kenya (program presented by Tom Wilbur at the Nov 27 meeting). This

brought up the concept of having an "international project" funding line in our budget each year, something we don't have now. Also, having the International Committee (Bill Chadwick) review this program and any program or ask in the International arena. Mike will set up an International line item. We will look to next year to identify a budget amount, but spending can take place this year within funds available. Bill was given the go-ahead by the board to look into possible international projects for our club to become involved with.

Other business: None

Meeting adjourned following completion of business at 11:30 AM.  
Minutes submitted by Christine Johnson Club Secretary

Next Board meeting January 8 at **10:15AM** at WRVC.